

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
MARCH 8, 2021
5:30 P.M.



CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES –FEBRUARY 22, 2021
- 1.2 BILLS PAYABLE THROUGH MARCH 4, 2021
- 1.3 CASH BALANCE/ACTIVITY REPORT – JANUARY 2020
- 1.4 LIBRARY REPORT – JANUARY 2020

2. PUBLIC HEARING

3. ITEMS FOR CONSIDERATION

- 3.1 RESOLUTION AUTHORIZING SALE OF BONDS
- 3.2 PARTNERS IN ENERGY ACTION PLAN
- 3.3 PARTNERS IN ENERGY MEMO OF UNDERSTANDING
- 3.4 PLANNING COMMISSION MINUTES – MARCH 2, 2021
- 3.5 PROPOSALS TO DEMOLISH BUILDING
- 3.6 AUTHORIZE EXPENDITURE – ANIMAL RESCUE
BUILDING HEATING/COOLING
- 3.7 ARBOR DAY RESOLUTION
- 3.8 PERSONNEL COMMITTEE RECOMMENDATION
- 3.9 DNR VARIANCE OBJECTION UPDATE
- 3.10 INTERCITY PASSENGER RAIL PROJECT
- 3.11
- 3.12

4. UNFINISHED BUSINESS

- 4.1

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
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5. MAYOR'S COMMENTS

5.1

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1

6.2

6.3

7. CORRESPONDENCE

7.1

7.2

7.3

8. CHAMBER OF COMMERCE

8.1

9 ITEMS FOR NEXT AGENDA

10. ADJOURNMENT

NOTICE

Please take notice that pursuant to Minn. Stat. Section 13D.021, members of the City Council may attend the meeting by telephone or zoom.

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
FEBRUARY 22, 2021

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of February was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, February 22, 2021.

Pursuant to Minn. Stat. § 13D.021 and due to the COVID-19 pandemic, members of the City Council and City Staff were given the option to attend the meeting by telephone or Zoom. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cheryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – FEBRUARY 8, 2021
- 1.2 BILLS PAYABLE THROUGH FEBRUARY 18, 2021
- 1.3 CASH BALANCE/ACTIVITY REPORT – DECEMBER 2020
- 1.4 LIBRARY REPORT – DECEMBER 2020

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. City Attorney Wieser requested that Item 3.1 – Review Cares Act Funding in the February 8, 2021 Minutes be revised to include “No members of the public requested to address the City Council regarding the Cares Act Funding.” Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED INCLUDING ADDITION TO ITEM 3.1 – REVIEW CARES ACT FUNDING IN THE FEBRUARY 8, 2021 MINUTES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cheryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – A.J. FRELS – EXPLORE LA CROSSE 2020 REPORT

A.J. Frels, Executive Director of the La Crosse County Convention and Visitors Bureau, was in attendance via Zoom to review with City Council the Explore La Crosse mission statement and the staff members and their roles. Mr. Frels also discussed with City Council the “Impact Review of Explore La Crosse Promotion and Marketing of the City of La Crescent” document. This item was informational, and no action was taken.

ITEM 2.0 – PUBLIC HEARING – SMALL CITIES GRANT APPLICATION

At 5:48 pm the City Council held a public hearing to review and consider the submittal of a Small Cities Development Program full application to the Minnesota Department of Employment and Economic Development. The program would provide owner housing rehabilitation assistance to low and moderate income households in the City. The application would provide assistance to 20 homeowners, up to \$24,000 per home, with a total application of \$552,000.00. City Council reviewed a copy of the public hearing notice. This is the same program that the City received a \$456,000.00 grant in 2010, and a \$372,900.00 grant in 2017. The City has been working with Semcac to prepare the application. Cindy Vitse from Semcac appeared in person and Terry Erickson, the City's Community Development Director, appeared via Zoom and reviewed the application with City Council. If the application is approved, Semcac will provide the administrative support for the project. The funds can be used for water heater and furnace replacements, and roofing, siding and window replacements. The funds can also be used to address lead paint issues and any health and safety issues. In order to proceed with the application process, it was recommended to City Council to adopt Resolution No. 02-21-08 which authorizes the submittal of the full application and to complete the Conflict of Interest Disclosure form and the Citizen Participation Plan. City Council reviewed these 3 documents.

Mayor Poellinger opened the meeting for public comment. There were no public comments. Mayor Poellinger closed the public hearing. Following discussion, Member Jostad introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 02-21-08

A RESOLUTION APPROVING THE FULL APPLICATION TO THE DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT SMALL CITIES PROGRAM

BE IT RESOLVED that the City of La Crescent act as the legal sponsor for the project contained in the Application to be submitted on March 12, 2021 or before and that Mike Poellinger, Mayor, and Bill Waller, City Administrator are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of La Crescent.

BE IT FURTHER RESOLVED that the City of La Crescent has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance, and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of La Crescent has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, the City of La Crescent may enter into an agreement with the State of Minnesota for the approved project, and that the City of La Crescent certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW, THEREFORE BE IT RESOLVED that Mike Poellinger, Mayor, and Bill Waller, City Administrator, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of La Crescent on the 22nd day of February, 2021.

SIGNED:

WITNESSED:

Mike Poellinger, Mayor
Date: February 22, 2021

(Title)
Date: February 22, 2021

Bill Waller, City Administrator
Date: February 22, 2021

The foregoing motion was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE CONFLICT OF INTEREST DISCLOSURE FORM RELATING TO THE SMALL CITIES GRANT APPLICATION.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE THE CITIZEN PARTICIPATION PLAN FORM RELATING TO THE SMALL CITIES GRANT APPLICATION.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – CALL FOR SPECIAL CITY COUNCIL/BOARD OF APPEAL MEETING

City Administrator Waller reviewed with City Council a recommendation that the City Council call for a Special City Council meeting at 5:30 pm, on Monday, April 19, 2021, for the purpose of conducting the City's Board of Appeal/Equalization meeting. It was recommended that the meeting be held in the City Council Chambers at City Hall so that the meeting can be conducted virtually via Zoom. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO CALL FOR A SPECIAL CITY COUNCIL MEETING AT 5:30 PM, ON MONDAY, APRIL 19, 2021, FOR THE PURPOSE OF CONDUCTING THE CITY'S BOARD OF APPEAL/EQUALIZATION MEETING WITH THE MEETING TO BE HELD IN THE CITY COUNCIL CHAMBERS AT CITY HALL SO THAT THE MEETING CAN BE CONDUCTED VIRTUALLY VIA ZOOM.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – PURCHASE AGREEMENT – SOUTH 7TH STREET PROPERTY

City Attorney Wieser reviewed with City Council a draft of a purchase agreement related to the proposed sale of City owned property to Julie Tully at 716 South 7th Street, along with two alternatives that have been prepared that present conceptual uses for the property. The City is not sure of how to place a value on the property and is wondering if having an appraisal conducted on the property would give the City a basis for determining a value. The 30' wide option really only has value to the existing property owner. The 52' option is nearly an approved building lot in the City, would seem to have significantly more value, and may warrant seeing if there might be other interest in the property. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO NOT SELL THE PROPERTY AT SOUTH 7TH STREET AT THIS TIME.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – GAMBLING PERMIT APPLICATION

City Council reviewed a gambling permit application from Ability Building Center for May 22, 2021 for a raffle drawing to be held at Schmitt's TimeOut Tavern. The application appears to be in order and it was recommended to City Council to approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE A GAMBLING PERMIT APPLICATION FOR ABILITY BUILDING CENTER FOR MAY 22, 2021 FOR A RAFFLE DRAWING TO BE HELD AT SCHMITT'S TIMEOUT TAVERN AND THAT IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – REQUEST TO USE VETERANS PARK PARKING LOT

City Council reviewed a request to use the city parking lots located behind Schmitt's TimeOut Tavern and across from the Best Western from Ability Building Community (ABC) of Houston County to have their fundraiser, Best of the Fests, on May 22, 2021. This event will include a tent set up to provide covering for a band, and festers to occupy. They also plan on having food venders on site as well. ABC has been working together with Schmitt's TimeOut Tavern on the planning of this event and ABC will be covered under TimeOut Tavern's Liquor License. ABC also is requesting the use of the City's picnic tables and garbage cans. ABC will be compliant with whatever COVID-19 requirements are in place at the time of the event. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE USE OF VETERANS PARK PARKING LOTS FOR ABILITY BUILDING COMMUNITY (ABC) OF HOUSTON COUNTY TO HAVE THEIR FUNDRAISER, BEST OF THE FESTS, ON MAY 22, 2021, AND TO APPROVE THE USE OF THE CITY'S PICNIC TABLES AND GARBAGE CANS.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – WEDDING REQUEST – VETERANS PARK

City Administrator Waller reviewed with City Council a request from Denika Kerska to hold her wedding ceremony in the green space at Veterans Park on Saturday, August 21, 2021. Ms. Kerska indicated the ceremony is scheduled for 4:00 pm, with set-up likely to start around 1:00-2:00 pm. She anticipates that they would have everything cleaned up by 6:00 pm and therefore would be using the park space from 1:00 to 6:00 pm on August 21. They are expecting approximately 125 people for the ceremony. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE REQUEST FROM DENIKA KERSKA FOR THE USE OF THE GREEN SPACE AT VETERAN'S PARK ON SATURDAY, AUGUST 21, 2021 FROM 1:00 TO 6:00 PM FOR HER WEDDING.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – VETERANS PARK – UPDATED REQUEST

City Council reviewed an updated request from Brady Lowe regarding his park reservation approval for July 31, 2021. Mr. Lowe had been approved to use the northwestern portion of Veterans Park. With the uncertainty of having indoor events due to COVID, Mr. Lowe would like to extend the space to use in the park to include the baseball field, and the open space west of the skate park area and south of the baseball field in case they need to have some of the event outdoors. The updated request would be the use of Veterans Park, northwestern corner and add the baseball field and the open field area south of the baseball field for Saturday, July 31, 2021 with set-up at 8:00 am and event at 4:00 pm. Following discussion, Member Jostad made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE UPDATED REQUEST FROM BRADY LOWE FOR THE USE OF VETERANS PARK, NORTHWESTERN CORNER AND ADD THE BASEBALL FIELD AND THE OPEN FIELD AREA SOUTH OF THE BASEBALL FIELD FOR SATURDAY, JULY 31, 2021 WITH SET-UP AT 8:00 AM AND EVENT AT 4:00 PM FOR HIS WEDDING.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – ANNEXATION ORDINANCE – WIESER PARK

City Attorney Wieser reviewed with City Council proposed Ordinance No. 550 annexing Wieser Park which has been transferred from La Crescent Township to the City. Following further discussion, Member O'Donnell-Ebner introduced the following Ordinance, and moved its passage and adoption:

ORDINANCE NO. 550

AN ORDINANCE OF THE CITY OF LA CRESCENT, MINNESOTA ANNEXING LAND OWNED BY THE CITY OF LA CRESCENT LOCATED IN LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(1), PERMITTING ANNEXATION BY ORDINANCE

WHEREAS, the City Council of the City of La Crescent, pursuant to MSA Section 414.033 Subd. 2(1), declares land, owned by the City of La Crescent (hereinafter "City"), to be annexed to the City; and

WHEREAS, the City is the sole owner of the following legally described property (hereinafter "Property"):

A PIECE OR PARCEL OF LAND LYING IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 104 NORTH OF RANGE 4 WEST OF THE FIFTH PRINCIPAL MERIDIAN AND DESCRIBED AS FOLLOWS, TO WIT:

STARTING AT THE NORTHWEST CORNER OF SAID SECTION 9, THENCE SOUTH ALONG THE SECTION LINE A DISTANCE OF 1298.6 FEET TO THE CENTER OF THE PINE CREEK ROAD, THENCE SOUTH 71° 20' EAST A DISTANCE OF 401.4 FEET, THENCE SOUTH 61° 54' EAST A DISTANCE OF 1074.7 FEET TO A 1/16TH LINE FENCE, THENCE SOUTH ALONG SAID FENCE LINE A DISTANCE OF 76.9 FEET TO AN IRON PIPE ON THE SOUTH RIGHT OF WAY LINE OF THE PINE CREEK ROAD, THE POINT OF BEGINNING OF THE PARCEL BEING CONVEYED HEREIN, THENCE NORTHWESTERLY ALONG THE SOUTHERLY RIGHT OF WAY LINE OF SAID ROAD A DISTANCE OF 503.6 FEET, THENCE SOUTH A DISTANCE OF 565.1 FEET TO AN IRON PIN, THENCE CONTINUING SOUTH TO THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, THENCE EAST ON THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER TO THE EAST LINE THEREOF, THENCE NORTH ON THE EAST LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THE EASTERLY 192.4 FEET AND LAND ALREADY WITHIN THE CITY.

WHEREAS, the City wishes to annex into the City the Property, which is becoming urban and suburban in character with current expansion of the City, and abuts the city limits of the City; and

WHEREAS, the Property is not presently included within the corporate limits of any incorporated city and is not in a flood plain or shore land area; and

WHEREAS, the Property is used for a public park and therefore does not generate any real estate taxes; and

WHEREAS, the Property is not presently served by municipal water supply system and municipal sewer system; and

WHEREAS, the City has determined that annexation is in the best interest of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CRESCENT HEREBY ORDAINS AS FOLLOWS:

SECTION ONE. The City Council hereby determines that the annexation will be to the best interest of the City and of the property affected, that the Property described herein is owned by the City, abuts upon the city limits, and is becoming urban or suburban in character, and that none of said Property is now included within the limits of any city and does not abut upon the limits of any other city.

SECTION TWO. The corporate limits of the City of La Crescent are hereby extended to include the Property described as follows and the same is hereby annexed to and included within the City as effectually as if it had originally been a part of:

A PIECE OR PARCEL OF LAND LYING IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 104 NORTH OF RANGE 4 WEST OF THE FIFTH PRINCIPAL MERIDIAN AND DESCRIBED AS FOLLOWS, TO WIT:

STARTING AT THE NORTHWEST CORNER OF SAID SECTION 9, THENCE SOUTH ALONG THE SECTION LINE A DISTANCE OF 1298.6 FEET TO THE CENTER OF THE PINE CREEK ROAD, THENCE SOUTH 71° 20' EAST A DISTANCE OF 401.4 FEET, THENCE SOUTH 61° 54' EAST A DISTANCE OF 1074.7 FEET TO A 1/16TH LINE FENCE, THENCE SOUTH ALONG SAID FENCE LINE A DISTANCE OF 76.9 FEET TO AN IRON PIPE ON THE SOUTH RIGHT OF WAY LINE OF THE PINE CREEK ROAD, THE POINT OF BEGINNING OF THE PARCEL BEING CONVEYED HEREIN, THENCE NORTHWESTERLY ALONG THE SOUTHERLY RIGHT OF WAY LINE OF SAID ROAD A DISTANCE OF 503.6 FEET, THENCE SOUTH A DISTANCE OF 565.1 FEET TO AN IRON PIN, THENCE CONTINUING SOUTH TO THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, THENCE EAST ON THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER TO THE EAST LINE THEREOF, THENCE NORTH ON THE EAST LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THE EASTERLY 192.4 FEET AND LAND ALREADY WITHIN THE CITY.

The above described property consists of a total of 4.682 acres, more or less. Copies of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries and all appropriate plat maps are attached hereto.

SECTION THREE. The Property is used as a public park and does not generate any real estate taxes. La Crescent Township has deeded the park to the City of La Crescent. Since La Crescent Township never received real estate taxes for the property, the City of La Crescent also will not receive real estate taxes for this Property. The requirements of Minnesota Statute § 414.036 are hereby waived.

SECTION FOUR. The City Administrator and City Attorney are hereby directed to file certified copies of this Ordinance with the Chief Administrative Law Judge, Secretary of State, La Crescent Township Clerk, and the Houston County Auditor.

SECTION FIVE. This Ordinance takes effect upon its passage and publication and filing of an approval of the Administrative Law Judge.

PASSED AND ADOPTED by the City Council of the City of La Crescent, Minnesota, this 22nd day of February, 2021.

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted.

City Attorney Wieser then reviewed with Council the Summary Ordinance for publication. The Council made the following findings of facts: that publication of the summary informs the public of the intent and effect of the Ordinance.

Member O'Donnell-Ebner then made a motion, seconded by Member Hutchinson as follows:

MOTION THAT A PRÉCIS FORMAT OF SAID ORDINANCE 550 BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY AND WITH "OFFICIAL COPY" SO MARKED BE KEPT ON FILE IN THE OFFICE OF THE CITY ADMINISTRATOR

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted.

ITEM 3.9 – LOCAL ROAD IMPROVEMENT PROGRAM RESOLUTION

City Administrator Waller reviewed with City Council that in the most recent Special Session, the Minnesota Legislature provided \$75,000,000 in funding for the Local Road Improvement Program (LRIP). The LRIP provides funding for capital construction costs for three types of projects, one of which is reconstructing city streets that are routes of regional significance. It was recommended to City Council to consider submitting the 2022 street reconstruction project to this program. The 2022 street reconstruction project includes the reconstruction of Walnut Street from South 1st Street to North 4th Street and then extending onto Walnut Place. While alternatives are presently being prepared, the project will include provisions for both pedestrians and bicyclists, a newly defined intersection for Main and Walnut Street,

along with numerous streetscape features. The project begins where the third phase of the Wagon Wheel improvement project ends and connects that project and the City's central business district with the City's new hotel and event center. The project will serve as an economic catalyst for the community. In order to proceed, it was recommended to City Council to adopt Resolution 02-21-09 in support of the LRIP grant for the Walnut Street Improvement Project. Following discussion, Member Jostad introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 02-21-09

**RESOLUTION SUPPORTING LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANT
FOR MUNICIPAL ROAD PROJECTS**

WHEREAS, in a 2020 special session, the Minnesota legislature approved \$75 million Local Road Improvement Program (LRIP) funds. Counties, cities, and townships are eligible to apply for up to \$1.25 million in LRIP project funding; and

WHEREAS, a 2022 Street Reconstruction Project is proposed for Walnut Street from South 1st to North 4th Street and continuing onto Walnut Place;

WHEREAS, the project will include alternatives for both pedestrians and bicycles, and a new intersection at Main and Walnut Streets;

WHEREAS, the 2022 Street Reconstruction Project will begin at the end of the Third Phase of the Wagon Wheel Improvements Project and will connect La Crescent's Central Business District to the new hotel, Event Center and Veterans Park;

WHEREAS, the 2022 Street Reconstruction Project will benefit all users and benefit the tourism and commerce for the City.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of La Crescent supports the above described 2022 Street Reconstruction Project and supports the request for LRIP funds. The City of La Crescent will fund all project costs not covered by LRIP grant funds.

ADOPTED this 22nd day of February, 2021.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.10 – RESOLUTION OF SUPPORT – WINONA COUNTY

City Administrator Waller reviewed with City Council an email from David Kramer, County Engineer for the Winona County Highway Department, regarding the state Local Road Improvement Program solicitation, with applications due March 3, 2021. Mr. Kramer is working on a Winona County LRIP application for resurfacing and guardrail replacement on County State-Aid Highway 1 on the north side of La Crescent. CSAH 1 is part of the Apple Blossom Scenic Drive and is part of the Mississippi River Trail bicycle route. There have been an increasing number of complaints and queries regarding the condition of the pavement and when it will be resurfaced. City Council reviewed a Resolution similar to one that Mr. Kramer submitted for the February 23 Winona County Board agenda. It was recommended to City Council to also provide a resolution supporting the project. Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 02-21-10

RESOLUTION SUPPORTING LOCAL ROAD IMPROVEMENT PROGRAM GRANT FOR CSAH 1 PROJECT

WHEREAS, in a 2020 special session, the Minnesota legislature approved \$75 million Local Road Improvement Program (LRIP) funds. Counties, cities, and townships are eligible to apply for up to \$1.25 million in LRIP project funding; and

WHEREAS, a 2023 project is proposed to resurface and replace guardrail on County State-Aid Highway (CSAH) 1, from CSAH 12 to the Houston County line; and

WHEREAS, CSAH 1 is a designated scenic byway – the *Apple Blossom Scenic Drive* is part of the *Mississippi River Trail* bicycle route and provides access to the county's *Apple Blossom Overlook Park*. New surfacing, including paved shoulders, would benefit all road users and benefit area tourism and commerce.

NOW THEREFORE, BE IT RESOLVED, that the La Crescent City Council supports the CSAH 1 project and supports the request of LRIP funds. Winona County will fund all project costs not covered by LRIP grant funds.

ADOPTED this 22nd day of February, 2021.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.11 – 2021 VECTOR CONTROL AGREEMENT

City Administrative Assistant Boettcher reviewed with City Council the 2021 purchase contract regarding mosquito abatement services. The contract is once again through Driftless Region Vector Control and compensation remains the same as last year with a total of \$3,000.00. It was recommended to City Council to approve the proposed contract. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE 2021 PURCHASE CONTRACT FOR MOSQUITO ABATEMENT SERVICES BETWEEN THE CITY OF LA CRESCENT AND DRIFTLESS REGION VECTOR CONTROL IN THE AMOUNT OF \$3,000.00.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.12 – 2021 LICENSE RENEWAL

City Council reviewed a proposed license renewal for 2021 for Kavaloski Heating & Cooling LLC for Gas Installers. The application appears to be in order, and it was recommended to City Council to approve the license renewal application. Following discussion, Member Hutchinson made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE A LICENSE RENEWAL FOR 2021 FOR KAVALOSKI HEATING & COOLING LLC FOR GAS INSTALLERS.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.13 – DNR VARIANCE OBJECTION UPDATE

City Attorney Wieser reviewed with City Council that he has not received a response from the Wisconsin DNR regarding the City of La Crescent's objection to the City of La Crosse's request for a variance from the DNR Administrative Code. This item was informational, and no action was taken.

ITEM 3.14 – FLEXIBLE BENEFITS AMENDMENT

City Administrator Waller reviewed with City Council a Memorandum from Debbie Shimshak, City Finance Director, outlining the Flexible Benefits Plan Consolidation Appropriations Act (CAA) Amendment that was signed into law on December 27, 2020. This law impacts Section 125 cafeteria plans and this guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 COVID-19 outbreak. These changes permit, under certain circumstances, prospective changes to the health and dependent care FSA elections. These changes are not mandatory; however, Benefit Plan Administrators feels the majority of their groups will want to offer this relief to members participating in the FSA Plan. It was recommended to City Council to approve the execution of a resolution temporarily amending the Flexible Spending Plan to include these changes. This change would be effective January 1, 2021. Following discussion, Member Jostad made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE EXECUTION OF THE CERTIFICATE OF ADOPTING RESOLUTION TEMPORARILY AMENDING THE FLEXIBLE SPENDING PLAN TO THE HEALTH AND DEPENDENT CARE FSA ELECTIONS.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 6.1 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – EXPLORE LA CROSSE

City Council reviewed the Agenda from the February 16, 2021 La Crosse County Convention & Visitors Bureau Online Board Meeting, which included the Minutes from the January 19, 2021 Online Board Meeting. No action taken.

ITEM 6.2 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – PARK & RECREATION COMMISSION MINUTES – 2/16/21

City Council reviewed the Minutes from the February 16, 2021 La Crescent Park and Recreation Commission meeting. No action taken.

Houston County Commissioner, Dewey Severson, updated City Council on COVID-19 funding to local businesses and reported that 20% of Houston County has been vaccinated, which is 4,100 total in Houston County.

ITEM 8 – CHAMBER OF COMMERCE

Sarah Danielson of the La Crescent Chamber of Commerce gave an update to City Council regarding the Chamber's Annual Meeting.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:30 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: March 4, 2021
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending March 4, 2021. We would suggest that the City Council approve the payment of the bills as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
360BRANDS, INC						
74659	CITY HALL - CLEANING	02/01/2021	460.00	.00		
Total 9880:			460.00	.00		
3P ADMINISTRATORS, INC.						
2/17/21 L.A.	MEDICAL REIMB P/R DEDUCTED	02/19/2021	164.67	164.67	02/19/2021	
2/17/21 R.L.	MEDICAL REIMB P/R DEDUCTED	02/19/2021	15.00	15.00	02/19/2021	
2/19/21 R.L.	MEDICAL REIMB P/R DEDUCTED	02/23/2021	4.88	4.88	02/23/2021	
2/23/21 R.L.	MEDICAL REIMB P/R DEDUCTED	02/25/2021	5.00	5.00	02/25/2021	
2/28/21 M.E.	MEDICAL REIMB P/R DEDUCTED	03/02/2021	10.00	10.00	03/02/2021	
3/1/21 R.Q.	MEDICAL REIMB P/R DEDUCTED	03/03/2021	125.00	125.00	03/03/2021	
Total 9457:			324.55	324.55		
ACENTEK						
2/21 STMT	SEWER PHONE CHARGES	02/28/2021	104.72	.00		
2/21 STMT	LIBRARY PHONE CHARGES	02/28/2021	146.59	.00		
2/21 STMT	BRUSH SITE PHONE CHARGES	02/28/2021	37.20	.00		
2/21 STMT	STREET PHONE CHARGES	02/28/2021	42.77	.00		
2/21 STMT	POLICE PHONE CHARGES	02/28/2021	370.03	.00		
2/21 STMT	ARENA PHONE CHARGES	02/28/2021	275.79	.00		
2/21 STMT	WATER PHONE CHARGES	02/28/2021	88.04	.00		
2/21 STMT	CITY PHONE CHARGES	02/28/2021	383.67	.00		
2/21 STMT	GOLF COURSE PHONE CHARGES	02/28/2021	457.87	.00		
2/21 STMT	B&Z PHONE CHARGES	02/28/2021	54.81	.00		
2/21 STMT	POOL PHONE CHARGES	02/28/2021	20.46	.00		
2/21 STMT	PUB WORKS PHONE CHARGES	02/28/2021	54.81	.00		
2/21 STMT	LICENSE BUREAU PHONE CHARGES	02/28/2021	187.69	.00		
2/21 STMT	FIRE DEPT PHONE CHARGES	02/28/2021	549.31	.00		
Total 24:			2,773.76	.00		
AED SUPERSTORE						
1840477	FD - CPR TRAINING MATERIALS	02/11/2021	428.72	.00		
Total 9936:			428.72	.00		
AFLAC						
2/21 DUES	INSURANCE PREMIUMS	03/01/2021	165.62	.00		
Total 72:			165.62	.00		
AFSCME						
2/21 DUES	PAYROLL DEDUCTED UNION DUES	03/01/2021	713.17	.00		
Total 25:			713.17	.00		
ANCHOR SOLAR INVESTMENTS LLC						
#16	ANIMAL RESCUE - SOLAR	02/01/2021	176.56	.00		
#16	RADIUM PLANT - SOLAR	02/01/2021	344.33	.00		
#16	MAINTENANCE BLDG - SOLAR	02/01/2021	344.33	.00		
Total 9859:			865.22	.00		
AUTO VALUE LA CROSSE						
516349243	SHOP - EQUIPMENT GREASE	02/11/2021	32.90	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
516350242	STREET - TRUCK OIL	02/18/2021	116.35	.00		
Total 2106:			149.25	.00		
B & T TECHNICAL SERVICES, LLC						
19466	COMM BLDG - SOLAR ELECTRICAL SERVICE	01/31/2021	45.06	.00		
Total 9680:			45.06	.00		
BEAM INSURANCE ADMINISTRATORS LLC						
3/21 STMT	EMPLOYER PAID DENTAL - CLERK	03/01/2021	100.16	100.16	03/03/2021	
3/21 STMT	EMPLOYER PAID DENTAL - PD	03/01/2021	384.33	384.33	03/03/2021	
3/21 STMT	EMPLOYER PAID DENTAL - FD	03/01/2021	2.98	2.98	03/03/2021	
3/21 STMT	EMPLOYER PAID DENTAL - STREET	03/01/2021	53.81	53.81	03/03/2021	
3/21 STMT	EMPLOYER PAID DENTAL - REC	03/01/2021	3.84	3.84	03/03/2021	
3/21 STMT	EMPLOYER PAID DENTAL - Parks	03/01/2021	6.41	6.41	03/03/2021	
3/21 STMT	A/R - DENTAL - PAUL KENAGA	03/01/2021	74.48	74.48	03/03/2021	
3/21 STMT	A/R - DENTAL - DEB OLIVER	03/01/2021	74.48	74.48	03/03/2021	
3/21 STMT	A/R - DENTAL - BARB GILE	03/01/2021	74.48	74.48	03/03/2021	
3/21 STMT	DENTAL INSURANCE WITHHELD	03/01/2021	239.83	239.83	03/03/2021	
3/21 STMT	EMPLOYER PAID DENTAL - LIBRARY	03/01/2021	37.24	37.24	03/03/2021	
3/21 STMT	EMPLOYER PAID DENTAL - WATER	03/01/2021	93.29	93.29	03/03/2021	
3/21 STMT	EMPLOYER PAID DENTAL - SEWER	03/01/2021	70.21	70.21	03/03/2021	
3/21 STMT	A/R - DENTAL - PHYLLIS FEIOCK	03/01/2021	37.24	37.24	03/03/2021	
3/21 STMT	A/R - DENTAL - ROSE ALBRECHT	03/01/2021	37.24	37.24	03/03/2021	
3/21 STMT	A/R - DENTAL - JANE PAULSON	03/01/2021	74.48	74.48	03/03/2021	
Total 9858:			1,364.50	1,364.50		
BOBCAT OF THE COULEE REGION						
01-42331	BOBCAT PARTS	01/19/2021	37.94	.00		
Total 216:			37.94	.00		
BREYER'S SALES AND SERVICE INC						
56636	GC - CHAINSAW FOR COURSE	02/03/2021	350.00	.00		
56775	NEW PARKS LAWN MOWER	02/23/2021	17,704.00	.00		
Total 131:			18,054.00	.00		
CITY OF LA CRESCENT						
2/21 ANIMAL	WATER/SEWER UTIL.-ANIMAL SHELTER	02/28/2021	114.24	.00		
2/21 OLD HICKO	WATER/SEWER UTIL.-OLD HICKORY PARK SHELTER	02/28/2021	21.00	.00		
Total 196:			135.24	.00		
CITY TREASURER'S OFFICE						
175865	WASTEWATER TO LACROSSE	01/31/2021	17,828.19	.00		
Total 1086:			17,828.19	.00		
CORE & MAIN LP						
N678514	WATERMETERS	02/26/2021	4,480.00	.00		
Total 9647:			4,480.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CUSTOM COMMUNICATIONS INC						
480266	GC - MONTHLY ALARM MONITORING SYSTEM	03/01/2021	37.53	.00		
Total 290:			37.53	.00		
CUTTER EQUIPMENT COMPANY						
16650	GC - REPAIR FAIRWAY MOWER	02/25/2021	1,835.00	.00		
Total 9373:			1,835.00	.00		
DAVY LABORATORIES						
21B0302	WATER - TESTING	02/26/2021	150.00	.00		
Total 312:			150.00	.00		
DEBAUCHE TRUCK & DIESEL INC						
01W2706	'07 PLOW - BRAKE INSPECTION	02/17/2021	112.88	.00		
Total 297:			112.88	.00		
DEPT OF NATURAL RESOURCES						
2/16-22/21	WEEKLY RECREATIONAL VEH. REGIST.	02/26/2021	390.70	390.70	02/26/2021	
2/9-16/21	WEEKLY RECREATIONAL VEH. REGIST.	02/16/2021	2,226.06	2,226.06	02/22/2021	
Total 318:			2,616.76	2,616.76		
E O JOHNSON CO INC - LEASE						
28748683	GC - COPY MACHINE/PRINTER	02/07/2021	67.00	.00		
28824982	BLDG/ZNG - COPY MACHINE MAINT	02/20/2021	104.57	.00		
28824982	WATER DEPT - COPY MACHINE MAINT	02/20/2021	69.71	.00		
28824982	CITY HALL - COPY MACHINE MAINT	02/20/2021	174.28	.00		
28824982	PUBLIC WORKS - COPY MACHINE MAINT	02/20/2021	104.57	.00		
28824982	SEWER DEPT - COPY MACHINE MAINT	02/20/2021	69.71	.00		
28824982	POLICE - COPY MACHINE MAINT	02/20/2021	104.57	.00		
28824982	FIRE DEPT - COPY MACHINE MAINT	02/20/2021	69.71	.00		
Total 9397:			764.12	.00		
EFTPS - ELECTRONIC FEDERAL TAX						
2/19/21 P/R	FED/FICA/MEDICARE	02/24/2021	13,063.52	13,063.52	02/24/2021	
Total 1127:			13,063.52	13,063.52		
FIRE SAFETY U.S.A., INC.						
144027	FD - TRUCK EQUIPMENT	02/15/2021	340.00	.00		
Total 8851:			340.00	.00		
FIVE STAR TELECOM INC						
50236	PD - INSTALL ANTENNA ON BLDG FOR SQUAD COMPUTE	02/23/2021	735.68	.00		
Total 9587:			735.68	.00		
FLOW-RITE PIPE & SEWER SERVICE						
10345	CLEAN SEWER MAIN - PLUG RIVERVIEW	02/25/2021	450.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8507:			450.00	.00		
GAMES PEOPLE PLAY						
38008	PD - RESERVE UNIFORM SHIRTS	01/29/2021	484.00	.00		
Total 8784:			484.00	.00		
GOPHER STATE ONE-CALL						
1020511	WATER - LOCATE	02/28/2021	2.03	.00		
1020511	SEWER - LOCATE	02/28/2021	2.02	.00		
Total 620:			4.05	.00		
HAWKINS INC.						
4879218	WATER PLANT - CHEMICALS	02/12/2021	1,450.42	.00		
Total 512:			1,450.42	.00		
HETH'S HARDWARE HANK STORE INC						
2/21 STMT	HONDA - WIPER BLADE	02/28/2021	12.99	.00		
2/21 STMT	MAINT - BLDG REPAIR	02/28/2021	23.66	.00		
2/21 STMT	SEWER - SMALL TOOLS	02/28/2021	41.97	.00		
2/21 STMT	PARKS - SHOVEL	02/28/2021	59.99	.00		
2/21 STMT	PARKS - MOWER REPAIR	02/28/2021	29.47	.00		
2/21 STMT	PLOW - EXHUAUST FLUID	02/28/2021	27.98	.00		
2/21 STMT	PD - VEHICLE MAINTENANCE	02/28/2021	29.04	.00		
2/21 STMT	GC - BLDG MAINTENANCE	02/28/2021	19.21	.00		
2/21 STMT	MAINT - SMALL TOOLS	02/28/2021	33.98	.00		
2/21 STMT	MAINT - EQUIPMENT REPAIR	02/28/2021	7.99	.00		
2/21 STMT	WATER- WATER METER INSTALL SUPPLIES	02/28/2021	32.99	.00		
2/21 STMT	MAINT - 1 TON TRUCK REPAIR	02/28/2021	1.53	.00		
2/21 STMT	FD - SMALL TOOLS	02/28/2021	11.91	.00		
2/21 STMT	MV - HEATER FOR OFFICE	02/28/2021	59.99	.00		
2/21 STMT	MAINT - CLEANING	02/28/2021	4.99	.00		
2/21 STMT	WATER - SMALL TOOLS	02/28/2021	62.97	.00		
2/21 STMT	WATER- HANDHELD REPAIR	02/28/2021	11.98	.00		
Total 717:			472.64	.00		
HILLTOPPER REFUSE & RCYL SRVC						
2/21 BAGS	MONTHLY REFUSE P/U 1420@1.98	02/28/2021	2,811.60	.00		
2/21 CITY	REFUSE P/U MAINTENANCE	02/28/2021	152.69	.00		
2/21 CITY	CITYWIDE RECYCLING P/U	02/28/2021	6,993.80	.00		
2/21 CITY	REFUSE P/U - ANIMAL SHELTER	02/28/2021	74.19	.00		
2/21 CITY	RECYCLING P/U - FIRE DEPT	02/28/2021	16.00	.00		
2/21 CITY	REFUSE P/U - CITY HALL	02/28/2021	66.41	.00		
2/21 CITY	REFUSE P/U - ARENA	02/28/2021	148.30	.00		
2/21 CITY	REFUSE P/U - FIRE DEPT	02/28/2021	25.00	.00		
2/21 CITY	REFUSE P/U - LIBRARY	02/28/2021	10.00	.00		
Total 9233:			10,297.99	.00		
HOKAH CO-OP OIL ASSOCIATION						
11079	GC - LP FILL	02/03/2021	1,113.48	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 715:			1,113.48	.00		
HOUSTON CNTY TREASURER						
25.1154.000	RECORDING OF VARIANCE	03/01/2021	46.00	.00		
Total 721:			46.00	.00		
INNOVATIVE OFFICE SOLUTIONS						
IN3261986	CITY - CLEANING	02/12/2021	11.31	.00		
IN3261986	CITY - OFFICE SUPPLIES	02/12/2021	5.51	.00		
IN3261986	B&Z - OFFICE	02/12/2021	2.82	.00		
IN3262299	GC - OFFICE	02/12/2021	23.36	.00		
IN3267573	CITY - CLEANING	02/18/2021	73.98	.00		
IN3267573	MV - OFFICE	02/18/2021	37.72	.00		
IN3268990	CITY - CLEANING	02/19/2021	18.29	.00		
IN3271630	CITY - OFFICE SUPPLIES	02/23/2021	53.76	.00		
IN3275803	CITY - OFFICE SUPPLIES	02/26/2021	103.08	.00		
IN3275803	CITY - CLEANING	02/26/2021	57.43	.00		
Total 9471:			387.26	.00		
INSTY-PRINTS OF LA CROSSE INC						
152152	B&Z - EROSION CONTROL & CERT OF OCCUPANY FORM	02/25/2021	143.87	.00		
Total 807:			143.87	.00		
KANSAS CITY LIFE INSURANCE CO.						
3/21 STMT	EMPLOYER PAID INS. - CLERK	03/01/2021	22.96	22.96	03/03/2021	
3/21 STMT	EMPLOYER PAID INS. - PD	03/01/2021	111.94	111.94	03/03/2021	
3/21 STMT	EMPLOYER PAID INS. - FD	03/01/2021	17.98	17.98	03/03/2021	
3/21 STMT	EMPLOYER PAID INS. - REC	03/01/2021	1.75	1.75	03/03/2021	
3/21 STMT	EMPLOYER PAID INS. - G.C.	03/01/2021	.01-	.01-	03/03/2021	
3/21 STMT	EMPLOYER PAID INS. - PARK	03/01/2021	3.37	3.37	03/03/2021	
3/21 STMT	EMPLOYER PAID INS. - LIBRARY	03/01/2021	37.00	37.00	03/03/2021	
3/21 STMT	EMPLOYER PAID INS. - WATER	03/01/2021	18.46	18.46	03/03/2021	
3/21 STMT	EMPLOYER PAID INS. - SEWER	03/01/2021	15.86	15.86	03/03/2021	
3/21 STMT	P/R - DEDUCTIONS	03/01/2021	178.87	178.87	03/03/2021	
Total 8915:			408.18	408.18		
KAY PARK RECREATION						
191320	GC - BENCH FRAMES FOR COURSE	02/25/2021	975.77	.00		
Total 9940:			975.77	.00		
KIESLER POLICE SUPPLY						
IN157169	PD - PEPPERBALL EQUIPMENT	02/02/2021	3,400.00	.00		
Total 9922:			3,400.00	.00		
LA CRESCENT AUTO REPAIR, INC						
19798	PD - P-15 MAINTENANCE & REPAIR	03/02/2021	369.32	.00		
19942	PD - P-15 MAINTENANCE & REPAIR	02/23/2021	840.58	.00		
19959	PD - P19 MAINTENANCE	02/19/2021	32.23	.00		
20025	PD - P-20 MAINTENANCE	03/02/2021	32.23	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8168:			1,274.36	.00		
LADCO						
2021	LADCO MEMBERSHIP ALLOCATION	02/15/2021	1,593.00	.00		
Total 1090:			1,593.00	.00		
LAW ENFORCEMENT LABOR SERVICES						
2/21 DUES	PAYROLL DEDUCTED UNION DUES-PD	03/01/2021	455.00	.00		
Total 1134:			455.00	.00		
LUDWIGSON, JASON						
2/1/21-2/28/21	SUSTAINABILITY SERVICES	02/28/2021	2,338.00	.00		
Total 9632:			2,338.00	.00		
MACQUEEN EQUIPMENT INC						
W03117	FD - TRUCK REPAIR	12/21/2020	3,837.79	.00		
W03138	FD - TRUCK REPAIR	12/22/2020	2,699.05	.00		
Total 1346:			6,536.84	.00		
MED COMPASS						
38978	SCBA USER - MEDICAL EXAM & FIT TEST	02/22/2021	3,192.00	.00		
Total 8978:			3,192.00	.00		
MIDWEST TAPE						
99393304	LIB - PROCESSING MATERIALS	02/23/2021	419.99	.00		
Total 9851:			419.99	.00		
MIENERGY COOPERATIVE						
MR 1084#78	FIRE STATION RENOVATION LOAN	03/01/2021	3,000.00	.00		
Total 9578:			3,000.00	.00		
MINNESOTA DEPT OF REVENUE						
2/19/21 P/R	MN STATE WHT	02/25/2021	2,592.00	2,592.00	02/25/2021	
Total 227:			2,592.00	2,592.00		
MINNESOTA PUMP WORKS						
00013592	SEWER - GRINDER PUMPS	02/23/2021	7,124.00	.00		
Total 9637:			7,124.00	.00		
MINNESOTA STATE RETIREMENT SYS						
2/19/21 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	02/25/2021	5,459.59	5,459.59	02/25/2021	
Total 1285:			5,459.59	5,459.59		
MN DEPT OF REVENUE						
1/2021 SALES T	SALES TAX - WATER	02/22/2021	162.91	162.91	02/22/2021	
1/2021 SALES T	SALES TAX - SOLID WASTE	02/22/2021	656.71	656.71	02/22/2021	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1/2021 SALES T	SALES TAX - LICENSE BUREAU	02/22/2021	.64	.64	02/22/2021	
1/2021 SALES T	SALES & USE TAX - G.C.	02/22/2021	10.36	10.36	02/22/2021	
Total 1331:			830.62	830.62		
MTI DISTRIBUTING INC						
1289860-00	GC - PARTS FOR ANNUAL MOWER REPAIRS	02/10/2021	1,157.18	.00		
Total 1330:			1,157.18	.00		
MUNICIPAL EMERGENCY SERVICE						
IN1547986	FD - PPE	02/08/2021	3,782.55	.00		
Total 8816:			3,782.55	.00		
NCPERS GROUP LIFE INSURANCE						
2/21 STMT	LIFE INSURANCE PREMIUMS	03/01/2021	144.00	.00		
Total 1619:			144.00	.00		
NIEBUHR						
24088A	INSTALL WATER METERS - 02/16/21	02/24/2021	452.00	.00		
Total 8277:			452.00	.00		
PUBLIC EMPLOYEES RETIREMENT AS						
2/19/21 CORD &	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	02/23/2021	12,252.97	12,252.97	02/23/2021	
Total 1612:			12,252.97	12,252.97		
RELIABLE PEST MANAGEMENT						
10411	CITY HALL - PEST MANAGEMENT	02/25/2021	45.00	.00		
Total 9871:			45.00	.00		
RIVER VALLEY MEDIA GROUP						
2/21 CITY	2021 MN CITY SUMMARY BUDGET	02/28/2021	150.51	.00		
2/21 CITY	SMALL CITIES FULL APPLICATION	02/28/2021	55.72	.00		
2/21 CITY	ORDINANCE 549	02/28/2021	39.76	.00		
Total 8163:			245.99	.00		
SAM'S CLUB						
2/21 STMT	CITY - OFFICE	02/28/2021	115.92	.00		
2/21 STMT	CITY - CLEANING	02/28/2021	180.68	.00		
Total 1861:			296.60	.00		
SEMA EQUIPMENT, INC.						
1486484	PARKS - MOWER PARTS	02/12/2021	1,681.02	.00		
1487944	PARKS - LUBRICATION/OIL FOR MOWER	02/22/2021	147.79	.00		
Total 9837:			1,828.81	.00		
SHEENA GASNER, LICSW						
03/01/2021	PD - MENTAL HEALTH TRAINING	03/01/2021	1,920.34	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9921:			1,920.34	.00		
SOUTHEAST LIBRARIES COOP						
048686	LIB - OFFICE SUPPLIES	02/24/2021	175.73	.00		
Total 1962:			175.73	.00		
SOUTHEAST SERVICE COOPERATIVE						
3/21 STMT	EMPLOYER PAID HEALTH INS - CLERK	03/01/2021	1,789.45	1,789.45	03/01/2021	
3/21 STMT	EMPLOYER PAID HEALTH INS - PD	03/01/2021	7,406.70	7,406.70	03/01/2021	
3/21 STMT	EMPLOYER PAID HEALTH INS - FD	03/01/2021	66.48	66.48	03/01/2021	
3/21 STMT	EMPLOYER PAID HEALTH INS - STREET	03/01/2021	1,408.08	1,408.08	03/01/2021	
3/21 STMT	EMPLOYER PAID HEALTH INS - REC	03/01/2021	130.48	130.48	03/01/2021	
3/21 STMT	EMPLOYER PAID HEALTH INS - PARK	03/01/2021	245.37	245.37	03/01/2021	
3/21 STMT	EMPLOYER PAID HEALTH INS - LIBRARY	03/01/2021	887.06	887.06	03/01/2021	
3/21 STMT	EMPLOYER PAID HEALTH INS - WATER	03/01/2021	1,541.78	1,541.78	03/01/2021	
3/21 STMT	EMPLOYER PAID HEALTH INS - SEWER	03/01/2021	1,261.26	1,261.26	03/01/2021	
3/21 STMT	HEALTH INSURANCE WITHHELD	03/01/2021	2,281.34	2,281.34	03/01/2021	
Total 8401:			17,018.00	17,018.00		
STATE OF MN DEPT OF PUBLIC SAFETY						
2805400132020	POOL - HAZARDOUS CHEM FEE	03/01/2021	100.00	.00		
2805400182020	WATER DEPT-HAZARDOUS CHEMICAL FEE	03/01/2021	100.00	.00		
Total 1366:			200.00	.00		
TRI-STATE BUSINESS MACHINES IN						
511088	MV - COPIER	02/24/2021	51.32	.00		
Total 2024:			51.32	.00		
TRITECH SOFTWARE SYSTEMS						
302198	PD - LETG SOFTWARE ANNUAL FEE	01/01/2021	5,751.88	.00		
Total 9939:			5,751.88	.00		
UNITED STATES POSTMASTER						
2/21 CYCLE 1	POSTAGE - WATER/SEWER BILL	02/28/2021	130.55	130.55	03/01/2021	
2/21 CYCLE 1	POSTAGE - WATER/SEWER BILL	02/28/2021	130.55	130.55	03/01/2021	
Total 2102:			261.10	261.10		
UNIVERSAL TRUCK EQUIPMENT INC						
54498	MAINT - 1 TON REPLACE STROBE LIGHT	02/10/2021	163.53	.00		
Total 2105:			163.53	.00		
VISA						
2/21 STMT	LIB - BOOK	02/28/2021	21.86	.00		
2/21 STMT	LIB - CLEANING	02/28/2021	3.84	.00		
2/21 STMT	PD - ZOOM FEE	02/28/2021	58.77	.00		
2/21 STMT	PD - DEFENSIVE TACTICS INSTRUCTION R. QUANRUD	02/28/2021	799.00	.00		
2/21 STMT	PD - MN CHIEFS OF POLICE CRITICAL ISSUES WEBINAR	02/28/2021	150.00	.00		
2/21 STMT	CITY - 1099 FORMS AND ENVELOPES	02/28/2021	37.78	.00		
2/21 STMT	PD - INTERNET PEOPLE SEARCH	02/28/2021	75.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2/21 STMT	LIB - PROGRAM SUPPLIES	02/28/2021	.55	.00		
2/21 STMT	PD - CD/DVD BURNER FOR OFFICE	02/28/2021	234.55	.00		
2/21 STMT	PD - CASES FOR PEPPERBALL GUNS	02/28/2021	432.75	.00		
Total 2208:			1,814.10	.00		
WATER SYSTEMS CO.						
859293	LIBRARY - WATER	02/04/2021	22.50	.00		
869936	LIBRARY - COOLER RENTAL	02/28/2021	6.00	.00		
Total 8605:			28.50	.00		
WHKS & CO.						
42715	BASE MAP REVISIONS	01/29/2021	511.00	.00		
42716	ADA TRANSITION PLAN	01/29/2021	1,572.80	.00		
42791	HORSETRACK MEADOWS CONST PH 1	01/29/2021	774.32	.00		
Total 8290:			2,858.12	.00		
WIESER LAW OFFICE PC						
2/21 CITY	BLDG/ZNG - LEGAL FEES	02/28/2021	1,449.32	.00		
2/21 CITY	SEWER DEPT - LEGAL FEES	02/28/2021	724.66	.00		
2/21 CITY	COUNCIL - LEGAL FEES	02/28/2021	1,449.32	.00		
2/21 CITY	CITY - LEGAL FEES	02/28/2021	1,449.32	.00		
2/21 CITY	WATER DEPT - LEGAL FEES	02/28/2021	724.67	.00		
2/21 POLICE	PD - LEGAL FEES	02/28/2021	1,544.58	.00		
Total 2361:			7,341.87	.00		
Grand Totals:			179,719.36	56,191.79		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

#1.3

CITY OF LA CRESCENT
CASH BALANCES
JANUARY 31, 2021

FUND	UNAUDITED 12/31/2020 BALANCE	UNAUDITED 1/31/2021 BALANCE
GENERAL (101)		
Unreserved	1,544,961.55	1,338,521.70
TOTAL GENERAL FUND	<u>1,544,961.55</u>	<u>1,338,521.70</u>
REVOLVING LOAN FUND (204)		
SCDP Grant Funds Returned	21,732.93	21,732.93
TOTAL REVOLVING LOAN FUND	<u>21,732.93</u>	<u>21,732.93</u>
LIBRARY (211)		
Unreserved	-32,853.11	-45,790.41
TOTAL LIBRARY	<u>-32,853.11</u>	<u>-45,790.41</u>
FIRE DEPARTMENT (213)		
Unreserved	300,985.43	366,711.48
	<u>300,985.43</u>	<u>366,711.48</u>
TAX INCREMENT FINANCE DISTRICTS		
Tax Increment 2-1 Duckett (252)	23,755.41	23,786.60
Tax Increment 5-1 Heth's (257)	5,506.47	5,513.70
Tax Increment 4-2 Gundersen (258)	99,419.51	111,485.23
Tax Increment 6-1 Schumacher Kish (259)	26,450.82	15,723.48
Tax Increment 1-8 Event Ctr/Hotel (260)	1,007.18	1,008.50
	<u>156,139.39</u>	<u>157,517.51</u>
DEBT SERVICE		
Bonds Paid Up (300)	19,398.35	19,423.81
2009A G.O. Refunding Bonds (322)	201,083.81	99,607.30
2011A G.O. Imp. Bonds (324)	13,997.94	-113,006.85
2011B G.O. Rec. Facilities (325)	269,970.13	105,482.83
2013A G.O. Equipment Certificates (326)	129,374.88	130,756.16
2016A G.O. Refunding Bonds (327)	97,458.66	1,172.49
2017A G.O. Equipment Certificates (328)	114,576.15	11,026.04
2018A G.O. Imp. Bonds (329)	157,553.88	15,610.52
2019A G.O. Equipment Certificates (330)	40,346.28	783.66
2019B G.O. Imp. Bonds (331)	5,450.17	9.82
2020A G.O. Imp. Bonds-HTM (332)	568,130.57	505,104.23
2020A G.O. Imp. Bonds-Arena (333)	2,308.07	-0.01
TOTAL DEBT SERVICE	<u>1,619,648.89</u>	<u>775,970.00</u>
CAPITAL PROJECTS		
2017A Equipment Certificate (446)	175,676.99	135,007.64
2019B G.O. Improvement Projects (449)	8,939.46	8,572.63
2020A G.O. Improvement Projects (450)	796,756.97	738,341.94
TOTAL CAPITAL PROJECTS	<u>981,373.42</u>	<u>881,922.21</u>

CITY OF LA CRESCENT
CASH BALANCES
DECEMBER 31, 2020

FUND	UNAUDITED 12/31/2020 BALANCE	UNAUDITED 1/31/2021 BALANCE
WATER FUND (601)		
Unreserved	43,256.44	-249,190.28
2008A Water Revenue Bonds	0.00	0.00
2012B Water Revenue Bonds	0.00	0.00
2016A Water Revenue Bonds	0.00	0.00
TOTAL WATER FUND	43,256.44	-249,190.28
SEWER FUND (602)		
Unreserved	-217,805.59	-425,022.19
2008A Sewer Revenue Bonds	0.00	0.00
2012B Sewer Revenue Bonds	0.00	0.00
2016A Sewer Revenue Bonds	0.00	0.00
Designated Funds for Plant Replacement	262,643.64	262,988.47
TOTAL SEWER FUND	44,838.05	-162,033.72
SOLID WASTE (603)		
Unreserved	26,058.38	6,511.78
TOTAL SOLID WASTE	26,058.38	6,511.78
LICENSE BUREAU (604)		
Unreserved	329,854.87	322,503.01
TOTAL LICENSE BUREAU	329,854.87	322,503.01
PINE CREEK GOLF COURSE (613)		
Unreserved	-82,856.64	-97,434.70
TOTAL GOLF COURSE	-82,856.64	-97,434.70
ICE ARENA (615)		
Unreserved	-233,564.18	-238,784.55
	-233,564.18	-238,784.55
TOTAL FUNDS	\$4,719,575.42	\$3,078,156.96

CITY OF LA CRESCENT
CASH & INVESTMENT ANALYSIS
JANUARY 31, 2021

PETTY CASH & CASH DRAWERS	1,500.00
NOW CHECKING (5000047)/SWEEP ACCT	1,496,802.85
PSN DEPOSITORY ACCT (40031122)	3,123.50
PINE CREEK GOLF COURSE (9191115)	486.38
ICD SECURITIES, INC. MM (33682956)	1,867.69
HOME FEDERAL SAVINGS ACCT (4000061304)	164,262.24
MULTI-BANK SECURITIES, INC. - MM	5,556.98
MULTI-BANK SECURITIES, INC. - GOVT SEC.	0.00
MULTI-BANK SECURITIES, INC. - CD'S	938,000.00
ICD SECURITIES, INC. CD'S	362,000.00
HOME FEDERAL SAVINGS - CD	104,557.32
	<u>\$3,078,156.96</u>

<u>TOTAL INVESTMENTS-THIS YEAR</u>	
MONEY MARKET, TREAS INDEX & CASH ACCTS	1,673,599.64
CD'S	1,404,557.32
GOVERNMENT SECURITIES	0.00
	<u>3,078,156.96</u>
RATES ON INVESTMENTS	0.10% - 2.65%

<u>TOTAL INVESTMENTS-LAST YEAR</u>	
MONEY MARKET, TREAS INDEX & CASH ACCTS	729,748.39
CD'S	1,895,000.00
GOVERNMENT SECURITIES	0.00
	<u>2,624,748.39</u>
RATES ON INVESTMENTS	1.75% - 2.65%

#1.4

Report Criteria:

Actual Amounts
All Accounts
Include FUNDS: 211
Page and Total by FUND
All Segments Tested for Total Breaks

Account Number	Title	Debit Amount	Credit Amount
211-10000	CASH & INVESTMENTS		45,790.41-
211-10200	PETTY CASH-LIBRARY	.00	
211-10450	INTEREST RECEIVABLE	.00	
211-10700	TAXES RECEIVABLE DELINQUENT	788.75	
211-11550	ACCTS RECEIVABLE - OTHER	.00	
211-13203	DUE FROM COUNTY	.00	
211-15500	PREPAID INSURANCE	1,162.75	
211-20200	ACCOUNTS PAYABLE		5,668.45-
211-21500	ACCRUED INTEREST PAYABLE	.00	
211-21600	ACCRUED WAGES/SAL PAYABLE	.00	
211-22810	SALES TAX PAYABLE-LIBRARY	.00	
211-25300	FUND BALANCE	32,016.23	
211-31013	LIBRARY TAX REVENUE	.00	
211-31014	HOUSTON COUNTY LIBRARY LE	.00	
211-31051	EXCESS TIF REVENUE REFUND	.00	
211-33402	MARKET VALUE HOMESTEAD CREDIT	.00	
211-33620	WINONA COUNTY FUNDING	.00	
211-34761	SELCO LIBRARY GRANT	.00	
211-34762	COPY MACHINE REVENUE		99.30-
211-34763	COMPUTER PRINTER REVENUE	.00	
211-35103	FINES		7.00-
211-36200	MISCELLANEOUS INCOME	.00	
211-36210	INTEREST ON INVESTMENTS	.00	
211-36230	CONTRIBUTIONS		100.00-
211-36232	SUMMER SPONSORS	.00	
211-36233	CONTRIBUTION-LA CRESC. TWNSHP		3,000.00-
211-36236	COMPUTER FUND REVENUE	.00	
211-36238	GRANT/SCHOLARSHIP FUNDING	.00	
211-36241	INSURANCE REIMBURSEMENT	.00	
211-36243	ACE CAPITAL CREDITS	.00	
211-39200	FRIENDS OF THE LIBRARY	.00	
211-39201	TRANSFER FROM GEN. FUND	.00	
211-45500-101	WAGES - FULL-TIME	5,238.64	
211-45500-102	OVERTIME PAY	.00	
211-45500-103	WAGES - PART-TIME	2,551.88	
211-45500-111	SEVERANCE PAY	.00	
211-45500-121	EMPLOYER FICA EXPENSE	581.26	
211-45500-122	PERA CONTRIBUTIONS	575.02	
211-45500-131	EMPLOYER PAID HEALTH INS	961.30	
211-45500-152	WORKERS COMP BENEFITS	.00	
211-45500-200	LIBRARY OFFICE SUPPLIES	9.78	
211-45500-202	COPY MACHINE SUPPLIES	.00	
211-45500-203	COMPUTER PRINTER SUPPLIES	.00	
211-45500-211	CLEANING & SANITARY SUPPLIES	.00	
211-45500-220	SUMMER PROGRAM SUPPLIES	.00	
211-45500-221	WINTER READING PROG EXPENSES	.00	
211-45500-310	OTHER CONTRACTED SERVICES	897.12	
211-45500-321	TELEPHONE-LIBRARY	154.38	
211-45500-322	POSTAGE-LIBRARY	18.00	

Account Number	Title	Debit Amount	Credit Amount
211-45500-331	TRAVEL EXPENSES	.00	
211-45500-350	PRINTING AND PUBLISHING	.00	
211-45500-360	INSURANCE	387.58	
211-45500-381	UTILITIES-ELECTRIC	188.08	
211-45500-382	UTILITIES-WATER/SEWER	.00	
211-45500-383	UTILITIES-GAS	123.05	
211-45500-384	REFUSE DISPOSAL	10.00	
211-45500-401	REPAIR/MAINT-BUILDINGS	.00	
211-45500-404	REPAIR/MAINT-EQUIPMENT	.00	
211-45500-406	REPAIR/MAINT-COMPUTERS	4,145.00	
211-45500-414	LIMITED ACCESS LINE	3,384.91	
211-45500-415	RENTALS-OTHER EQUIPMENT	6.00	
211-45500-430	MISCELLANEOUS	.00	
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	
211-45500-433	DUES & MEMBERSHIPS	.00	
211-45500-434	LEGACY GRANT EXPENDITURES	.00	
211-45500-504	BOOKS - GRANT FUNDED	.00	
211-45500-505	BOOKS,PERIODICALS,VIDEOS ETC	1,422.31	
211-45500-506	PROCESSING MATERIALS	.00	
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	
211-45500-570	OFFICE EQUIP. & FURNISHINGS	.00	
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	
211-45500-580	C.O. OTHER EQUIPMENT	.00	
211-45500-610	INTEREST EXPENSE	43.14	
Total LIBRARY FUND:		54,665.16	54,665.16-
Net Loss:			17,491.13
Grand Totals:		54,665.16	54,665.16-
Net Loss:			17,491.13

Report Criteria:

Actual Amounts
All Accounts
Include FUNDS: 211
Page and Total by FUND
All Segments Tested for Total Breaks

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	01/21-01/21 Cur YTD Actual	2021 Cur Year Budget	2021 Cur Year Unexpended
LIBRARY FUND						
TAXES						
211-31013	LIBRARY TAX REVENUE	154,846	163,106	.00	170,873	170,873
211-31014	HOUSTON COUNTY LIBRARY LE	46,642	43,457	.00	44,109	44,109
211-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00
Total TAXES:		201,488	206,563	.00	214,982	214,982
INTERGOVERNMENTAL AID						
211-33402	MARKET VALUE HOMESTEAD CREDIT	.00	.00	.00	.00	.00
211-33620	WINONA COUNTY FUNDING	3,022	3,455	.00	3,113	3,113
Total INTERGOVERNMENTAL AID:		3,022	3,455	.00	3,113	3,113
PUBLIC CHARGES FOR SERVICE						
211-34761	SELCO LIBRARY GRANT	.00	.00	.00	.00	.00
211-34762	COPY MACHINE REVENUE	855	565	99	500	401
211-34763	COMPUTER PRINTER REVENUE	730	449	.00	500	500
Total PUBLIC CHARGES FOR SERVICE:		1,585	1,014	99	1,000	901
FINES & FORFEITURES						
211-35103	FINES	2,105	891	7	1,000	993
Total FINES & FORFEITURES:		2,105	891	7	1,000	993
SPECIAL ASSESSMENTS						
211-36200	MISCELLANEOUS INCOME	.00	.00	.00	.00	.00
211-36210	INTEREST ON INVESTMENTS	56	.00	.00	.00	.00
211-36230	CONTRIBUTIONS	18,204	15,345	100	4,000	3,900
211-36232	SUMMER SPONSORS	1,724	.00	.00	1,500	1,500
211-36233	CONTRIBUTION-LA CRESC. TWNSHP	3,000	.00	3,000	3,000	.00
211-36236	COMPUTER FUND REVENUE	2,000	1,665	.00	.00	.00
211-36238	GRANT/SCHOLARSHIP FUNDING	275	.00	.00	.00	.00
211-36241	INSURANCE REIMBURSEMENT	.00	.00	.00	.00	.00
211-36243	ACE CAPITAL CREDITS	104	109	.00	.00	.00
Total SPECIAL ASSESSMENTS:		25,364	17,119	3,100	8,500	5,400
OTHER FINANCING SOURCES						
211-39200	FRIENDS OF THE LIBRARY	.00	.00	.00	2,073	2,073
211-39201	TRANSFER FROM GEN. FUND	.00	.00	.00	.00	.00
Total OTHER FINANCING SOURCES:		.00	.00	.00	2,073	2,073
LIBRARY EXPENSES						
211-45500-101	WAGES - FULL-TIME	92,747	90,613	5,239	85,937	80,698
Budget notes:						
Library Director & Library Assistant						
211-45500-102	OVERTIME PAY	.00	22	.00	.00	.00
211-45500-103	WAGES - PART-TIME	32,730	28,838	2,552	30,228	27,676
211-45500-111	SEVERANCE PAY	16,731	3,323	.00	.00	.00
211-45500-121	EMPLOYER FICA EXPENSE	10,392	9,422	581	8,887	8,306
Budget notes:						
7.65%						

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	01/21-01/21 Cur YTD Actual	2021 Cur Year Budget	2021 Cur Year Unexpended
211-45500-122	PERA CONTRIBUTIONS	8,959	8,322	575	8,552	7,977
Budget notes:						
7.5%						
211-45500-131	EMPLOYER PAID HEALTH INS	29,789	11,064	961	20,412	19,451
211-45500-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00
211-45500-200	LIBRARY OFFICE SUPPLIES	2,431	1,179	10	2,200	2,190
211-45500-202	COPY MACHINE SUPPLIES	.00	.00	.00	.00	.00
211-45500-203	COMPUTER PRINTER SUPPLIES	732	31	.00	700	700
211-45500-211	CLEANING & SANITARY SUPPLIES	137	324	.00	600	600
211-45500-220	SUMMER PROGRAM SUPPLIES	1,708	1,865	.00	2,800	2,800
211-45500-221	WINTER READING PROG EXPENSES	.00	.00	.00	.00	.00
211-45500-310	OTHER CONTRACTED SERVICES	3,652	3,556	897	4,500	3,603
211-45500-321	TELEPHONE-LIBRARY	1,626	1,731	154	1,800	1,646
211-45500-322	POSTAGE-LIBRARY	136	131	18	300	282
211-45500-331	TRAVEL EXPENSES	1,428	41	.00	500	500
211-45500-350	PRINTING AND PUBLISHING	200	.00	.00	300	300
211-45500-360	INSURANCE	4,257	4,789	388	4,250	3,862
211-45500-381	UTILITIES-ELECTRIC	2,193	2,044	188	3,300	3,112
211-45500-382	UTILITIES-WATER/SEWER	392	336	.00	400	400
211-45500-383	UTILITIES-GAS	1,010	713	123	1,200	1,077
211-45500-384	REFUSE DISPOSAL	120	120	10	120	110
211-45500-401	REPAIR/MAINT-BUILDINGS	173	2,861	.00	400	400
211-45500-404	REPAIR/MAINT-EQUIPMENT	1	.00	.00	.00	.00
211-45500-406	REPAIR/MAINT-COMPUTERS	4,145	5,799	4,145	4,145	.00
211-45500-414	LIMITED ACCESS LINE	17,207	16,084	3,385	25,000	21,615
211-45500-415	RENTALS-OTHER EQUIPMENT	72	1,350	6	120	114
Budget notes:						
Water Cooler						
211-45500-430	MISCELLANEOUS	.00	.00	.00	.00	.00
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00
211-45500-433	DUES & MEMBERSHIPS	282	407	.00	195	195
211-45500-434	LEGACY GRANT EXPENDITURES	.00	.00	.00	.00	.00
211-45500-504	BOOKS - GRANT FUNDED	.00	1,231	.00	.00	.00
211-45500-505	BOOKS,PERIODICALS,VIDEOS ETC	10,841	6,583	1,422	11,000	9,578
211-45500-506	PROCESSING MATERIALS	1,239	653	.00	1,200	1,200
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	.00	.00	.00	.00
211-45500-570	OFFICE EQUIP. & FURNISHINGS	2,675	1,992	.00	.00	.00
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-580	C.O. OTHER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-610	INTEREST EXPENSE	1,297	411	43	1,480	1,437
Total LIBRARY EXPENSES:		249,301	205,834	20,697	220,526	199,829
LIBRARY FUND Revenue Total:		233,563	229,043	3,206	230,668	227,461
LIBRARY FUND Expenditure Total:		249,301	205,834	20,697	220,526	199,829
Net Total LIBRARY FUND:		15,738-	23,209	17,491-	10,142	27,633
Net Grand Totals:		15,738-	23,209	17,491-	10,142	27,633

#3.1



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: March 3, 2021
RE: Trigger Resolution- Bond Issue

Attached for review and consideration by the City Council is the finance plan for the proposed bond issue, and a resolution approving the issuance of general obligation sewer revenue refunding bonds. Tammy Omdal from Northland Securities will be in attendance at the meeting via Zoom to review the finance plan and resolution with the City Council.

The purpose of the bond issue is as follows:

1. To current refund the 2012A bond issue and reduce future interest costs.

In order to proceed, we would suggest that the City Council adopt the resolution approving the issuance of general obligation sewer revenue refunding bonds.

Finance Plan

La Crescent, Minnesota

\$770,000

**General Obligation Sewer Revenue Refunding
Bonds, Series 2021A**

March 8, 2021



150 South 5th Street, Suite 3300

Minneapolis, MN 55402

612-851-5900 800-851-2920

www.northlandsecurities.com

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Executive Summary

The following is a summary of the recommended terms for the issuance of \$770,000 General Obligation Sewer Revenue Refunding Bonds, Series 2021A (the "Bonds" or "2021A Bonds"). Additional information on the proposed finance plan and issuing process can be found after the Executive Summary, in the Issue Overview and Attachment 3 – Related Considerations.

Purpose	Proceeds from the Bonds will be used to current refund the 2021 through 2031 maturities of the City’s General Obligation Sewer Revenue Bonds, Series 2012A.		
Security	The Bonds will be a general obligation of the City. The City will pledge net revenues of the City’s Sewer Utility for payment of the Bonds.		
Repayment Term	The Bonds will mature annually each December 1 in the years 2021 - 2031. Interest on the Bonds will be payable on December 1, 2021 and semiannually thereafter on each June 1 and December 1.		
Refunding Summary	Estimated Savings:	Gross savings	\$56,677
		Net Present Value	\$54,013
		Net PV Percent	6.59%
	Other Factors: No change in the debt structure is proposed.		
Estimated Interest Rate	Average coupon:	1.01%	
	True interest cost (TIC):	1.28%	
Prepayment Option	Bonds maturing on and after December 1, 2030 will be subject to redemption on December 1, 2029 and any day thereafter at a price of par plus accrued interest.		
Rating	The Bonds will be non-rated.		
Tax Status	The Bonds will be tax-exempt, bank qualified obligations.		
Risk Factors	There are certain risks associated with all debt. Risk factors related to the Bonds are discussed in Attachment 5.		
Type of Bond Sale	Negotiated Sale		
Pricing Date	Thursday, March 18, 2021		
Council Consideration	Monday, March 22, 2021 @ 5:30 P.M.		

Issue Overview

Purpose

Proceeds from the Bonds will be used to current refund the 2021 through 2031 maturities of the City's General Obligation Sewer Revenue Bonds, Series 2012A (the "2012A Bonds"). The Bonds have been sized based on the outstanding principal and accrued interest on the 2012A Bonds. The table below contains the sources and uses of funds for the bond issue.

Sources Of Funds	
Par Amount of Bonds	\$770,000.00
Total Sources	\$770,000.00
Uses Of Funds	
Total Underwriter's Discount (1.500%)	11,550.00
Costs of Issuance	11,000.00
Deposit to Current Refunding Fund	742,894.14
Rounding Amount	4,555.86
Total Uses	\$770,000.00

Authority

The Bonds will be issued pursuant to the authority of Minnesota Statutes, Chapters 475 and 444.

Structure

The Bonds have been structured to result in relatively level annual debt service savings over the 10-year life of the Bonds. This preserves the original structure of the 2012A Bonds.

The proposed structure for the bond issue and preliminary debt service and debt service savings projections are illustrated in Attachments 1 and 2.

Security and Source of Repayment

The Bonds will be general obligations of the City. The finance plan relies on the following assumptions for the revenues used to pay debt service, as provided by City staff:

- Utility Revenues. Net revenues of the City's sewer utility will be pledged for payment of the Bonds. The City will covenant to institute sewer rates and charges that are sufficient to produce net revenues equal to at least 105% of the debt service requirements on the Bonds. In the event there is a deficiency in the amount of net revenues available for payment of debt service, the City may levy taxes to cover the insufficiency, but only on a temporary basis until rates are adjusted.

Plan Rationale

The Finance Plan recommended in this report is based on a variety of factors and information provided by the City related to the financed project and City objectives, Northland's knowledge of the City and our experience in working with similar cities and projects. The issuance of General Obligation Sewer Revenue Refunding Bonds provides the best means of achieving the City's objectives and cost effective financing. The City has successfully issued and managed this type of debt for previous projects.

Issuing Process

The City has engaged Northland to act as underwriter for the Bonds pursuant to federal securities regulations. Northland will purchase the Bonds in an "arm's length" negotiated sale. The City has chosen this approach for a variety of reasons, including flexibility in timing, ability of the

underwriter to explain the Bonds to investors and cultivate investor interest in the issue in advance of the sale, certainty of underwriting commitment and transpare⁴.

In authorizing the issuance, the City Council will adopt a trigger (parameters) resolution. The resolution authorizes the Mayor and the City Administrator to execute a bond purchase agreement when net present value savings exceed 4.70%. The bond purchase agreement will be ratified by the City Council at its next meeting. This approach gives the City greater flexibility in selling the Bonds when market conditions produce the desired results, rather than accepting the conditions that exist on a specific Council meeting date.

Municipal Advisor: Northland Securities, Inc., Minneapolis, Minnesota

Bond Counsel: Taft, Stettinius & Hollister LLP, Minneapolis, Minnesota

Paying Agent: Northland Trust Services, Inc., Minneapolis, Minnesota

Attachment 1 – Preliminary Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/27/2021	-	-	-	-	-
12/01/2021	65,000.00	0.400%	3,889.15	68,889.15	68,889.15
06/01/2022	-	-	3,141.25	3,141.25	-
12/01/2022	70,000.00	0.400%	3,141.25	73,141.25	76,282.50
06/01/2023	-	-	3,001.25	3,001.25	-
12/01/2023	65,000.00	0.650%	3,001.25	68,001.25	71,002.50
06/01/2024	-	-	2,790.00	2,790.00	-
12/01/2024	65,000.00	0.650%	2,790.00	67,790.00	70,580.00
06/01/2025	-	-	2,578.75	2,578.75	-
12/01/2025	70,000.00	0.650%	2,578.75	72,578.75	75,157.50
06/01/2026	-	-	2,351.25	2,351.25	-
12/01/2026	70,000.00	0.900%	2,351.25	72,351.25	74,702.50
06/01/2027	-	-	2,036.25	2,036.25	-
12/01/2027	70,000.00	0.900%	2,036.25	72,036.25	74,072.50
06/01/2028	-	-	1,721.25	1,721.25	-
12/01/2028	70,000.00	0.900%	1,721.25	71,721.25	73,442.50
06/01/2029	-	-	1,406.25	1,406.25	-
12/01/2029	75,000.00	1.250%	1,406.25	76,406.25	77,812.50
06/01/2030	-	-	937.50	937.50	-
12/01/2030	75,000.00	1.250%	937.50	75,937.50	76,875.00
06/01/2031	-	-	468.75	468.75	-
12/01/2031	75,000.00	1.250%	468.75	75,468.75	75,937.50
Total	\$770,000.00	-	\$44,754.15	\$814,754.15	-

Yield Statistics

Bond Year Dollars	\$4,417.72
Average Life	5.737 Years
Average Coupon	1.0130594%
Net Interest Cost (NIC)	1.2745063%
True Interest Cost (TIC)	1.2840347%
Bond Yield for Arbitrage Purposes	1.0098784%
All Inclusive Cost (AIC)	1.5506946%

Attachment 2 – Preliminary Debt Service Schedule

Date	Total P+I	Net New D/S	Old Net D/S	Savings
12/01/2021	68,889.15	64,333.29	74,465.00	10,131.71
12/01/2022	76,282.50	76,282.50	78,420.00	2,137.50
12/01/2023	71,002.50	71,002.50	77,100.00	6,097.50
12/01/2024	70,580.00	70,580.00	75,780.00	5,200.00
12/01/2025	75,157.50	75,157.50	79,280.00	4,122.50
12/01/2026	74,702.50	74,702.50	77,655.00	2,952.50
12/01/2027	74,072.50	74,072.50	80,900.00	6,827.50
12/01/2028	73,442.50	73,442.50	79,010.00	5,567.50
12/01/2029	77,812.50	77,812.50	81,980.00	4,167.50
12/01/2030	76,875.00	76,875.00	79,805.00	2,930.00
12/01/2031	75,937.50	75,937.50	82,480.00	6,542.50
Total	\$814,754.15	\$810,198.29	\$866,875.00	\$56,676.71

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	49,457.53
Net PV Cashflow Savings @ 1.010%(Bond Yield).....	49,457.53
Contingency or Rounding Amount.....	4,555.86
Net Present Value Benefit	\$54,013.39
Net PV Benefit / \$819,457.53 PV Refunded Debt Service	6.591%
Net PV Benefit / \$735,000 Refunded Principal...	7.349%
Net PV Benefit / \$770,000 Refunding Principal..	7.015%

Attachment 3 – Related Considerations

Bank Qualification

We understand the City (in combination with any subordinate taxing jurisdictions or debt issued in the City's name by 501(c)3 corporations) anticipates issuing \$10,000,000 or less in tax-exempt debt during this calendar year. Therefore the Bonds will be designated as "bank qualified" obligations pursuant to Federal Tax Law.

Arbitrage Compliance

The Bonds are expected to qualify for the "small issuer" exemption related to arbitrage rebate.

Continuing Disclosure

Type: Full

Dissemination Agent: Northland Securities

The requirements for continuing disclosure are governed by SEC Rule 15c2-12. The primary requirements of Rule 15c2-12 actually fall on underwriters. The Rule sets forth due diligence needed prior to the underwriter's purchase of municipal securities. Part of this requirement is obtaining commitment from the issuer to provide continuing disclosure. The document describing the continuing disclosure commitments (the "Undertaking") is contained in the Official Statement that will be prepared to offer the Bonds to investors.

The City has more than \$10,000,000 of outstanding debt and is required to undertake "full" continuing disclosure. Full disclosure requires annual posting of the audit and a separate continuing disclosure report, as well as the reporting of certain "material events." Material events set forth in the Rule, including, but not limited to, bond rating changes, call notices, and issuance of "financial obligations" (such as SRF Loans, TIF Rebate Agreements, PFA loans, leases, or bank placements) must be reported within ten business days of occurrence. The report contains annual financial information and operating data that "mirrors" material information presented in the Official Statement. The specific contents of the annual report will be described in the Undertaking that appears in the appendix of the Official Statement. Northland currently serves as dissemination agent for the City, assisting with the annual reporting. The information for the Bonds will be incorporated into our reporting.

Premiums

In the current market environment, it is likely that bids received from underwriters will include premiums. A premium bid occurs when the purchaser pays the City an amount in excess of the par amount of a maturity in exchange for a higher coupon (interest rate). The use of premiums reflects the bidder's view on future market conditions, tax considerations for investors and other factors. Ultimately, the true interest cost ("TIC") calculation will determine the lowest bid, regardless of premium.

A premium bid produces additional funds that can be used in several ways:

- The premium means that the City needs less bond proceeds and can reduce the size of the issue by the amount of the premium.
- The premium can be deposited in the Debt Service Fund and used to pay principal and interest.

Northland will work with City staff on the sale day to determine use of premium (if any).

Rating

The Bonds will not be rated.

Attachment 4 – Calendar of Events

February 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Date	Action	Responsible Party
March 1	Finance Plan Sent to City Resolution authorizing the sale ("Trigger" Resolution for negotiated sale process)	Northland
March 2	Preliminary Official Statement Sent to City for Sign Off	Northland, City Staff
March 8	Presentation of Finance Plan by Northland Council to approve "Trigger" Resolution	City Council Action, Northland
March 15	Awarding Resolution sent to City	Northland, Bond Counsel
March 18	Pricing Date Bond Purchase Contract Signed	Northland, City
March 22	Awarding Resolution Adopted – 5:30 p.m.	Northland, City Staff, City Council Action
April 27	Closing on the Bonds (Proceeds Available)	Northland, City Staff, Bond Counsel

Attachment 5 - Risk Factors

Utility Revenues: The City pledges the net revenues of the Sewer Utility to the payment of principal and interest on the Bonds. The failure to adjust rates and charges as needed and the loss of significant customers will affect available net revenues. If the net revenues are insufficient, the City is required to levy property taxes or use other revenues to cover the deficiency. Property taxes can only be used on a temporary basis and may not be an ongoing source of revenue to pay debt service.

General: In addition to the risks described above, there are certain general risks associated with the issuance of bonds. These risks include, but are not limited to:

- Failure to comply with covenants in bond resolution.
- Failure to comply with Undertaking for continuing disclosure.
- Failure to comply with IRS regulations, including regulations related to use of the proceeds and arbitrage/rebate. The IRS regulations govern the ability of the City to issue its bonds as tax-exempt securities and failure to comply with the IRS regulations may lead to loss of tax-exemption.

RESOLUTION NO. 03-21-11

**RESOLUTION APPROVING THE ISSUANCE OF
GENERAL OBLIGATION SEWER REVENUE REFUNDING BONDS, SERIES 2021A**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation sewer revenue refunding bonds in the total aggregate principal amount not to exceed \$800,000 (herein, the "Bonds"). The proceeds of the Bonds will be used to finance a current refunding of all or a portion of the December 1, 2021 through 2031 maturities, aggregating up to \$735,000 in principal amount, of the City's General Obligation Sewer Revenue Bonds, Series 2012A, dated March 1, 2012 as date of original issue, and the costs of issuing the Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation with Northland Securities, Inc. (herein, "NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the City.
3. The Mayor and City Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount not to exceed \$800,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the net present value savings is at least 4.70%.
4. Upon approval of the sale of the Bonds by the Mayor and the City Administrator the City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
6. If the Mayor and the City Administrator have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by August 31, 2021, this resolution shall expire.

ADOPTED this 8th day of March, 2021.

SIGNED:

Mayor

ATTEST:

City Administrator

3.2

MEMO

To: City Council

From: Jason Ludwigson

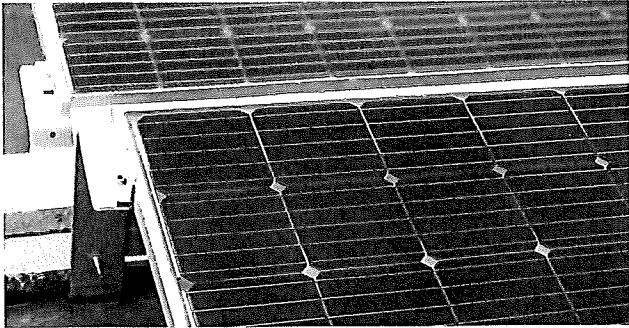
Date: 03/02/2021

Re: Partners in Energy Plan

The City of La Crescent was selected to participate in the Partners in Energy Program in 2020. Partners in Energy is a program from Xcel Energy that supports the communities Xcel serves by helping them develop and implement energy plans. Each community has its own unique energy needs and priorities, and Partners in Energy services are tailored to complement each community's vision. Work on the Energy Action Plan began in September 2020 and was driven by a series of workshops held in the community, led by a planning team committed to representing local energy priorities in collaboration with City of La Crescent and Xcel Energy's Partners in Energy. The creation of this Partners in Energy plan was developed by characterizing our energy use, identifying energy related goals, and developing engaging strategies to guide change toward our community's energy future.. The focus areas outlined in the plan are residents, businesses and electric vehicles. The overarching goals of the plan are:

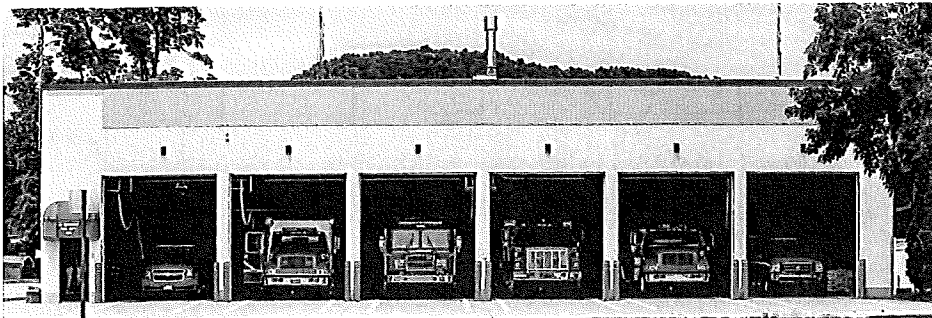
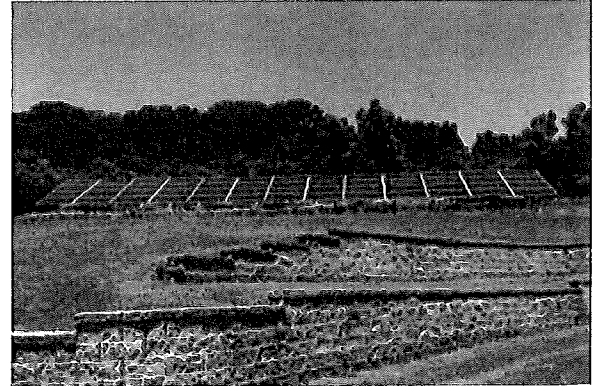
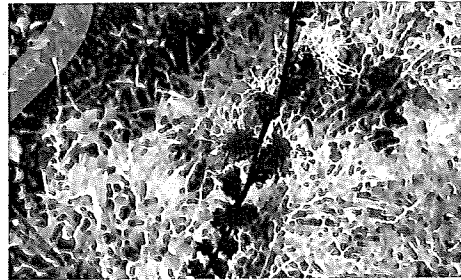
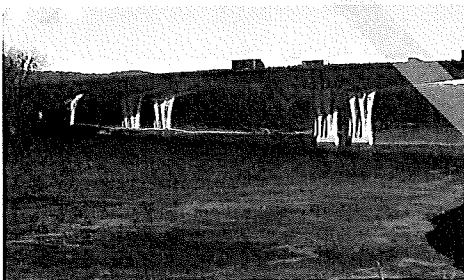
- Between 2021 and 2030, our community will cumulatively save 1.6 million kilowatt hours of electricity, amounting to an estimated \$1 million saved.
- During implementation, we will engage more than 1,500 residents and businesses across the community in energy efficiency, renewable energy, community solar, and electric vehicle outreach.

If adopted the city and the Partners in Energy team will be working over the next 18 months to implement the plan.



An Energy Action Plan for La Crescent

DRAFT February 2020



PARTNERS IN ENERGY
An Xcel Energy Community Collaboration

ACKNOWLEDGEMENTS

Thank you to the following individuals who contributed many hours of service to developing this Energy Action Plan.

The content of this plan is derived from a series of planning workshops hosted by Xcel Energy's Partners in Energy. Xcel Energy is the main electric utility serving La Crescent. Partners in Energy is a two-year collaboration to develop and implement a community's energy goals. For more information about the planning workshops, see Appendix 4: Xcel Energy's Partners in Energy Planning Process.

Name	Affiliation
Energy Action Team Members	
Bill Waller	City Administrator, City of La Crescent
Curt Murray	La Crescent Community Member
Eileen Krenz	La Crescent Area Chamber of Commerce & Tourism
Jason Ludwigson	Sustainability Coordinator, City of La Crescent
Angie Boettcher	Administrative Assistant, City of La Crescent
Melissa Feine	Weatherization Program Coordinator, SEMCAC
Teresa O'Donnell-Ebner	City Council Member, City of La Crescent
Utility Representatives and Facilitators	
Deirdre Coleman	Partners in Energy Community Facilitator
Jamie Johnson	Partners in Energy Community Facilitator
Ross Lexvold	Community Relations Manager, Xcel Energy
Ashley Haung	Marketing Assistant, Xcel Energy's Partners in Energy
Tami Gunderzik	Program Manager, Xcel Energy's Partners in Energy
Yvonne Pfeifer	Community Energy Efficiency Manager, Xcel Energy



This Energy Action Plan was funded by and developed in collaboration with Xcel Energy's Partners in Energy.

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LA CRESCENT ENERGY ACTION PLAN

Community members of La Crescent convened to create a plan for the City's energy future. La Crescent has been a leader in sustainability among its peers and is continuing that work by developing and implementing an Energy Action Plan for our community. This plan will be a blueprint to help residents and businesses save money as well as increase the health and comfort of the community.

Community Vision

La Crescent's Energy Action Plan is a collaborative effort that supports the City's leadership toward a carbon-free future. Our plan provides actionable steps to reduce La Crescent's energy footprint, save on energy costs for residents and businesses, and work together with the community to recognize and adopt healthy and sustainable energy practices.

About this Plan

Residents, business leaders, City of La Crescent staff, and utility representatives worked together to create this Energy Action Plan with the help of Xcel Energy's Partners in Energy offering. Partners in Energy supports communities like La Crescent in developing and implementing plans to reach their energy goals. Because the community worked together, the plan is unique to La Crescent and will lead to an enhanced energy future for our city.

Focus Areas

Residents:

We will engage residents to:

- Participate in energy efficiency and renewable energy programs
- Access resources to help reduce household energy costs and improve financial stability
- Use an energy resource to increase energy efficiency in homes and explore renewable energy options
- Attend community education sessions on energy-related topics
- Explore electrification changes in homes

Businesses

We will engage businesses to:

- Participate in no-cost energy assessments
- Act as leaders in energy with recognition from a green business program
- Explore energy efficiency and renewable energy in development processes
- Engage clients and patrons through their energy accomplishments
- Consider electrification options in development, renovations, and equipment replacement
- Additionally, the City is committed to energy efficiency and renewable energy projects within its municipal buildings

Electric Vehicles:

We will engage our entire community to:

- Attend electric vehicle events, including ride-and-drives and showcases
- Participate in fleet studies to explore electric vehicle options and benefits
- Attend celebratory educational events for the La Crescent electric vehicle charging stations that will be installed in the future



The content of this plan is derived from a series of planning workshops hosted by Xcel Energy's Partners in Energy. Thank you to the La Crescent Energy Action Team who contributed many hours of service to creating our vision, goals, and strategies for this plan.

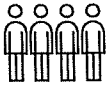


PARTNERS IN ENERGY
An Xcel Energy Community Collaboration

Our Goals



Between 2021 and 2030, we will cumulatively conserve **1.7 million kilowatt hours** of electricity, amounting to an estimated **\$1 million dollars saved**.



During implementation, we will engage more than **1,500 residents and businesses** across the community in energy efficiency, renewable energy, community solar, and electric vehicle outreach.

Energy Action Plan Impact

Successful implementation of these strategies will result in:



Estimated annual cost savings for residents annually = **\$28,000**



Greenhouse gas emissions avoidance = **455 MTCO₂e¹**

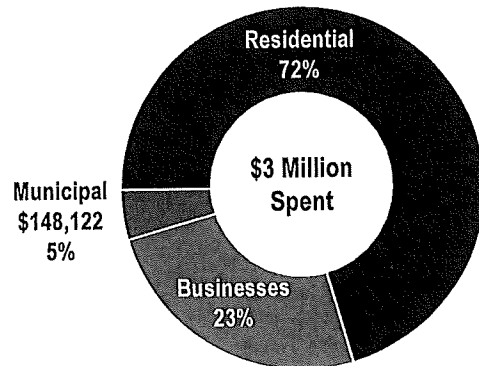
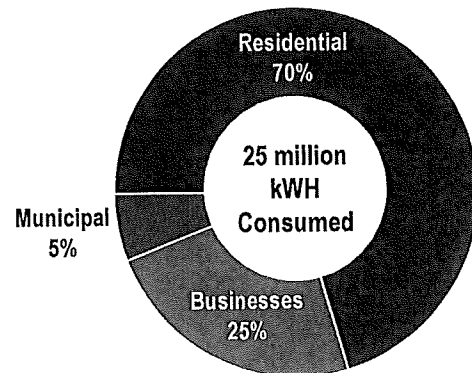


Estimated annual cost savings for businesses annually = **\$131,000**



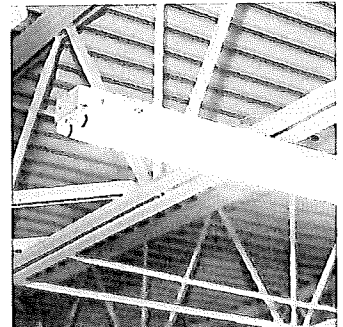
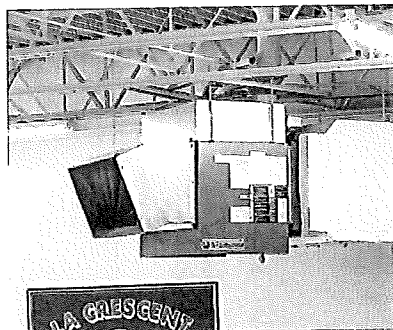
More than **1,500 residents, businesses, and organizations** engaged

Our Energy Use

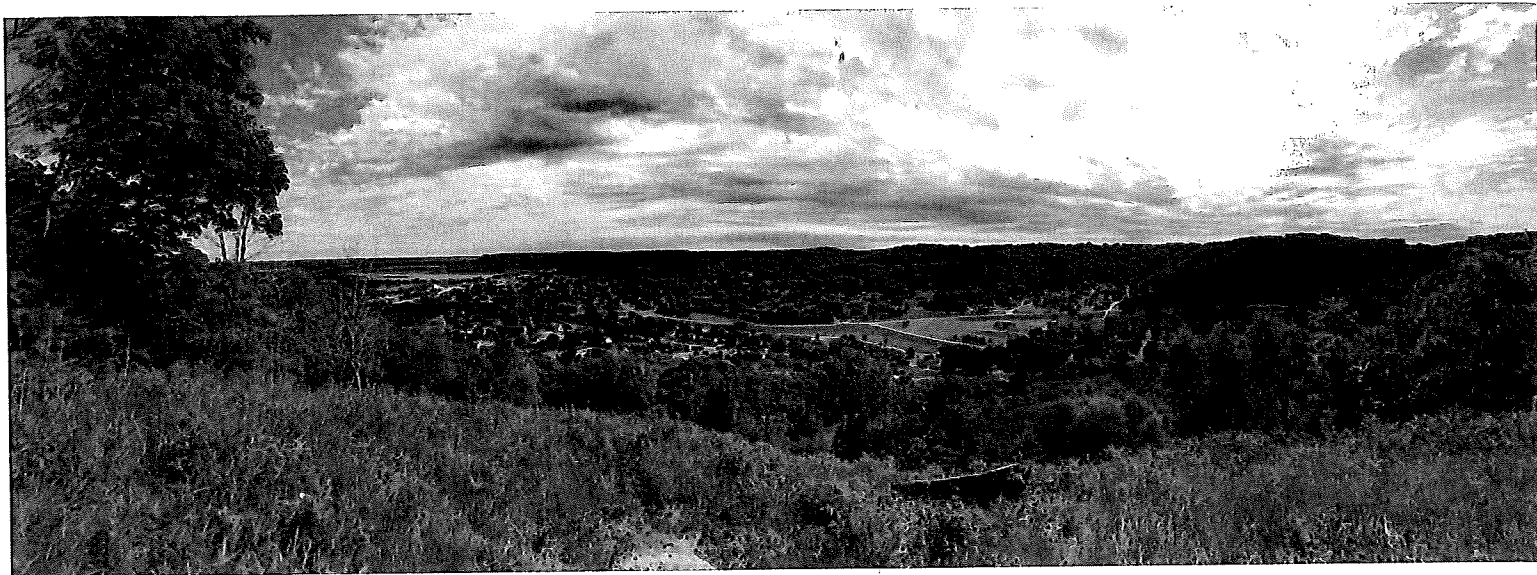


Get Involved

If you want to get involved with the implementation of this plan, please contact La Crescent's Sustainability Coordinator, Jason Ludwigson, at jdludwigson@gmail.com. We are excited to involve community, businesses, and other organizations to share in the success of our work.



¹metric tons of carbon dioxide equivalent



INTRODUCTION

La Crescent has made great progress toward becoming a more resilient city by taking both big and small steps in sustainability. In 2015, La Crescent entered the GreenStep Cities program, which helped outline actionable steps around sustainability.¹ Since then, La Crescent's accomplishments include transitioning all City building lights to LEDs, tracking energy use through building benchmarking, completing energy efficiency upgrades to City buildings, installing solar photovoltaic systems, increasing access to public transportation, and outlining land use practices that promote tree planting and pollinator friendly methods.

The City became a SolSmart community in 2019. SolSmart is a national program that provides technical assistance to local governments interested in supporting local solar development.²

As of the adoption of this plan, La Crescent is a Step 3 in the GreenStep Cities program and has achieved a Silver designation in SolSmart. These achievements recognize the work that the City and community of La Crescent have already put towards energy and sustainability. Our work will build off these efforts.

Who are we talking about?

We, Our, and the City refer to the City of La Crescent.

Community refers to the broader La Crescent community as a whole.

Energy Action Team is the group of individuals whose input created our energy action plan.

Energy Action Plan refers to this document for the City of La Crescent.

¹ Minnesota GreenStep Cities is a voluntary challenge, assistance and recognition program to help cities achieve their sustainability and quality-of-life goals, run by the Minnesota Pollution control agency. For more information, visit <https://greenstep.pca.state.mn.us/>.

² For more information on SolSmart, visit <https://solsmart.org/>.

In 2020, the City of La Crescent's GreenStep Cities Committee recommended that the City apply to participate in Partners in Energy program to engage the community around energy issues.³

Our Engagement & Outreach Process

The creation of this Energy Action Plan was a five-month process to characterize our energy use, identify energy-related goals, and develop engaging strategies to guide change toward our community's energy future. Work on the Energy Action Plan began in September 2020 and was driven by a series of workshops held in the community, led by a planning team committed to representing local energy priorities in collaboration with City of La Crescent and Xcel Energy's Partners in Energy. By the numbers, La Crescent's Energy Action team completed: two surveys and two workshops, with additional input from the GreenStep City Committee. See *Appendix 4* for more information about the planning process and Xcel Energy's Partners in Energy.

Figure 1: City staff and elected officials accept their Silver SolSmart designation award in 2020. Image provided by the City of La Crescent.



Why We Want Energy Action Plan

The City began the Partners in Energy process to bring its sustainability — and, more specifically, energy — actions to the broader community of residents, businesses, and nonprofits that make up the vibrant, bluff-side city.

The City of La Crescent's GreenStep team hopes that Partners in Energy can help us reduce residential energy use and subsequent greenhouse gas pollution. We will encourage behavioral change through education, incentives, and capital investments to reduce energy use.

Energy Utilities in La Crescent

Our Energy Action Plan seeks to address energy use, for which most data is provided by energy utilities. The City of La Crescent is served by three utilities: Xcel Energy; MiEnergy Cooperative; and Minnesota Energy Resources (MERC).⁴ This plan does not include baseline data related to MiEnergy Cooperative or MERC, as neither utility was able to contribute to the planning process, but the customers served by them are just as important to the community and to this plan. The strategies in this plan seek to engage residents served by all of these utilities by connecting them with their service providers as well as through behavior change and other program-related outreach.

³ The GreenSteps Cities Committee is a group of citizen volunteers that inform and guide the City's sustainability actions, especially as they relate to the City's participation in GreenStep Cities.

⁴ Xcel Energy is the main electric utility serving the community. See xcelenergy.com for more information about Xcel Energy and its programs and services. See mienergy.coop for more information about MiEnergy Cooperative and its programs and services. See minnesotaenergyresources.com for more information about Minnesota Energy Resources and its programs and services.



WHERE WE ARE NOW

An integral part of the Partners in Energy planning process is reviewing energy and community data that informs our community's energy baseline. Xcel Energy, La Crescent's main electric utility, provided data on electricity use, participation counts, and utility energy conservation program savings for La Crescent, as detailed in the following sections. Data included in the plan was used to create a three-year baseline from 2017–2019, unless otherwise noted. Other community data, including demographic, income, and electric vehicle (EV) data also provided insights into the community and baselines for this plan.⁵

See Appendix 2: Baseline Energy Analysis for a comprehensive picture of La Crescent baseline energy data.

Energy Utility Service Areas

As stated above, the City of La Crescent is served by three utility energy providers: Xcel Energy; MiEnergy Cooperative; and Minnesota Energy Resources (MERC). Xcel Energy serves a majority of the community while MiEnergy Cooperative's service area is primarily the western edge of the city. This is shown in Figure 2 below.

Some common energy units & terms

kWh is a unit of electricity consumption.

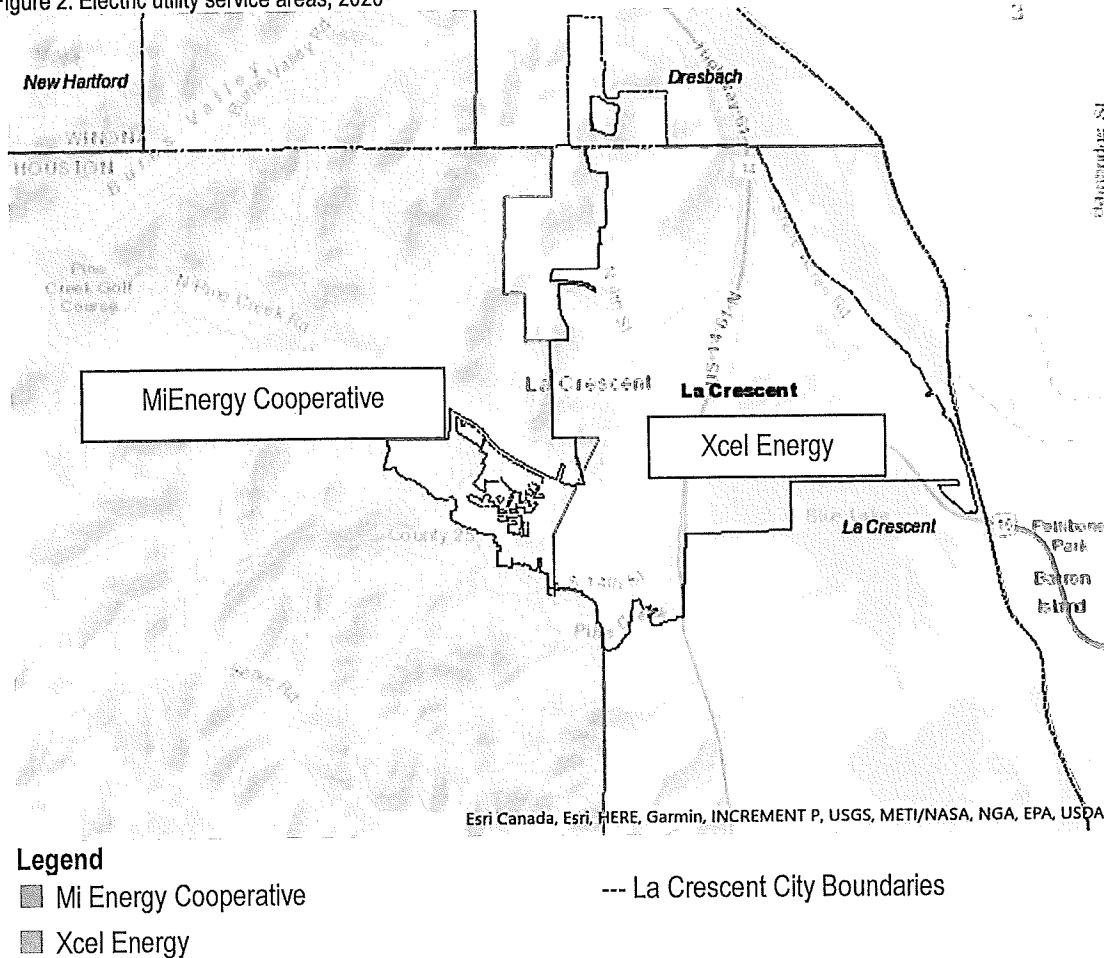
Premise is a unique combination of utility service address and meter.

MTCO_{2e}, or metric tons of carbon dioxide equivalent, is unit of measure for greenhouse gas emissions.

See Appendix 5: Glossary of Terms for a glossary of common energy terms used in this plan.

⁵ Data sources will be noted in the document. Some data sources include the City of La Crescent's 2016 Comprehensive Plan, U.S. Census data, and the American Community Survey data.

Figure 2: Electric utility service areas, 2020⁶



Grid Electricity Use & Costs

Over the baseline period, the La Crescent community spent just over \$3 million annually on electricity, consuming 25 million kWh of electricity in an average year.

Residents represent the largest portion of electricity users, making up over 90% of premises in the La Crescent community. The residential sector consumed 70% of the community's electricity use over the baseline period, which is about \$2.2 million spent and 17.8 million kWh consumed each year. For the average residential customer, this

Who are we talking about?

Residential includes the residents of the La Crescent community.

Businesses includes businesses and nonprofits.

Municipal refers to buildings and premises owners or operated the City of La Crescent.

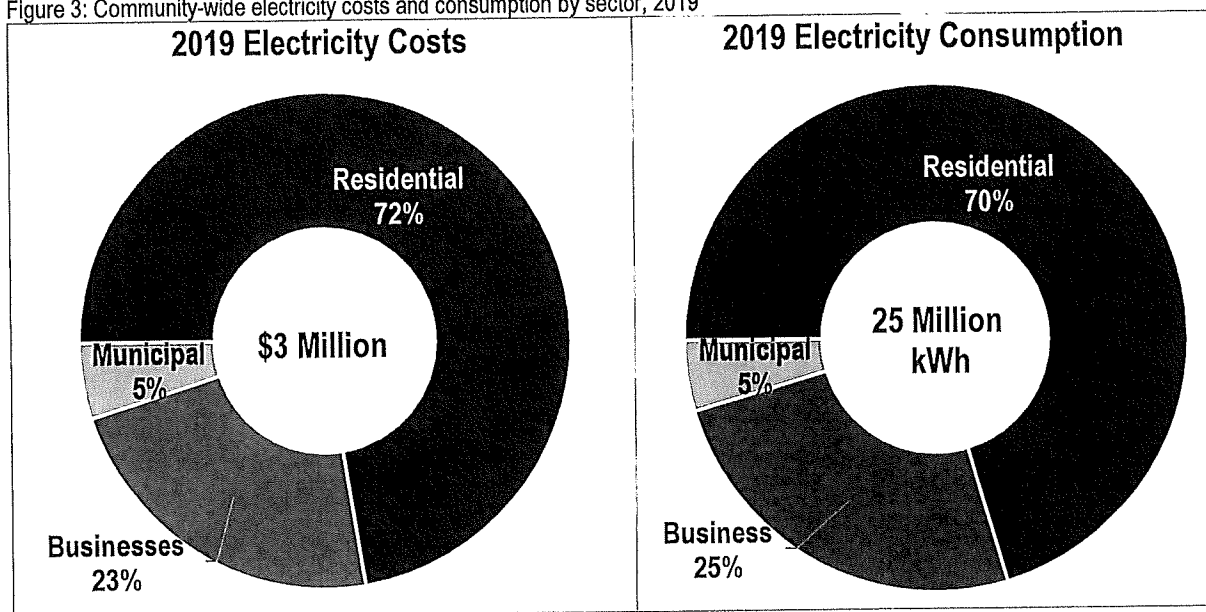
⁶ Source: Minnesota Public Utilities Commission, Electric Service Area Maps. Accessed December 30, 2020. <https://mn.gov/puc/utilities/maps/>

means using over 8,000 kWh of electricity and spending \$1,000 on utility bills each year.

On average, businesses and nonprofits consumed around one-quarter of the community's electricity. This amounted to about 6 million kWh of electricity consumed and over \$700,000 spent each year. While electricity use tends to vary greatly among individual businesses and nonprofits, the average La Crescent business or nonprofit uses 37,000 kWh and spends just under \$4,000 per premise annually, or around \$300 each month.

The City of La Crescent's municipally operated buildings and facilities only consumed about 4% of the community's total electricity over the baseline period — or about 1 million kWh and \$140,000.

Figure 3: Community-wide electricity costs and consumption by sector, 2019



Greenhouse Gas Emissions

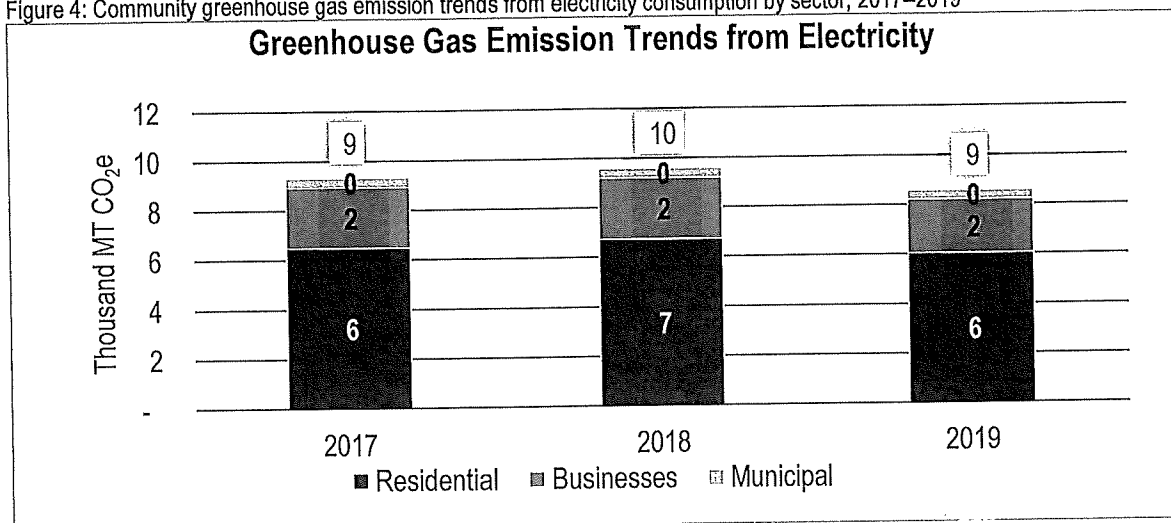
As the largest electricity consumers in the community, residents are also responsible for the greatest portion of greenhouse gas emissions from electricity — about 70%. Over the baseline period, even as electricity use has remained relatively consistent, greenhouse gas emissions for the community have decreased. This is due, at least in part, to the decarbonization of Xcel Energy's electricity grid.⁷

In total, the community's electricity use was responsible for about 8,500 MTCO_{2e} in 2019. This is about the equivalent of 47 railcars of coal or 21 million miles driven by cars.⁸

⁷ Decarbonization, or "greening of the grid," includes the current and planned reduction in the carbon intensity of electricity provided by electric utilities through the addition of low- or no-carbon energy sources to the electricity grid.

⁸ Source: U.S. Environmental Protection Agency, Greenhouse Gas Equivalencies Calculator.
<https://www.epa.gov/energy/greenhouse-gas-equivalencies-calculator>

Figure 4: Community greenhouse gas emission trends from electricity consumption by sector, 2017–2019

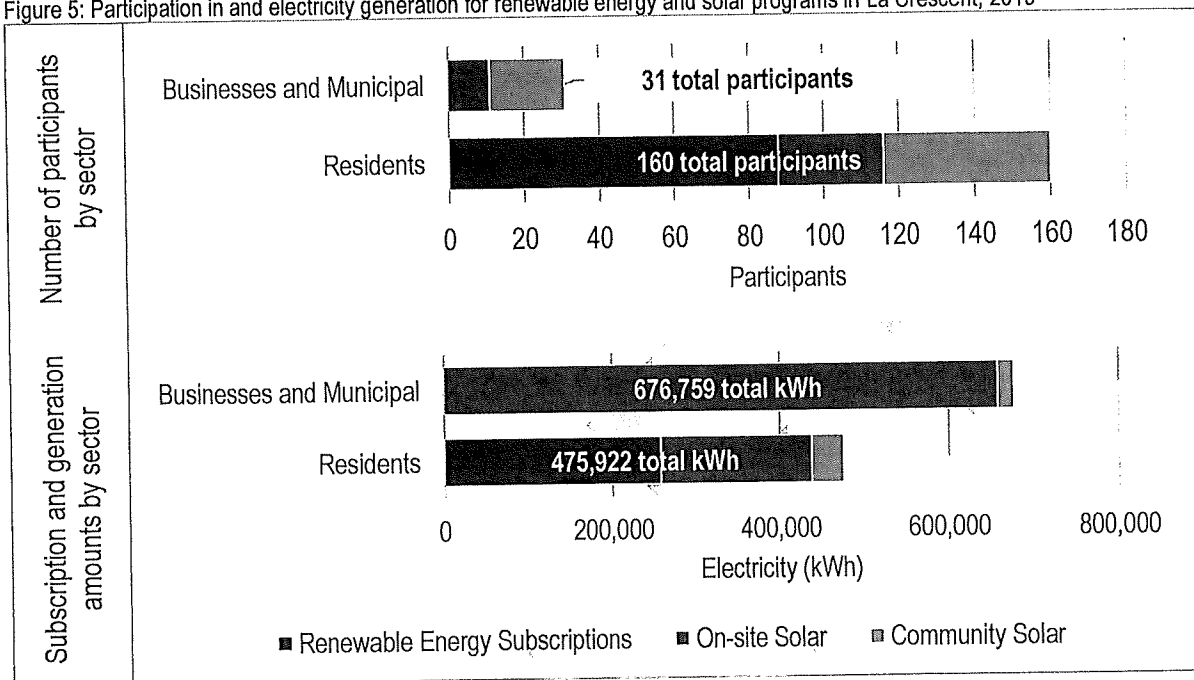


Renewable Energy

There are many ways that community members in La Crescent can support renewable energy. The most popular option is renewable energy subscriptions, through which a customer can subscribe part or all their home's electricity to renewable energy produced by their utility provider. On-site solar energy is another prevalent option through Xcel Energy's solar rewards, where a customer can receive production credit for installing and producing renewable energy on-site at their property. Community solar is an additional common option in Minnesota and allows community members to support the development of renewable energy produced and sold off-site by an independent developer.

Overall, far more residents than businesses and nonprofits support renewable energy through subscriptions or on-site installations — 160 residents compared to 31 businesses. But businesses and nonprofits are responsible for supporting more renewable energy development and production — about 677,000 kWh in 2019 compared to just 476,000 kWh for residents. For businesses, most of this production was from on-site solar through Xcel Energy's Solar*Rewards. On the residential side, renewable energy subscription programs were the most popular. See Figure 5 below for a breakdown of support for renewable energy and solar development in the community.

Figure 5: Participation in and electricity generation for renewable energy and solar programs in La Crescent, 2019⁹



Program Participation & Savings

Over the three-year baseline, 25 businesses and more than 500 residents participated in energy conservation programs through Xcel Energy. In total, they saved 135,000 kWh of electricity over the baseline period, avoiding an estimated 48 MTCO₂e. This is the equivalent to taking 10 passenger vehicles off the road for one year.¹⁰ Even though far fewer businesses and nonprofits participated in programs, they have saved about 35% more energy than residents overall.

Savings over the baseline period in all sectors is quite low — or about 0.1% of total use for residents and 0.3% of total use for businesses and nonprofits. Low historic savings indicates that there is likely plenty of opportunity for the community to conserve energy and save.¹¹

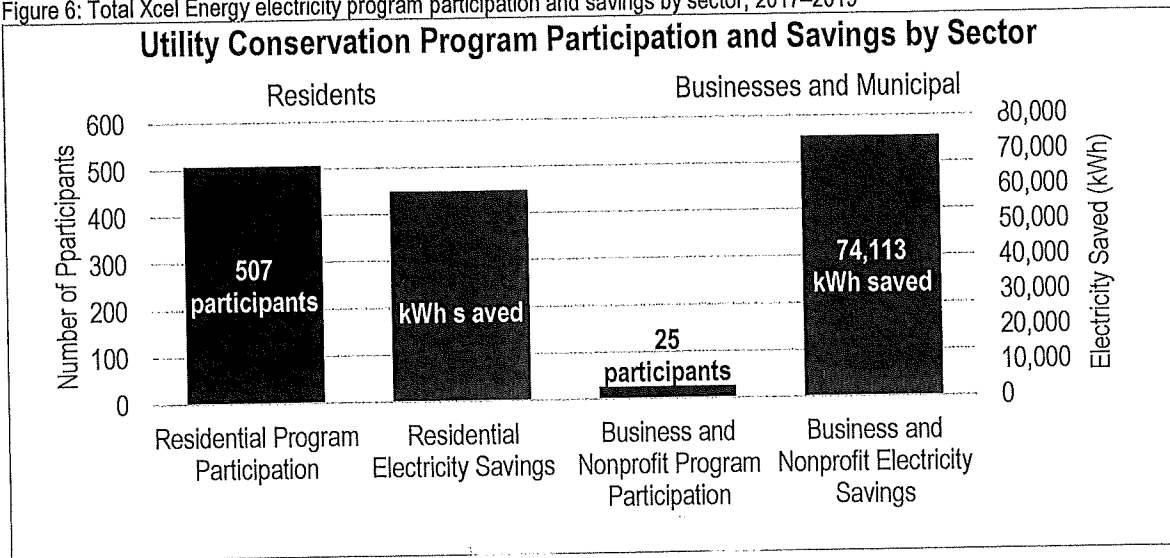
For a breakdown of specific programs and savings for the community, see Appendix 2: Baseline Energy Analysis.

⁹ A more detailed breakdown of customer support and production by program and sector can be found in Appendix 2: Baseline Energy Analysis.

¹⁰ Source: U.S. Environmental Protection Agency, Greenhouse Gas Equivalencies Calculator.
<https://www.epa.gov/energy/greenhouse-gas-equivalencies-calculator>.

¹¹ A helpful measure for energy savings is savings as a percentage of energy use in the community. Xcel Energy's target for electricity is to reach 1.5% savings.

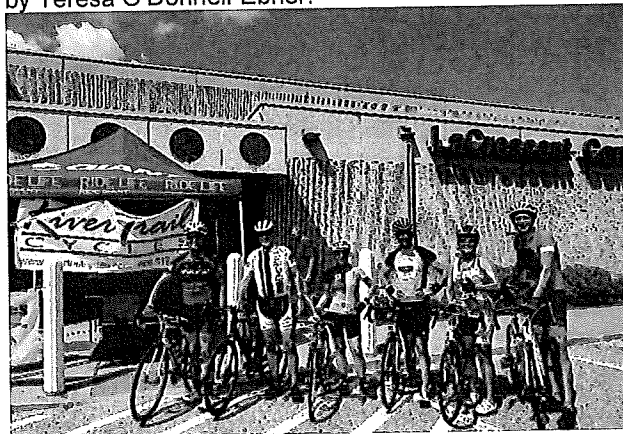
Figure 6: Total Xcel Energy electricity program participation and savings by sector, 2017–2019



Transportation and Electric Vehicles

In 2020, there were an estimated 21 electric vehicles registered to the 55947 zip code, which includes La Crescent and some of the surrounding area. As of our plan's creation, La Crescent has one public electric vehicle charging station at the Best Western Plus on the north side of the community and another at the La Crescent Area Hotel and Event Center parking lot. There will also be a fast charging station installed in 2021 using funding from a settlement with Volkswagen.¹² There are multiple forthcoming planned public charging stations along the highway corridors and plans for incorporating chargers into an upcoming bicycle/pedestrian bridge project. For public transportation, our community is primarily served by La Crosse's Municipal Transit. The La Crescent area also has hundreds of miles of bike trails that provide recreation as well as transportation options.

Figure 7: Bicycles are a popular for recreation and transportation in the La Crescent area. Image provided by Teresa O'Donnell-Ebner.

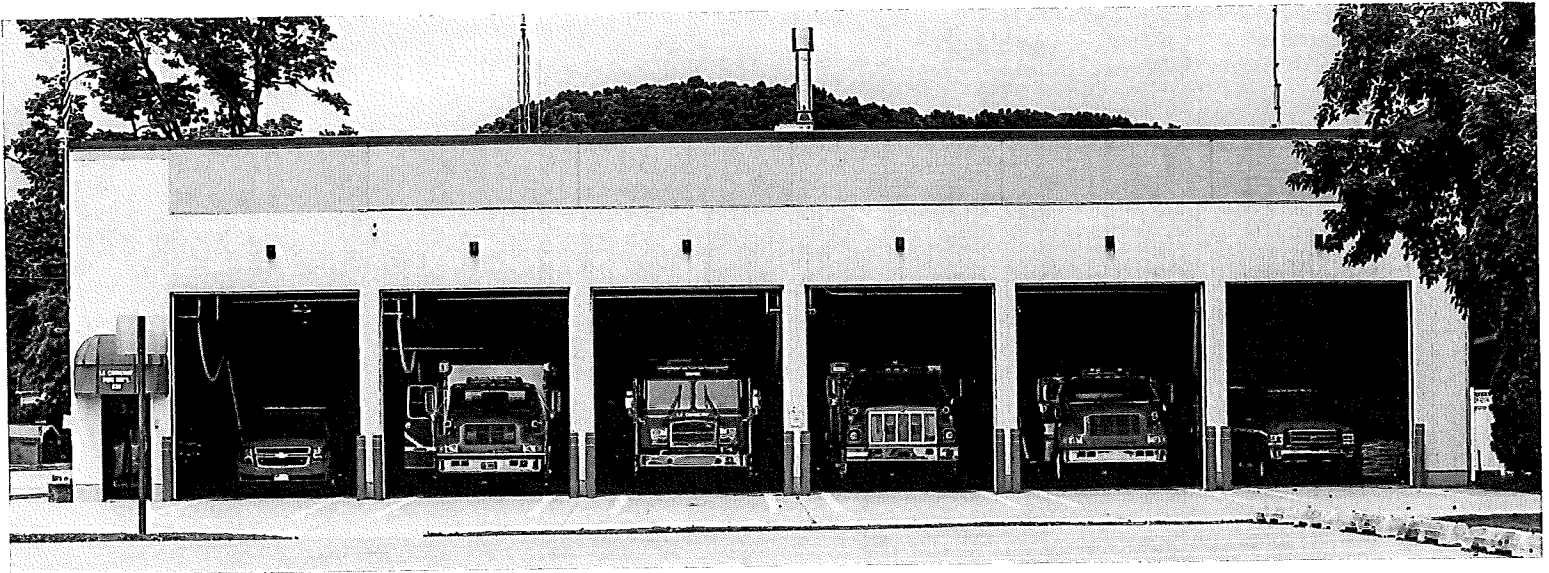


¹² In a settlement after being caught in violation of the Clean Air Act by selling cars that emit air pollution over legal limits, Volkswagen was ordered to pay into a fund called the Environmental Mitigation Trust. This trust allocated money to states like Minnesota to help clean up the excess air pollution emitted by the violating vehicles. Minnesota will receive \$47 million from the settlement over ten years. Funds are managed and distributed by the Minnesota Pollution Control Agency. Some of these funds are being dedicated to investments in electric vehicle charging infrastructure, particularly along popular travel routes. For more information about the funds or how they are being used, see pca.state.mn.us/air/Volkswagen-settlement.

Data Not Included in This Plan

The City of La Crescent is served by two additional energy service utilities: MiEnergy Cooperative delivers electricity to a portion of the western side of the city, and Minnesota Energy Resources delivers natural gas to the community.¹³ While neither utility was able to contribute to the planning process, they still serve important parts of La Crescent. This document does not include baseline data related to these specific utilities, but the customers served by them as just as important to the community and to this plan.

¹³ See mienergy.coop for more information about MiEnergy Cooperative and its programs and services. See minnesotaenergyresources.com for more information about Minnesota Energy Resources and its programs and services.



WHERE WE ARE GOING

Energy Vision Statement

During the planning process, the Energy Action Team created a vision statement for the Energy Action Plan. The statement helped guide the planning process and reflects the intention of the community.

The City of La Crescent's Energy Action Plan is a collaborative effort that supports our leadership toward a carbon-free future. Our plan provides actionable steps to reduce La Crescent's energy footprint, save on energy costs for residents and businesses, and work together with the community to recognize and adopt healthy and sustainable energy practices.

Focus Areas

To achieve energy stewardship as a community, the Energy Action Team identified the following focus areas to prioritize strategies and resources:

- **Residents:** Targeting everyone who calls La Crescent home, with special attention to single-family homes, multi-family properties, and energy burdened residents.
- **Business:** Targeting businesses and nonprofits with facilities in La Crescent, such as the downtown businesses or larger businesses outside of downtown that could save energy and reduce costs.
- **Electric Vehicles:** Targeting residents, businesses with vehicle fleets, and municipal fleets to transition to electric vehicles and support charger installation.

These focus areas were chosen to provide a holistic approach to energy stewardship and address the La Crescent community's specific energy needs and goals.

Our Goals

Working together, the Energy Action Team established near-term engagement goals to measure success and set 2030 as a target date for each focus area's long-term goals.

It was important to the team that the energy savings goals were clear and included dollar amounts. The team members are strongly connected to the community and were excited about interacting with residents and businesses in multiple ways, which lead to an engagement goal.



Between 2021 and 2030, our community will cumulatively save
1.6 million kilowatt hours of electricity, amounting to an estimated
\$1 million saved.



During implementation, we will engage more than **1,500 residents and businesses**
across the community in energy efficiency, renewable energy, community solar, and
electric vehicle outreach.



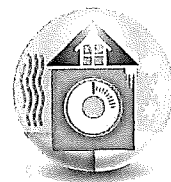
HOW WE ARE GOING TO GET THERE

The Energy Action Team developed strategies for each focus area, including implementation resources, communication channels, and timelines.

Focus Area: Residents

Why Is This Focus Area Important?

La Crescent has a robust residential community. According to U.S. census data, La Crescent consists of 2,253 households made up of mostly single-family homes that are owner occupied with a few multi-family properties. Residents live in homes mainly built before 2000, with 56% built before 1980, which indicates potential for energy efficiency updates. When compared to peer communities, La Crescent residents also spend more on electricity according to data from Xcel Energy.



Who Are We Targeting?

This focus area targets all residents of the City of La Crescent. This includes homeowners, renters, property owners, and under-resourced households. Each of those target audiences has a different strategy or action that speaks to them directly.

Key Messages

- Free and low-cost energy assessment programs are available.
- Cost savings as a benefit to homeowners and landlords.
- Warmer, quieter, and healthier homes.
- Pride in an efficient home and commitment to the environment.
- Improved property values.
- Prepared for the energy future.

Residential Strategies

1. Establish a well-maintained, web-based source of information about energy efficiency and renewable energy resources.
2. Maintain SolSmart designation.

3. Promote residential participation in energy efficiency and renewable energy programs.
4. Promote free programs that save money for under-resourced households.
5. Establish an outreach toolkit with resources to reach residents on topics of energy efficiency and renewable energy.
6. Host community education sessions on energy-related topics.
7. Promote options for electrification changes in homes.

Implementation Roles and Responsibilities

The following table summarizes the implementation lead and co-lead of the residential focus area strategies. For a more detailed workplan, please see Appendix 1.

Strategy		Tactic		Lead	Co-lead
1	Establish a well-maintained, web-based source of information about energy efficiency and renewable energy resources.	a	Collaborate with City communications/web staff to upload information biannually.	City	Partners in Energy
		b	Update information, program changes, and resources as needed.	City	Partners in Energy
		c	Create City website landing page language.	Partners in Energy	City
2	Maintain SolSmart designation.	a	Work with SolSmart advisor to maintain silver designation and look for opportunity to achieve gold designation.	City	Partners in Energy
3	Promote residential participation in energy efficiency and renewable energy programs.	a	Launch a Home Energy Squad campaign focused on all La Crescent residents.	Partners in Energy	City
		b	Promote MiEnergy programs & MERC programs.	City	Utility
		c	Share residential success stories and savings through City communications.	City	Partners in Energy
		d	Create materials to promote financing opportunities for energy efficiency improvements.	Partners in Energy	City
		e	Campaign aimed at increasing resident subscription to available renewable energy programs.	Partners in Energy	City
4	Promote free programs that save money for under-resourced households.	a	Partner with a local social service organization to increase outreach potential and assess community needs.	City	Partners in Energy
		b	Promote free resources for income-qualified customers from all local energy service providers, including Home Energy Squad and programs from MiEnergy and Minnesota Energy Resources.	Partners in Energy	City & other utility
		c	Develop marketing materials outlining free energy resources — use partners, social media, and other communication tools to disseminate.	Partners in Energy	City
		d	Use direct mailing to distribute information about free resources.	Partners in Energy	City

5	Establish an outreach kit with resources to help residents with energy efficiency and renewable energy.	a	Purchase thermal imaging gun for community checkout to help with virtual Home Energy Squad visits or help identify insulation needs. Partner the kit with a resource guide.	Partners in Energy	City
		b	Create other materials/resources for kit, for both print and online use.	Partners in Energy	City
		c	Share opportunities for STEM groups to get involved.	City	Partners in Energy
		d	Work with public library to host and distribute kit.	City	Partners in Energy
6	Community education sessions — host forum with speakers on energy-related topics.	a	Partner with existing community meetings or create dedicated education session dates, location, times.	City	Partners in Energy
		b	Create an outline of events, invitations, and secure speakers.	Partners in Energy	City
7	Promote options for electrification changes in homes.	c	Create marketing materials promoting electrification in homes (i.e., air source heat pumps, induction/electric stoves, electric appliances).	Partners in Energy	City
		d	Distribute materials through partner organizations, events, Energy Action Team and GreenSteps networks, and communication tools.	City	Partners in Energy

Impact of Residential Strategies

Successful implementation of these strategies will result in residents participating in approximately 378 energy savings and renewable energy programs from Xcel Energy by 2022, as well as many more residents engaged with energy-related messaging. The energy savings of these strategies also result in dollar savings for residents through reduced energy bills.

In addition, as the City of La Crescent successfully implements the residential strategies, the community will become a healthier, more connected, and more sustainable community.

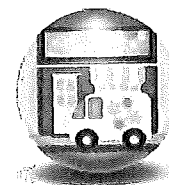
Table 1: Estimated residential electricity and dollar savings for "Business as Usual" compared to the 2030 goal¹⁴

Cumulative Savings	Business as Usual	Our Goal
By 2022		
Electricity Savings	41,600 kWh	96,200 kWh
Dollar Savings	\$29,900	\$69,300
Residents Engaged ¹⁵	84	Over 1,000
Renewable Energy Support ¹⁶	160	200
By 2030		
Electricity Savings	208,000 kWh	395,000 kWh
Dollar Savings	\$150,000	\$294,000

Focus Area: Businesses

Why Is This Focus Area Important?

U.S. Census data and Xcel Energy electricity data show that La Crescent's business community is made up of a unique set of small businesses that account for 7% of the city's premises while using one-quarter of the total energy used. This gives the business community an opportunity to save on utility costs while providing a service to the community and being a leader in sustainability.



Who Are We Targeting?

This focus area targets businesses that would benefit from a property assessment to yield cost savings through energy improvement projects, as well as businesses that could support renewable energy subscriptions.

Key Messages

- Reduced operating costs of business.
- Customer acquisition — people support businesses committed to the environment.
- Community pride in local businesses.
- Environmental stewardship and conservation of resources.

Business Strategies

1. Establish a well-maintained, web-based source of information about energy efficiency and renewable energy resources.
2. Maintain SolSmart designation.

¹⁴ "Business as Usual" is an estimate of what savings the community would have achieved if historic (three-year baseline average) participation in utility energy efficiency programs were sustained each year of the goal period. Note that Xcel Energy's Saver's Switch program was removed from the "Business as Usual" and "Our Goal" scenarios of this plan's projections. This is because the program has nearly reached saturation across the state, so it will not be a focus of our plan.

¹⁵ Includes residents engaged through Xcel Energy conservation programs, renewable energy programs, and other outreach by the City. For further details, see Appendix 3: Methodology for Measuring Success.

¹⁶ Includes Xcel Energy's Windsource® and Renewable*Connect® Solar*Rewards® (on-site solar) and Solar*Rewards Community (community solar gardens).

3. Conduct one-on-one outreach targeting all businesses and nonprofit facilities to sign up for no-cost energy assessments.
4. Create a green business recognition program.
5. Integrate electrification, energy efficiency, and renewable energy program information, educational opportunities, and incentives into City processes for developers.
6. Conduct multi-family building outreach to property owners to encourage participation in energy assessments and to reach renters with energy options available to them.
7. Develop a process or policy to ensure that the most sustainable, cost-effective options are considered for vehicle and equipment procurement.

Implementation Roles and Responsibilities

The following table summarizes the implementation lead and co-lead of the business focus area strategies. For a more detailed workplan, please see Appendix 1.

Strategy		Tactic		Lead	Co-lead
1	Establish a well-maintained, web-based source of information about energy efficiency and renewable energy resources.	a	Collaborate with City communications/web staff to upload information biannually.	Partners in Energy	City
		b	Update information, program changes, and resources as needed.	City	Partners in Energy
		c	Create City website landing page language.	Partners in Energy	City
2	Maintain SolSmart designation.	a	Work with SolSmart advisor to maintain silver designation and look for opportunity to achieve gold designation.	City	Partners in Energy
3	Conduct one-on-one outreach targeting all businesses and nonprofit facilities to sign up for no-cost energy assessments.	a	Create relevant materials and case studies to promote programs for specific audiences.	Partners in Energy	City
		b	Recruit individuals for outreach with relevant connections.	City	Partners in Energy
		c	Outreach and follow-up tracking.	City	Partners in Energy
		d	Share case studies of businesses' successes in energy savings or renewable energy implementation.	City	Partners in Energy
		e	Create materials to promote financing opportunities for energy efficiency improvements.	Partners in Energy	City
4	Create a green business recognition program.	a	Work with the Chamber of Commerce to outline the parameters of the program.	City	Partners in Energy
		b	Secure award or prize.	City	Partners in Energy
		c	Generate outreach and promotion to motivate participants.	City	Partners in Energy
		d	Make annual commitment to continue program.	Partners in Energy	City
		e	Feature case studies from tactic 3d.	Partners in Energy	City

5	Integrate electrification, energy efficiency, and renewable energy program information, educational opportunities, and incentives into City processes for developers.	a	Use Partners in Energy New Construction Toolkit to identify best practices and opportunities for City of La Crescent.	City	Partners in Energy
		b	Create proposals for City Council to consider adopting.	City	Partners in Energy
		c	Create informational materials to use during development review process that highlights electrification opportunities (e.g., appliances, heat pumps).	Partners in Energy	City
		d	Create one or more incentives for developers to add electrification options to buildings (e.g., promote green recognition program, funding availability, certification option for promotion of developer, recognition on City website).	City	Partners in Energy
6	Conduct multi-family building outreach to property owners to encourage participation in energy assessments and to reach renters with energy options available to them.	a	Create and package outreach materials.	Partners in Energy	City
		b	Create and maintain communications list and engage in one-on-one outreach with property owners.	City	Partners in Energy
7	Develop a process or policy to ensure that the most sustainable, cost-effective options are considered for vehicle and equipment procurement.	a	Lead the City through development of a sustainable purchasing plan for procurement of equipment and vehicles. (This overlaps with EV strategies.)	City	Partners in Energy
		b	Use City process to develop a business tool to adopt practices around sustainable procurement.	Partners in Energy	City

Impact of Business Strategies

Successful implementation of these strategies will result in businesses participating in approximately 73 energy savings and renewable energy programs from Xcel Energy by 2022. The business community will engage with many opportunities to become leaders in energy efficiency and renewable energy strategies. The energy savings of these strategies also result in dollar savings for businesses.

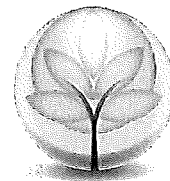
Table 2: Estimated business electricity and dollar savings for "Business as Usual" compared to the 2030 goal¹⁷

Cumulative Savings	Business as Usual	Our Goal
By 2022		
Electricity Savings	132,000 kWh	548,500 kWh
Dollar Savings	\$77,800	\$323,000
Businesses Engaged ¹⁸	10	At least 250
Renewable Energy Support ¹⁹	31	35
By 2030		
Electricity Savings	660,000 kWh	1,236,000 kWh
Dollar Savings	\$389,000	\$728,000

Focus Area: Electric Vehicles

Why is this focus area important?

According to U.S. Census data showing La Crescent residents' short commutes in single-occupancy vehicles, the community is ideal for electric vehicle ownership and public charging stations. Electric vehicle ownership is growing exponentially and being prepared for that influx will show La Crescent's leadership in sustainability.



Who are we targeting?

This focus area targets residents with vehicles who have typically shorter commutes or are ready for a vehicle upgrade. It also targets businesses with vehicle fleets that could save on operation and maintenance costs by transitioning to electric vehicles, as well as businesses that could support a local charging station. The City of La Crescent's municipal fleet is also included in this focus area.

Key Messages

- Reducing operating costs of business.
- Preparing for a future of electric vehicles.
- Overlap with charger installations.
- Community pride of local businesses.
- Environmental stewardship and conservation of resources.

Electric Vehicle Strategies

1. Establish a well-maintained, web-based source of information about electric vehicle charging and programs.
2. Host electric vehicle events, including ride & drives or showcases.
3. Participate in a City fleet study and bring recommendations for upgrades to City Council.

¹⁷ "Business as Usual" is an estimate of what savings the community would have achieved if historic (three-year baseline average) participation in utility energy efficiency programs were sustained each year of the goal period.

¹⁸ Includes businesses engaged through Xcel Energy conservation programs, renewable energy programs, and other outreach by the City. For further details, see Appendix 3: Methodology for Measuring Success.

¹⁹ Includes Xcel Energy's Solar*Rewards (On-site solar) and Solar*Rewards Community (Community Solar Gardens). La Crescent has no historic participation in Xcel Energy's Windsource or Renewable*Connect for businesses.

4. Conduct outreach to businesses with fleets, including heavy-duty vehicles, to promote opportunities for fleet studies and electrification.
5. Work to promote electric vehicle charging stations that will be installed in future months/years.

Implementation Roles and Responsibilities

The following table summarizes the implementation lead and co-lead of the electric vehicle focus area strategies. For a more detailed workplan, please see Appendix 1.

Strategy		Tactic		Lead	Co-lead
1	Establish a well-maintained, web-based source of information about electric vehicle charging and programs.	a	Collaborate with City communications/web staff to upload information biannually.	City	Partners in Energy
		b	Update information, program changes, and resources as needed.	City	Partners in Energy
		c	Create City website landing page language.	Partners in Energy	City
2	Host EV-centered events, including ride & drives or showcases.	a	Create event outline in conjunction with other community events or as a standalone event.	City	Partners in Energy
		b	Develop partnerships with dealerships and residents with electric vehicles for showcases using available Xcel Energy resources and toolkits.	City	Partners in Energy
		c	Host event using Partners in Energy EV toolkit resources and Xcel Energy tabling tools.	Partners in Energy	City
3	Participate in a City fleet study and bring recommendations for upgrades to City Council.	a	Partner with Xcel Energy to do a small fleet study.	City	Partners in Energy
		b	Review report and identify immediate and long-term replacement opportunities for City fleet to propose to City Council.	City	Partners in Energy
4	Conduct outreach to businesses with fleets, including heavy-duty vehicles, to promote opportunities for fleet studies and electrification.	a	Create outreach materials and success stories.	Partners in Energy	City
		b	Identify, contact, and follow up with businesses that could benefit from EVs and a fleet study.	City	Partners in Energy
		c	Work with the Chamber of Commerce to identify businesses with fleets for fleet studies.	City	Partners in Energy
5	Work to promote electric vehicle charging stations that will be installed in future months/years.	a	List identifying upcoming projects and promotional/communication opportunities.	City	Partners in Energy
		b	Create communications materials and distribute.	Partners in Energy	City

Impact of Electric Vehicle Strategies

These strategies will result in hundreds of residents and businesses engaged in discussions about electric vehicles, support La Crescent's existing charging plans, and position the City as a leader in electric vehicle adoption and infrastructure. Xcel Energy estimates that by 2030, electric vehicles charged with energy from

Xcel Energy will emit 20% less than conventional internal combustion vehicles. If La Crescent achieves its goal of 350 electric vehicles in the area by 2030, it will reduce local emissions by about 1,200 MTCO₂e annually, or about the carbon sequestered by 1,500 acres of forests for one year.²⁰

Table 3: Estimated electric vehicle impacts, ownership, charging stations, and 2030 goal

	Baseline	2030 Goal
Electric Vehicles (Zip code 55947) ²¹	21	350
Charging Stations	4	10
Fleet Studies	0	3

Strategy support opportunities

The Energy Action Team identified specific community partnership opportunities and communication channels that will aid in the implementation of the strategies in each focus area.

Community partners/support

- La Crescent Lion's Club
- Rotary Club of La Crescent
- Community education info sessions
- Healthy Community Partners —Community connector
- Chamber of Commerce
- Senior dining
- Robotics Club — teens
- Lancer Strong
- School connections
- Churches — faith organizations
- Scouts
- Community & Economic Development Director
- Sir Lancer Bots – La Crescent's Robotics Team
- La Crescent Applefest organizers and Board of Directors
- City Council and staff

Communication Channels

- City of La Crescent Facebook page
- Community education
- Outside of digital mediums
- Facebook groups — La Crescent Together
- City newsletter (twice per year) and web page
- Waiting room brochures
- Executive summary or printed plan
- Flyer — handouts
- Community newspaper
- Farmers market — outdoor spring events
- National Night Out — citywide
- Tabling — light bulb handouts
- Chamber of Commerce Facebook
- Chamber of Commerce newsletter
- Chamber of Commerce member meetings
- Chamber of Commerce website

²⁰ Sources: Xcel Energy's Electric Vehicles, xcelenergy.com/EV and U.S. Environmental Protection Agency, Greenhouse Gas Equivalencies Calculator. <https://www.epa.gov/energy/greenhouse-gas-equivalencies-calculator>.

²¹ Includes plug-in hybrid vehicles and electric vehicles. Source: EV Registrations in MN, Drive Electric Minnesota, Accessed December 2020, <https://www.driveelectricmn.org/vehiclesinmn/>.

Impact of All Strategies by 2030

These strategies, if successful, would lead to the combined impact below.



Savings

\$160,000
saved annually
for residents
and businesses



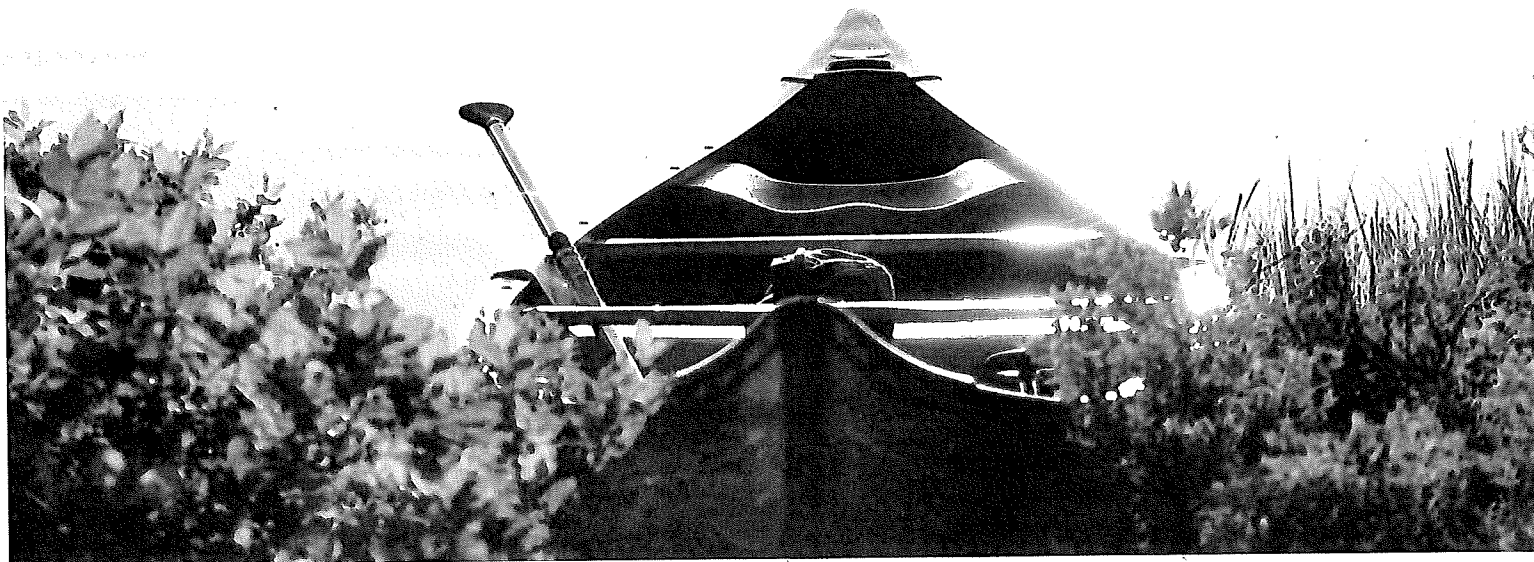
Green House Gas Avoided

12,700
MTCO₂e =
carbon
sequestered by
1,600 acres of
forests in one
year



Renewable Energy Support

235 community
members
engaged in
renewable
energy



HOW WE STAY ON COURSE

This Energy Action Plan is a living document. Goals and strategies will be assessed and refined as needed based on data and community staff capacity.

Data and Reporting

Energy Efficiency and Renewable Energy

Partners in Energy will provide biannual progress reports with success metrics and overall progress toward goals for Xcel Energy rebates and programs. These reports will be available publicly and shared with both the Energy Action Team and community.

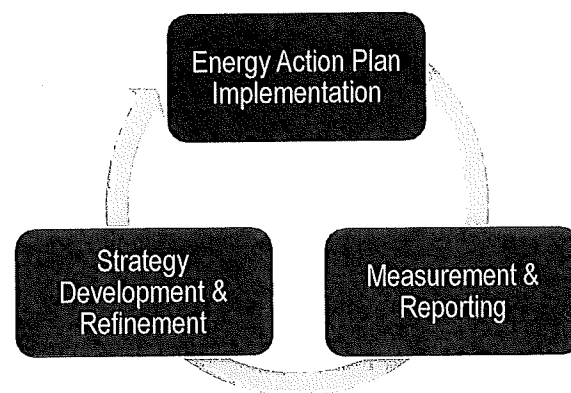
Other Xcel Energy Data

If available, ad-hoc participation reports for specific Xcel Energy programs (e.g., Home Energy Squad) can be provided to measure the success of campaigns and to determine if we need to change course.

Engagement

Other engagement through outreach activities and participation, as detailed in Appendix 3: Methodology for Measuring Success, will be tracked and monitored by the City of La Crescent. Currently, there are no specific goals or targets around this engagement.

Figure 8: Actions and Tracking



Electric Vehicles

Data regarding progress toward electric vehicle goals will be tracked and reported by either Partners in Energy or the City of La Crescent, using the third-party data sources outlined in the Where We Are Now section as well as community knowledge.

Data from Other Utilities

Data from MiEnergy Cooperative and MERC are not included in our plan as of its writing and passage.

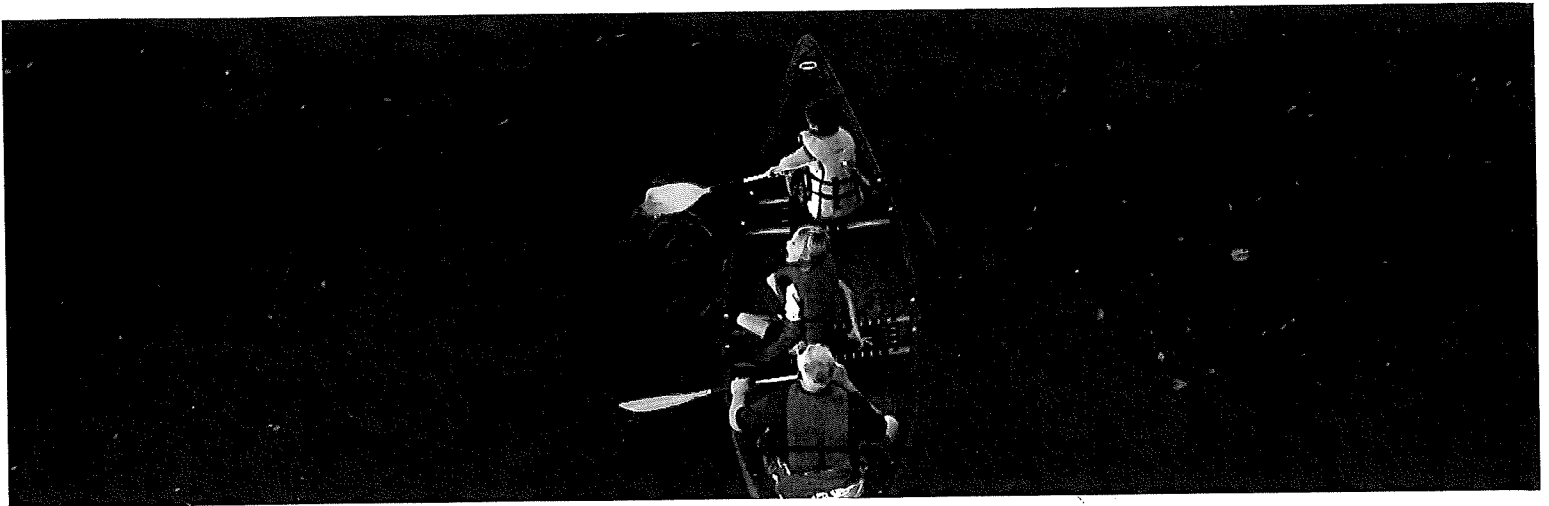
Project Management and Tracking

Partners in Energy will host regular project management check-in calls with staff while actively in the community's implementation Memorandum of Understanding (MOU) to ensure that we stay on course to achieve our goals. See Appendix 6: Implementation Memorandum of Understanding for details on the MOU between the City and Xcel Energy.

If necessary, an implementation check-in meeting with the Energy Action Team can be convened to assess progress toward goals and discuss strategy refinement.

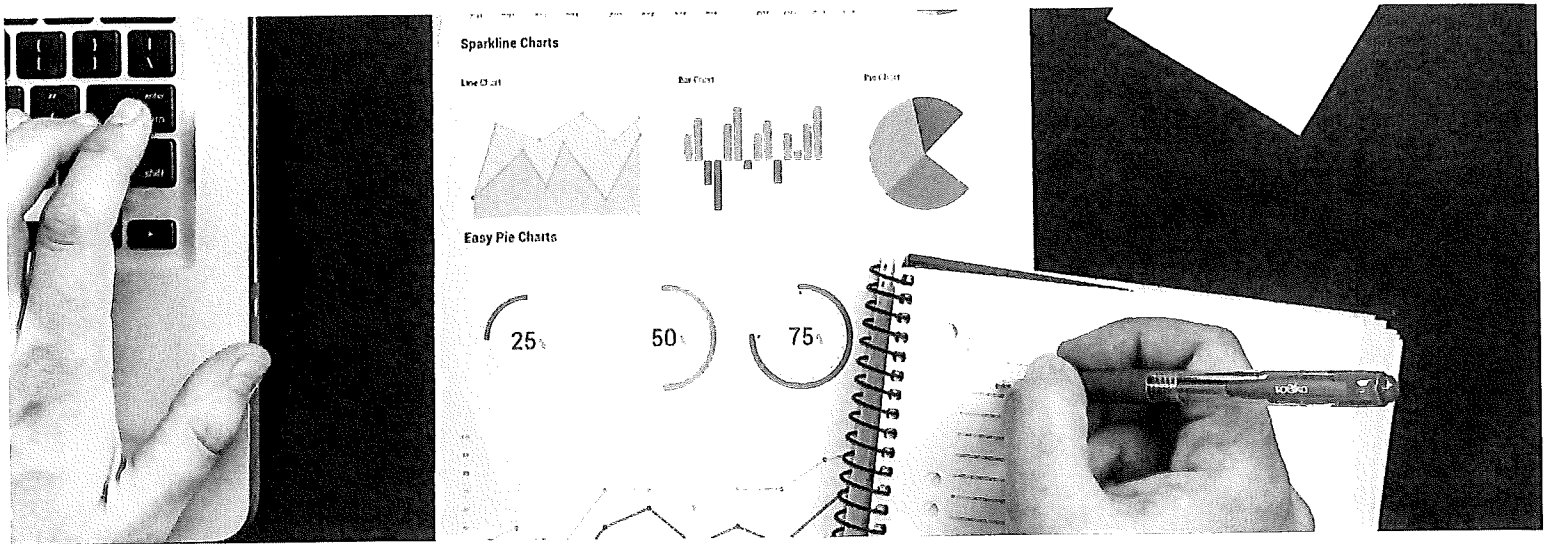
Energy Action Team Commitment

The Energy Action Team formed to create this plan has committed to support the implementation of strategies by using their knowledge of, and networks within the community. They have created this plan to reflect the energy aspirations and needs of the La Crescent community, and therefore have a stake in its success. The Energy Action Team is motivated by the support of Partners in Energy to help connect to and provide resources that the community might not otherwise have access to, such as marketing and outreach capacity. They are also excited to engage the community to build on current partnerships and relationships with residents and businesses and they hope to share that excitement with the rest of the community. The team sees this plan integrating well into existing work and events happening in the city and can envision their roles in the work ahead.



APPENDIX 1: IMPLEMENTATION WORK PLAN

This appendix offers additional detail on each strategy, including the implementation team and tasks, timeline, and goals. This appendix will serve as a work plan for the Energy Action Team and Partners in Energy.



APPENDIX 2: BASELINE ENERGY ANALYSIS

Data was provided by Xcel Energy for all La Crescent premises for 2017 through 2019. Xcel Energy provides electric service to all but the western corner of the city. This data helped the Energy Action Team understand La Crescent's energy use and opportunities for conservation and renewables. Data included in this section establishes a baseline against which progress toward goals will be compared in the future.

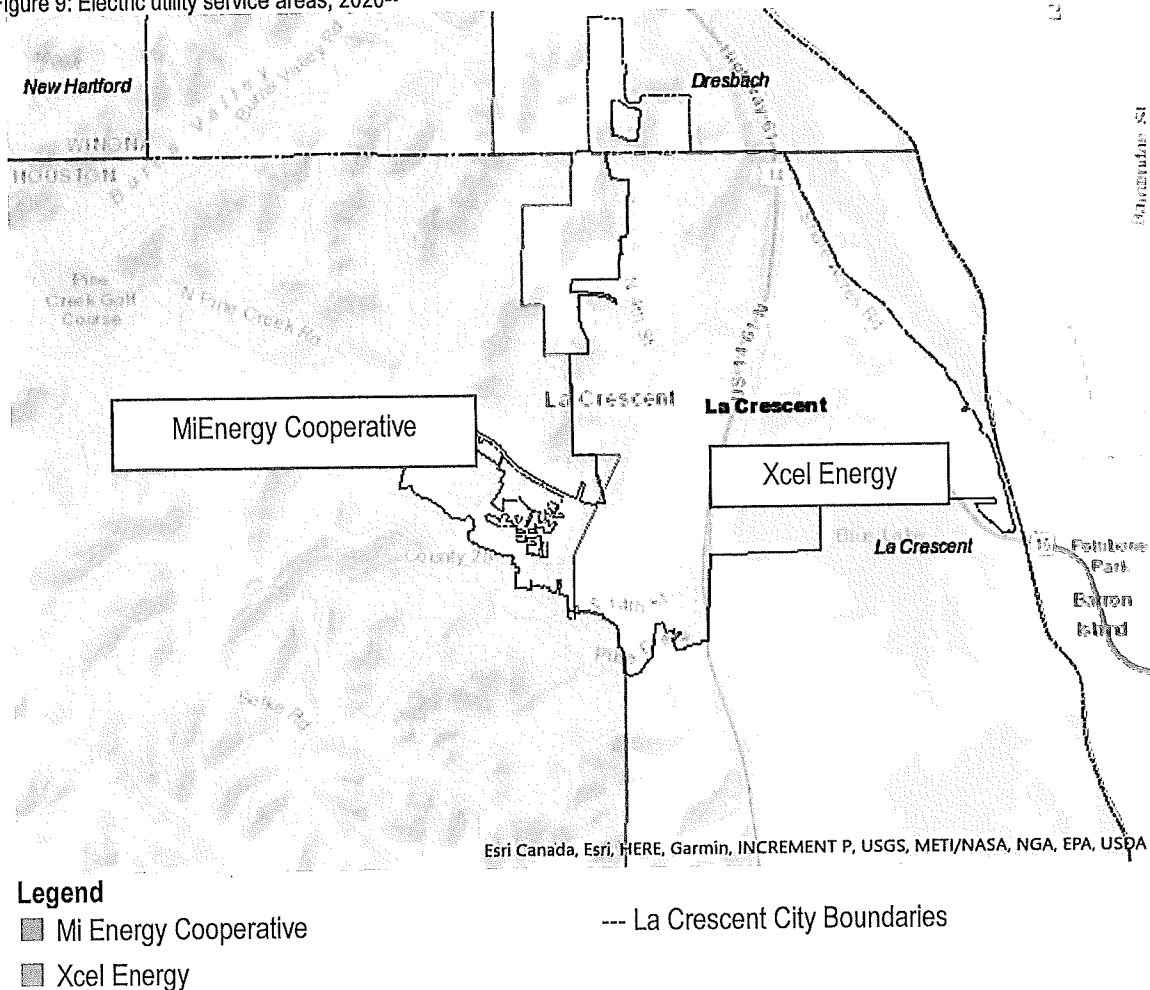
Electric Utility Service Areas

The following map outlines electric utility service territory for the La Crescent area. Xcel Energy's utility service area is shown in pink in the map. MiEnergy Cooperative serves only a small portion of the community, mostly south of County Road 6 and west of Skunk Hollow Road and County Road 25. See Figure 9: Electric utility service areas, 2020 for a map of the electric service utility territory in the La Crescent area.

MERC provides all utility natural gas service in the La Crescent community. An estimated 85% of households in the community use utility natural gas as their primary heating source.²² About 12% of households heat with electricity. Most of the remaining 3% of households are served by various delivered fuels to meet heating needs.

²² American Community Survey, Physical Housing Characteristics for Occupied Housing Units, 2019 ACS five-year estimates, City of La Crescent, <https://data.census.gov/cedsci/table?q=la%20crescent&tid=ACSST5Y2019.S2504&hidePreview=false>.

Figure 9: Electric utility service areas, 2020²³



Electricity Premises and Consumption

Premises

A premise is a unique identifier for the location of electricity or natural gas service. La Crescent is a largely residential community, and the breakdown of electric premises in the community aligns with that — over 90% of premises served by Xcel Energy are residential. Commercial and industrial premises (i.e., businesses) make up 7% of premises. In 2019, City of La Crescent owned and operated 2% of premises in the community. Figure 10 below outlines this breakdown.

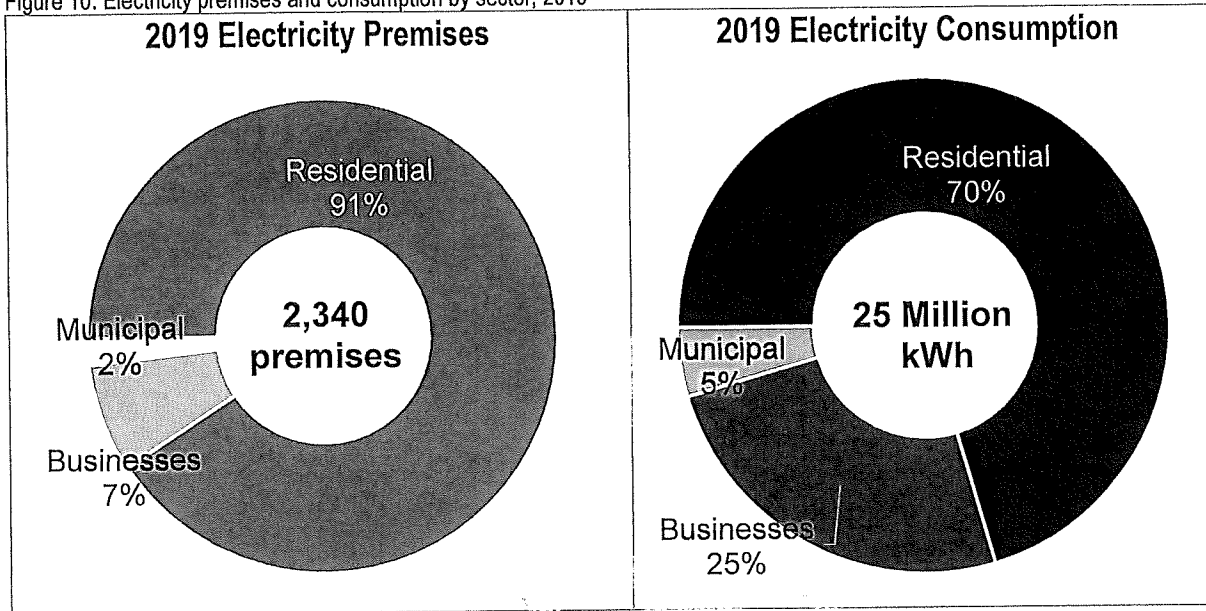
Electricity Consumption

Residents are also the largest consumer of electricity in the community and are responsible for about 70% of electric consumption. While the commercial and industrial premises only cover about 7% of the

²³ Source: Minnesota Public Utilities Commission, Electric Service Area Maps. Accessed December 30, 2020. <https://mn.gov/puc/utilities/maps/>

community, the sector consumes a far greater proportion of the community's total electricity — about 25%. The City's buildings only consume about 5% of the community's electricity.

Figure 10: Electricity premises and consumption by sector, 2019



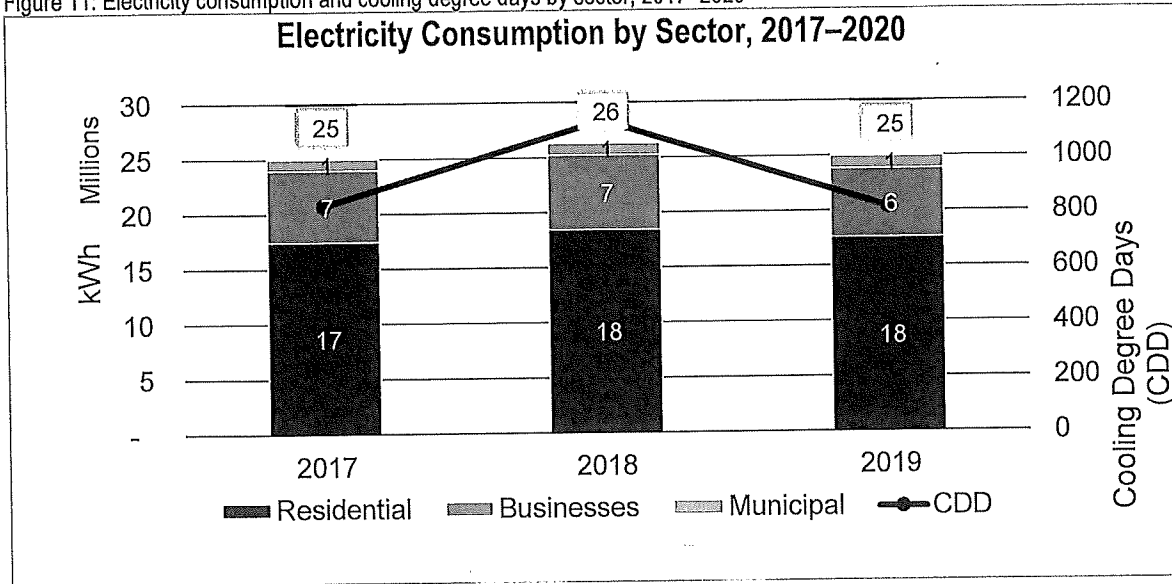
Over the three-year baseline, the average residential customer in La Crescent used 8,400 kWh of electricity. While energy use per commercial and industrial customer varies greatly based on customer size, commercial and industrial premises, on average, used over four times that amount of electricity on an annual basis, over 36,500 kWh.

Electricity Consumption Trends by Sector

Electricity consumption has remained relatively constant over the baseline period. Electricity consumption for residents did rise slightly in 2018 compared to the other two years. This rise corresponded with a hotter summer, demonstrated by an increase in cooling degree days displayed on the Figure 11 below.²⁴ Hotter summers often correspond to greater electricity use, especially in the residential sector, due to increase demand for air conditioning.

²⁴ This plan used heating and cooling degree data for the Minneapolis Saint Paul Airport. Source: NOAA: National Centers for Environmental Information, Minneapolis–Saint Paul Airport. <https://www.ncdc.noaa.gov/cdo-web/datatools/lcd>.

Figure 11: Electricity consumption and cooling degree days by sector, 2017–2020



Greenhouse Gas Emissions and Trends

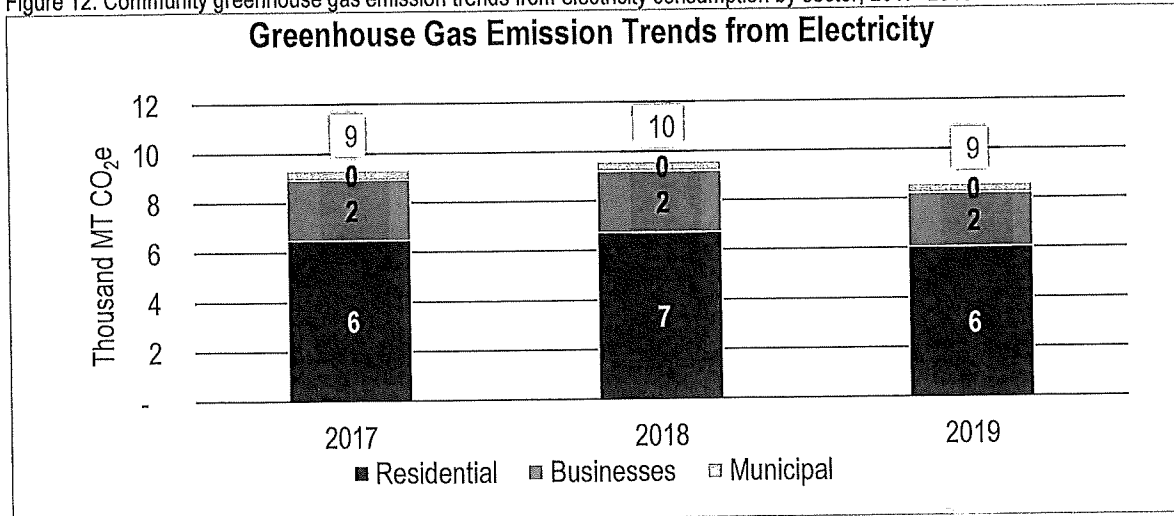
As the largest electricity consumers in the community, residents are also responsible for the greatest greenhouse gas emissions from electricity — about 70% of emissions. Over the baseline period, even as electricity use has remained relatively consistent, greenhouse gas emissions for the community have decreased. This is due, at least in part, to the decarbonization of Xcel Energy's electricity grid.²⁵ Figure 12 demonstrates this trend over the baseline period.

In total, the community's electricity use was responsible for about 8,500 MTCO₂e in 2019. This is about the equivalent of 47 railcars of coal or 21 million miles driven by cars.²⁶

²⁵ Decarbonization, or "greening" of the grid, includes the current and planned reduction in the carbon intensity of electricity provided by electric utilities through the addition of low- or no-carbon energy sources to the electricity grid.

²⁶ Source: U.S. Environmental Protection Agency, Greenhouse Gas Equivalencies Calculator.
<https://www.epa.gov/energy/greenhouse-gas-equivalencies-calculator>.

Figure 12: Community greenhouse gas emission trends from electricity consumption by sector, 2017–2019



Energy Costs

Over the baseline period, the La Crescent community spent just over \$3 million annually on electricity. Most of those dollars were spent in the residential sector. The average residential customer in La Crescent spent over \$1,000 on electricity each year — or about \$83 per month over the baseline period of 2017–2019. This is a higher average electricity cost than many residents of peer communities saw over the same time period. Costs for the average La Crescent household were about 20% higher than Winona households, 24% higher than Faribault households, and 12% higher than Red Wing households.

Businesses and nonprofits on average spent over \$700,000 spent each year. While electricity use tends to vary greatly among individual businesses and nonprofits, the average La Crescent business or nonprofit spent just under \$4,000 per premise annually, or around \$300 each month.

The City of La Crescent's municipally operated buildings and facilities only consumed about 4% of the community's total electricity over the baseline period — or about 1 million kWh and \$140,000.

Program Participation and Savings

La Crescent's small business and nonprofit community has not participated in many utility energy efficiency programs overall. This indicates opportunity for engagement. Over the three-year baseline, only 10 businesses participated in an energy conservation program.

Xcel Energy Conservation Program	Total Participation, 2017–2019
Cooling	2
Electric Rate Savings	1
Lighting Efficiency	8
Motor Efficiency	1
Saver's Switch for Business	11
Small Business Lighting	2
Total	25

Renewable Energy Support

Both businesses and residents in La Crescent support renewable energy. Overall, there are about five times as many residential premises that support renewable energy as there are business premises. These include both programs in which the customer keeps the Renewable Energy Credit (RECs) and can claim that their electricity is renewable, as well as programs in which the customer does not retain the RECs. A REC embodies all of the environmental attributes of the generation and can be tracked and traded separately from the underlying electricity. Retaining the REC associated with energy allows that customer to claim the renewable energy benefits for the energy, such as claiming that a business is powered with renewable electricity. As of 2019, no businesses in La Crescent participate in a renewable energy program from Xcel Energy in which they retain RECs.

Table 4: Renewable energy support in La Crescent from Xcel Energy customers, organized by program, 2019

Renewable Energy Program	Residential	Commercial & Industrial
Xcel Energy's Windsource®		
Subscriber Count (Premises)	83	0
Total Annual Electricity Subscribed (kWh)	243,175	0
Percentage of Sector Electricity Use	1%	0%
Xcel Energy's Renewable*Connect®		
Subscriber Count (Premises)	5	0
Total Annual Electricity Subscribed (kWh)	14,168	0
Percentage of Sector Electricity Use	0%	0%
Xcel Energy's Solar*Rewards®**		
Subscriber Count (Premises)	28	11
Total Annual Electricity Subscribed (kWh)	180,628	657,569
Percentage of Sector Electricity Use	1%	9%
Solar*Rewards Community®** (Community Solar)		
Subscriber Count (Premises)	44	20
Total Annual Electricity Subscribed (kWh)	37,951	19,190
Percentage of Sector Electricity Use	0%	0%
Total Renewable Energy Support		
Subscriber Count (Premises)	160	31
Total Annual Electricity Subscribed (kWh)	475,922	676,759
Percentage of Sector Electricity Use	3%	9%

** Indicates a program where the customer does not retain the RECs, meaning that the customer cannot claim the renewable energy from the electricity produced.



APPENDIX 3: METHODOLOGY FOR MEASURING SUCCESS

As part of implementation support, Partners in Energy will provide biannual progress reports for Xcel Energy participation and savings data. Goals are measured using projected savings impacts from achieving the targets of this plan. The assumptions that were used in modeling these goals are outlined below.

Xcel Energy provides electricity service only to the La Crescent community. Another electricity service provider, MiEnergy Cooperative, also serves a small portion of the western portion of the city with electricity service. Data from other utilities, including MiEnergy Cooperative, natural gas, and delivered fuels are not documented in this plan.

Community Goals

The City established the following goals:



Between 2021 and 2030, our community will cumulatively save **1.6 million kilowatt hours** of electricity, amounting to an estimated **\$1 million** saved.



During implementation, we will engage over **1,500 residents and businesses** across the community in energy efficiency, renewable energy, community solar, and electric vehicle outreach.

How to Measure

The following appendix outlines how to measure various aspects of the goals outlined above and articulated elsewhere in this plan. This includes details of what programs and activities may be included and any assumptions used to measure the goals.

Goal: Energy and Dollar Savings

Between 2021 and 2030, our community will cumulatively save 1.6 million kWh of electricity, amounting to an estimated \$1 million saved.

Timeline

Measurement of cumulative savings for this goal begins in January 2021 and continues through the end of 2030.

Energy Savings

This goal measures electric savings from demand side management utility programs from Xcel Energy.

Table 5: Cumulative estimated energy saved (kWh) by sector by goal years 2022 and 2030

Estimated Energy Saved by Sector	By 2022	By 2030
Residential Energy Efficiency	96,216	394,504
Business Energy Efficiency	548,504	1,236,466
Total Electricity Saved	644,720	1,630,970

Dollar Savings

Dollar savings for this plan were found by applying energy cost data assumptions to the projected energy savings.

Table 6: Cumulative estimated dollars saved (\$) by sector by goal years 2022 and 2030

Estimated Dollars Saved by Sector	By 2022	By 2030
Residential Energy Efficiency	\$69,275	\$284,043
Business Energy Efficiency	\$323,069	\$728,279
Total Greenhouse Gas Emissions Avoided	\$69,275	\$1,012,321

Costs are based on Xcel Energy averages for the baseline period. Changes in the costs of electricity and natural gas may impact the dollars saved, and therefore also this plan's impact. Costs in this goal do not account for delivered fuels, costs or savings from renewable energy, or demand charges for commercial customers.

Table 7: Cost assumptions for the goals, by customer and fuel type.

Customer	Residential	Commercial & Industrial
Electricity, Dollars per kWh	\$0.113	\$0.087

Goal: Engagement

During implementation, we will engage over 1,500 residents and businesses on energy efficiency, renewable energy, community solar, and electric vehicle outreach through tactics like social media and face-to-face conversations. This will be measured across 2021 and 2022 combined. Details of what engagements may be counted toward this goal are outlined in the Focus Area Targets section.

Greenhouse Gas Emissions Avoided

To estimate avoided emissions, projections of emissions factors were applied to the electricity savings. Avoided emissions for these goal years are based off Xcel Energy's 2019 Carbon Emissions Reporting,²⁷ as well as Xcel Energy's electricity carbon goals of an 80% reduction in emissions by 2030 and a 100% reduction in emissions by 2050.²⁸ Differences between projections based on these goals and the actual emissions will impact progress toward the specific carbon estimates articulated for this plan.

The greenhouse gas emissions avoided goal also included emissions avoided with renewable energy. Carbon impacts for renewable energy are only counted for renewable energy programs where the customer retains the RECs. This primary includes Xcel Energy's Windsource and Renewable*Connect. The following table outlines the assumptions for renewable energy.

Table 8: Cumulative estimated greenhouse gas emissions avoided (MTCO_{2e}) by sector by goal years 2022 and 2030

Emissions Avoided from Sector	By 2022	By 2030
Residential Energy Efficiency	39	85
Business Energy Efficiency	214	305
Renewable Energy ²⁹	96	880
Total Greenhouse Gas Emissions Avoided	359	1,270

Greenhouse gas emissions avoided from other energy and non-energy sources, including transportation, are not measured as impacts in our plan.

Focus Area Targets

In addition to the overarching goals, this plan established targets in each focus area. Targets outline a framework and direction of how the community can contribute toward the bigger goals.

Many of the targets listed below are based on energy efficiency programs offered by Xcel Energy. We do not have baseline data against which to measure or track targets for other utilities serving the La Crescent area.

²⁷ Energy and Carbon Emissions Reporting 2019 Summary by Xcel Energy. <https://www.xcelenergy.com/staticfiles/xcel-responsive/Environment/Carbon/Xcel-Energy-Carbon-Dioxide-Emission-Intensities.pdf>.

²⁸ Xcel Energy's Clean Energy Goals. https://www.xcelenergy.com/carbon_free_2050.

²⁹ Includes only energy efficiency from renewable energy from Xcel Energy's Windsource and Renewable*Connect. This only includes residential participation because commercial participation is targeted to only include programs where the customer does not retain the RECs. Includes an estimated 20 new renewable energy subscribers in 2021 and 2022, or about 375,000 kWh of electricity subscribed by 2022.

Focus Area: Residents

Targets

By 2022, we will strive to engage the following numbers of residents:³⁰

1. 178 residents in energy efficiency programs
2. 200 total residents in programs that subscribe to or support the development of renewable energy
3. 1,000 residents in other outreach activities

Target: Energy Efficiency Programs

To achieve its goals, the City established targets to engage residents in energy efficiency programs. As of the passing of this plan, the City is only able to track participation in and savings from Xcel Energy programs. The following table outlines the targets that the community hopes to achieve for energy efficiency programs.

Target Identified (Total, 2021–2022)	What's Included	How It's Measured
35 Home Energy Squad visits	Xcel Energy's Home Energy Squad	Counts of program participation
15 income-qualifying programs for residents	Xcel Energy's Low-Income Home Energy Squad; Home Energy Savings Program, others as requested	
20 residential smart thermostats	Xcel Energy's AC Rewards, rebates for smart thermostat installation	
30 recycled refrigerators	Xcel Energy's Refrigerator Recycling program; refrigerator recycling programs from other utilities as available	
78 engagements in other energy efficiency programs	Participation in energy efficiency programs not listed above	
Target: 178 total counts of engagement by 2022		

Partners in Energy will be responsible for tracking and reporting participation from Xcel Energy. The City of La Crescent will be responsible for tracking programs from other utilities or providers.

Target: Renewable Energy Programs

The City established targets to engage residents in programs that subscribe to and those that support the development of renewable energy resources in the community. These include renewable energy subscription programs, such as Xcel Energy's Windsource and Renewable Connect, as well as on-site

³⁰ Residential engagement will be measured by number of engagements and program participation, rather than by unique households reached

solar and community solar development. As of the passing of this plan, the City is only able to track participation in and savings from Xcel Energy renewable energy programs, or from its permitting processes as available. The following table outlines the targets that the community hopes to achieve for renewable energy programs.

Partners in Energy will be responsible for tracking and reporting participation from Xcel Energy. The City of La Crescent will be responsible for tracking programs from other utilities or providers.

Target Identified (Total, 2021–2022)	What's Included	How It's Measured
200 residents participating in renewable energy programs, on-site solar programs, and community solar programs	Xcel Energy's Windsource and Renewable*Connect; Xcel Energy's Solar*Rewards; Community Solar Gardens; other programs as tracked by the City	Xcel Energy program participation counts; City permitting; other utility data as available and accessed by City
<i>Target: 200 total counts of engagement by 2022</i>		

Target: Other Community Engagement

The City's activities will engage residents throughout the community. The following targets are what La Crescent will strive to achieve through community-wide engagement.

The City of La Crescent will be responsible for tracking and reporting this information.

Target Identified (Total, 2021–2022)	What's Included	How It's Measured
Reach 200 residents with energy resources	Residential resources web page	Web page visit analytics
Engage 200 residents on specific energy topics	Community education sessions	Attendance of sessions
Reach 300 residents with energy-related information	Social media pushes for energy savings and renewable energy campaigns	Facebook post analytics
Engage 300 residents face-to-face on various energy topics	Tabling events for residential campaigns	Count engagements
<i>Target: 1,000 total counts of engagement by 2022</i>		

Focus Area: Businesses

Targets

By 2022, we will strive to engage the following numbers of businesses:³¹

1. 38 businesses in energy efficiency programs

³¹ Business engagement will be measured by number of engagements and program participation, rather than by unique "households" reached.

2. 35 total businesses in programs that subscribe to or support the development of renewable energy
3. 220 counts of business engagement in other outreach activities

Target: Energy Efficiency Programs

To achieve its goals, the City established targets to engage businesses in energy efficiency programs. As of the passing of this plan, the City is only able to track participation in and savings from Xcel Energy programs. The following table outlines the targets that the community hopes to achieve for energy efficiency programs.

Target Identified (Total, 2021–2022)	What's Included	How It's Measured
8 commercial refrigeration efficiency assessments	Xcel Energy's Commercial Refrigeration Efficiency program	Counts of program participation
6 multi-family building assessments	Xcel Energy's Multi-Family Building Efficiency Program	
10 small business lighting assessments	One-Stop Efficiency Shop or other small-business-focused programs including Energy Smart ³²	
14 engagements in other energy efficiency programs	Participation in energy efficiency programs not listed above	
Target: 38 total counts of engagement by 2022		

Target: Renewable Energy Programs

The City established targets to engage businesses in programs that subscribe to and those that support the development of renewable energy resources in the community. These include renewable energy subscription programs, such as Xcel Energy's Windsource and Renewable Connect, as well as on-site solar and community solar development. As of the passing of this plan, the City is only able to track participation in and savings from Xcel Energy renewable energy programs, or from its permitting processes as available. The following table outlines the targets that the community hopes to achieve for energy efficiency programs.

³² Energy Smart is a program through the Minnesota Chamber of Commerce available to all utility customers. <https://www.mnchamber.com/your-opportunity/energy-smart>.

Target Identified (Total, 2021–2022)	What's Included	How It's Measured
35 businesses participating in renewable energy programs, on-site solar programs, and community solar programs	Xcel Energy's Windsource and Renewable*Connect; Xcel Energy's Solar*Rewards; Community Solar Gardens; other programs as tracked by the City	Xcel Energy program participation counts; City permitting; other utility data as available and accessed by City
<i>Target: 35 total counts of engagement by 2022</i>		

Target: Other Community Engagement

The City's activities will engage businesses and properties throughout the community. The following targets are what La Crescent will strive to achieve through community-wide engagement.

The City of La Crescent will be responsible for tracking and reporting this information.

Target Identified (Total, 2021–2022)	What's Included	How It's Measured
Reach 100 businesses with energy resources	Business resources web page	Web page visit analytics
Reach 100 businesses with energy auditing and renewable energy opportunities	One-on-one outreach and direct campaigns	Track contacts
Engage 20 multi-family building properties, managers, or owners with energy auditing options	One-on-one outreach	Track contacts
<i>Target: 220 total counts of engagement by 2022</i>		

Focus Area: Electric Vehicles

Targets

By 2022, we will strive to engage the following community members on the topic of electric vehicles:

1. Engage 400 community members on the topic

By 2030, we will strive to meet the following electric vehicle targets:

2. 350 registered vehicles in the area
3. 10 local public charging stations
4. 3 completed fleet studies

Target: Electric Vehicle Infrastructure, Studies, and Ownership

Through outreach, support, and natural growth, we hope to achieve the following targets by 2030.

The City of La Crescent and Partners in Energy will track and share this information as available.

Target Identified (by 2030)	What's Included	How It's Measured
350 electric vehicles registered to the La Crescent area	Electric vehicle registrations for fully electric vehicles and plug-in hybrids	Vehicle registrations to zip code 55947
10 local public charging stations	Electric vehicle showcase and outreach campaigns	Attendance of showcase, direct outreach count and social media analytics
3 Fleet studies	Fleet studies, including FleetCarma.	Reported fleet studies completed by local entities

Target: Community Engagement

The City's activities will engage residents throughout the community. The following targets are what La Crescent will strive to achieve through community-wide engagement.

The City of La Crescent will be responsible for tracking and reporting this information.

Target Identified	What's Included	How It's Measured
Reach 200 residents with electric vehicle information	Residential resources web page	Web page visit analytics
Engage 200 residents on electric vehicle topics	Electric vehicle showcase and outreach campaigns	Attendance of showcase, direct outreach count, and social media analytics
400 total counts of engagement by 2022		



APPENDIX 4: XCEL ENERGY'S PARTNERS IN ENERGY PLANNING PROCESS

About Xcel Energy's Partners in Energy

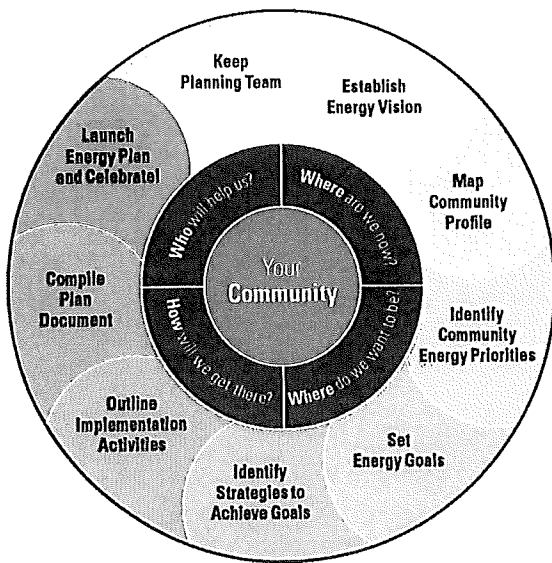
Xcel Energy is an electric and natural gas utility that provides the energy that powers millions of homes and businesses across eight western and midwestern states. Each community Xcel Energy serves has its own unique priorities and vision for its energy future. The energy landscape is dynamically changing with communities leading the way in setting energy and sustainability goals. To continue to innovatively support their communities, Xcel Energy launched Partners in Energy in the summer of 2014 as a collaborative resource with tailored services to complement each community's vision. The program offerings include support to develop an energy action plan or electric vehicle plan, tools to help implement the plan and deliver results, and resources designed to help each community stay informed and achieve their outlined goals.

Plan Development Process

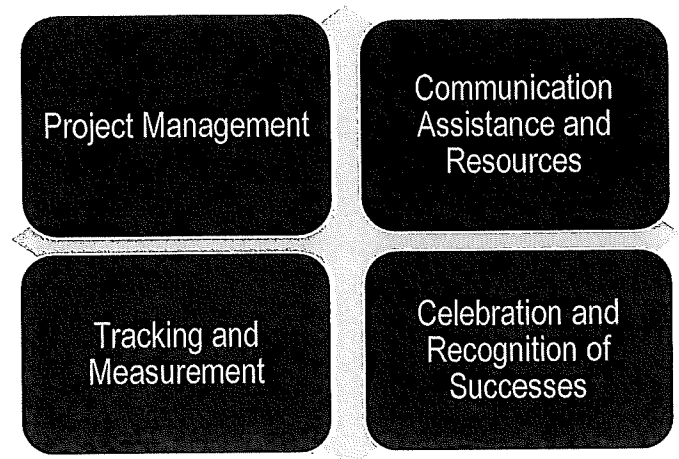
The content of this plan is derived from two planning workshops with the Energy Action Team, a workshop with the Green Steps Cities Committee, and additional strategic meetings with community members, all held virtually. The planning team is committed to representing local energy priorities and implementing plan strategies. The team also helped reach other stakeholders in the community to bring additional community voices to the plan.

Table 9: Partners in Energy planning process

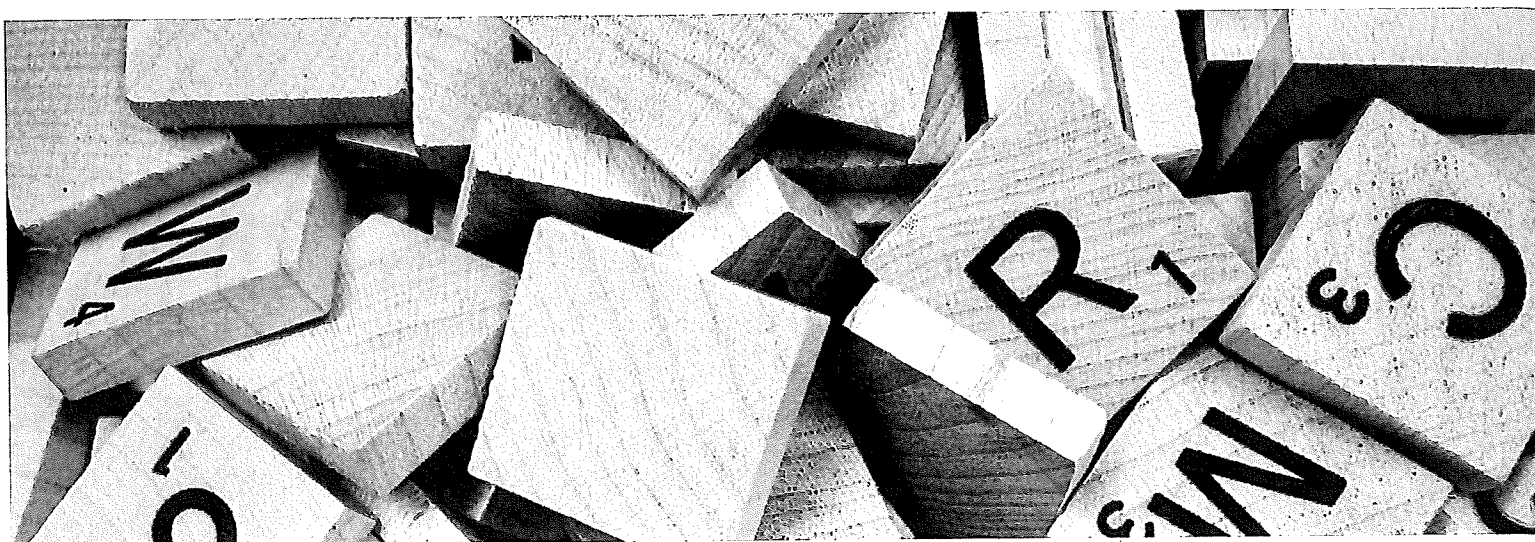
Partners in Energy Planning Process	
Pre-Workshop 1 Survey October 2020	<ul style="list-style-type: none"> • Explained why an energy action plan is important to the individual team member and greater La Crescent community. • Prioritized energy issues. • Gained initial insight into what metrics are important to the community. • Reacted to a draft energy vision.
Workshop 1 October 21, 2020	<ul style="list-style-type: none"> • Team introductions and Partners in Energy process overview. • Finalized an energy vision for La Crescent. • Learned about the La Crescent community's energy use and demographics. • Discussed focus areas and prioritized initial short-term focuses.
GreenStep Cities Committee Engagement November 13, 2020	<ul style="list-style-type: none"> • Gathered input from community members on strategies and actions of the Energy Action Plan.
Workshop 2 December 9, 2020	<ul style="list-style-type: none"> • Mapped La Crescent's assets, identifying what makes the community great. • Discussed resources needed for strategies and what would make us successful. • Reviewed community-wide goals. • Celebrated the Energy Action Plan. • Discussed ways to gather final community input on Plan document.
Workshop 2 Follow-up Meeting December 17, 2020	<ul style="list-style-type: none"> • Solicited input from additional community members on strategies and actions of the plan.



Partners in Energy Process for Success



Resources from Xcel Energy for Implementation



APPENDIX 5: GLOSSARY OF TERMS

15 x 15: Xcel Energy's privacy rule, which require all data summary statistics to contain at least 15 premises, with no single premise responsible for more than 15% of the total. Following these rules, if a premise is responsible for more than 15% of the total for that data set, it is removed from the summary.

British Thermal Unit (BTU): the amount of heat needed to raise one pound of water at maximum density through one degree Fahrenheit

Carbon-free: Carbon-free refers to sources of energy that will not emit additional carbon dioxide into the air. Wind, solar and nuclear energy are all carbon free sources but only wind and solar are renewable.

Carbon-neutral: Carbon-neutral, also described as "net zero" could include carbon free sources but is broader and refers to energy that removes or avoids as much carbon dioxide as is released over a set period of time. Carbon-neutral is sometimes used to describe a site that produces an excess amount of electricity from a renewable energy source, such as solar, compared to what it consumes. That excess energy is put back into the grid in an amount that offsets the carbon dioxide produced from the electricity it draws from the grid when it is not producing renewable energy.

Community Data Mapping: A baseline analysis of energy data in a geospatial (map) format across the community.

Conservation Improvement Programs (CIP): Portfolio of approved utility energy efficiency and demand management programs. Minnesota electric utilities have a goal of saving 1.5% of their total energy sales each year via customer conservation efforts. Minnesota natural gas utilities have a goal of saving 0.5% of their total energy sales each year via customer conservation efforts.

Demand Side Management (DSM): Modification of consumer demand for energy through various methods, including education and financial incentives. DSM aims to encourage consumers to decrease

energy consumption, especially during peak hours or to shift time of energy use to off-peak periods, such as nighttime and weekend.

Direct Installation: Free energy-saving equipment installed by Xcel Energy or other organization for program participants that produces immediate energy savings.

Energy Burden: Percentage of gross household income spent on energy costs.

Energy Reduction: The result of behavior changes that cause less energy to be used. For example, setting the thermostat lower *reduces* the energy used in your home during the winter. Since energy reductions can be easily reversed, they are not accounted for when calculating changes in energy usage.

Energy Savings: Comes from a permanent change that results in using less energy to achieve the same results. A new furnace uses X% less to keep your home at the same temperature (all things being equal), resulting in energy *savings* of X%. For accounting purposes, energy savings are only counted in the year the new equipment is installed.

Greenhouse Gases (GHG): Gases in the atmosphere that absorb and emit radiation and significantly contribute to climate change. The primary greenhouse gases in the earth's atmosphere are water vapor, carbon dioxide, methane, nitrous oxide, and ozone.

Grid Decarbonization: The current planned reduction in the carbon intensity of electricity provided by electric utilities through the addition of low- or no-carbon energy sources to the electricity grid.

Kilowatt-hour (kWh): A unit of electricity consumption.

Million British Thermal Units (MMBtu): A unit of energy consumption that allows both electricity and natural gas consumption to be combined.

Metric Tons of Carbon Dioxide Equivalent (MTCO_{2e}): A unit of measure for greenhouse gas emissions. The unit "CO_{2e}" represents an amount of a greenhouse gas whose atmospheric impact has been standardized to that of one unit mass of carbon dioxide (CO₂), based on the global warming potential (GWP) of the gas.

Megawatt (MW): A unit of electric power equal to 1 million watts.

Premise: A unique combination of service address and meter. For residential customers, this is the equivalent of an individual house or dwelling unit in a multi-tenant building. For business customers, it is an individual business, or for a larger business, a separately metered portion of the business's load at that address.

Renewable Energy Certificate (REC): For every megawatt-hour of clean, renewable electricity generation, a renewable energy certificate (REC) is created. A REC embodies all of the environmental attributes of the generation and can be tracked and traded separately from the underlying electricity. Also known as a Renewable Energy Credit.

Resilience: The ability to prepare for and adapt to changing conditions and withstand and recover rapidly from disruptions. Resilience includes the ability to withstand and recover from deliberate attacks, accidents, or naturally occurring threats or incidents.

Recommissioning: An energy efficiency service focused on identifying ways that existing building systems can be tuned-up to run as efficiently as possible.

Solar Garden: Shared solar array with grid-connected subscribers who receive bill credits for their subscriptions.

Solar Photovoltaic (PV): Solar cells/panels that convert sunlight into electricity (convert light, or photons, into electricity, or voltage).

Subscription: An agreement to purchase a certain amount of something in regular intervals.

Therm (thm): A unit of natural gas consumption.

Trade Partner: Trade Partners, also known as Trade Allies or Business Trade Partners, are vendors and contractors who work with business and residential customers servicing, installing, and providing consulting services regarding the equipment associated with utility rebate programs. Their support for utility programs can range from providing equipment and assisting with rebate paperwork, to receiving rebates for equipment sold.

APPENDIX 6: IMPLEMENTATION MEMORANDUM OF UNDERSTANDING

[To be finalized upon approval of implementation proposal]

3.3

MEMO

To: City Council

From: Jason Ludwigson

Date: 03/02/2021

Re: MOU Partners in Energy Plan

The City of La Crescent was selected to participate in the Partners in Energy Program in 2020. This MOU outlines the partnership between the City of La Crescent and Xcel Energy for the joint support of the plan implementation. This MOU will terminate on September 30th, 2022. The support from Xcel energy will include presentations, coordination meetings, and funding for marketing materials and other needs associated with education and outreach. The city will manage the projects in the implementation portion of the Partners in Energy plan, share the plan with the public, and share lessons learned during the implementation phase. All communications pertaining to this agreement shall be directed to Jason Ludwigson on behalf of the City of La Crescent and Tami Gunderzik on behalf of Xcel Energy.

Memorandum of Understanding Phase 2 – Plan Implementation

Bill Whaler
City of La Crescent
315 Main St.
La Crescent, MN 55947

The intent of this Memorandum of Understanding is to recognize the achievement of the City of La Crescent in developing an Energy Action Plan. Northern States Power Company doing business as Xcel Energy, through its Partners in Energy offering, has supported the development of this Energy Action Plan. This document outlines how the City of La Crescent and Xcel Energy will continue to work together to implement this Energy Action Plan. The term of this joint support, as defined in this document, will extend from April 1, 2021 through September 30, 2022.

Xcel Energy will support City of La Crescent in achieving the goals of its Energy Action Plan in the following ways:

Residential Energy

- **Energy Efficiency and Renewable Energy Campaigns**
 - Create marketing materials for outreach efforts aimed at residents to participate in activities that save energy, transition to renewable energy and electrify homes.
 - Create webpage content and promotional materials for residents to access energy information.
 - Design an energy savings campaign and materials promoting Home Energy Squad visits and support the City in implementation of the campaign.
 - Support outreach to under-resourced households with informational materials and facilitate partnerships with local agencies and program implementers.
 - Identify energy workshop topics with survey, create outline for 2 workshops, secure speakers, create invitations to host 2 workshops.
 - Support the City in identification of opportunities for residential programs available for La Crescent residents.
 - Outline and help host events virtually or in-person.
 - Share best practices for community engagement and behavior change campaigns.
 - Create communications materials such as press releases, case studies and web language.
 - Measure success of implementing strategies and help pivot strategies if needed.
- **One-on-One Outreach to Multi-Family Buildings**
 - Create outreach materials and workplan for multi-family buildings.
 - Help identify staff and volunteers to do outreach and follow-up.

Support funded by Xcel Energy for this strategy is not to exceed 50 hours. These hours will include those provided through the Partners in Energy vendor team from Center for Energy and Environment and do not include support provided by Xcel Energy internal program staff.

Business Energy

- **Energy Efficiency and Renewable Options for Businesses**

- Create webpage content and promotional materials for business to access energy information.
- Create marketing materials and support in promotion of renewable energy opportunities and free assessments for businesses.
- Aid in volunteer recruiting, create best practices for 1:1 business engagement, support coordination with La Crescent's Chamber of Commerce.
- Create outreach plan, timeline and supporting materials to support outreach to businesses, non-profits and faith organizations about energy savings and renewable energy opportunities.
- Develop an outline for the City to implement an annual green recognition program and support in promotion and observance practices.
- Help write and integrate electrification into City's development review processes and purchasing procedures.

Support funded by Xcel Energy for this strategy is not to exceed 35 hours. These hours will include those provided through the Partners in Energy vendor team from Center for Energy and Environment and do not include support provided by Xcel Energy internal program staff.

Electric Vehicles

- **Electric Vehicles for Residents**

- Create website language and collect relevant resources for communications.
- Create materials and workplan for an electric vehicle showcase event and support hosting of the event.
- Aid in expanding electric vehicle access and education by creating outreach materials and aligning outreach with charging installations happening in La Crescent.

- **Electric Vehicle Fleets**

- Support La Crescent in a Municipal Fleet Study and follow up.
- Create outreach materials for businesses with fleets, encouraging fleet studies.

Support funded by Xcel Energy for this strategy is not to exceed 25 hours. These hours will include those provided through the Partners in Energy vendor team from Center for Energy and Environment and do not include support provided by Xcel Energy internal program staff.

Project Management and Reimbursed Expenses

- Provide presentation content outlining Partners in Energy process, identified focus areas and goals, and benefits to community to be presented to Council as part of approval and update process.

- Facilitate regular check-in meetings, track and report energy impacts and activities (process data from Xcel Energy twice a year) and help coordinate implementation kick-off activities.
- Provide up to \$1,150.00 for reimbursed expenses related to printing and distribution of co-branded marketing materials, venue fees, food, and other related needs associated with outreach and education. Xcel Energy funding will not be provided for the purchase of alcohol.

Support funded by Xcel Energy for this strategy is not to exceed 110 hours. These hours will include those provided through the Partners in Energy vendor team from Center for Energy and Environment and do not include support provided by Xcel Energy internal program staff.

City of La Crescent commits to supporting the Energy Action Plan to the best of its ability by:

- Achieving the energy savings impacts outlined in the energy action plan and shown in the table below:

City of La Crescent Conservation Goals

	Electricity Savings (in kWh)
Baseline Historic Energy Savings	86,100
Incremental Plan Energy Savings (1/1/21-6/30/22)	644,700
Total Plan Energy Savings (baseline + plan energy savings)	730,800

- Performing the coordination, tracking, and outreach duties as outlined in the Energy Action Plan that include but are not limited to the following:

Residential Energy

- **Energy Efficiency and Renewable Energy Campaigns**
 - Conduct outreach to residents to participate in activities that save energy, transition to renewable energy and electrify homes.
 - Update webpage content for residents to access energy information.
 - Implement a campaign to residents to participate in Home Energy Squad visits.
 - Conduct outreach to under-resourced households with informational materials and create partnerships with local agencies and program implementers who can aid in that outreach.
 - Invite the community and host 2 workshops on energy related topics that overlap with the Energy Action Plan strategies.
- **One-on-One Outreach to Multi-Family Buildings**
 - Conduct outreach to multi-family buildings and create good contact list.
 - Identify staff and volunteers to do outreach and follow-up.

Business Energy

- **Energy Efficiency and Renewable Options for Businesses**
 - Update webpage content and promotional materials for business to access energy information.
 - Promote renewable energy opportunities and free assessments for businesses.
 - Coordinate with La Crescent's Chamber of Commerce, Energy Action Team members and other volunteers to conduct outreach to businesses.
 - Implement an annual green recognition program and support in promotion and observance practices.
 - Integrate electrification into City's development review processes.

Electric Vehicles

- **Electric Vehicles for Residents**
 - Invite community members to, and host, an electric vehicle showcase event.
 - Conduct outreach for residents on electric vehicle adoption and learning opportunities.
- **Electric Vehicle Fleets**
 - Undergo a Municipal Fleet Study and present report to La Crescent City Council with recommended upgrades.
 - Conduct outreach to businesses with fleets, encouraging fleet studies.

Project Management

- Participate in coordination and tracking of scheduled check-ins, activities, and events.
- Provide Xcel Energy an opportunity to review marketing materials to assure accuracy when they incorporate the Xcel Energy logo or reference any of Xcel Energy's products or services.
- Share the plan document, supporting work documents, collateral, and implementation results from the Energy Action Plan with the public. The experience, successes, and lessons learned from this community will inform others looking at similar or expanded initiatives.
- Share progress on upcoming sustainability planning as it relates to activities outlined in the Energy Action Plan.

Legal Applicability and Waiver

This is a voluntary agreement and not intended to be legally binding for either party. This Memorandum of Understanding has no impact, nor does it alter or modify any existing Franchise Agreement or other existing agreements between Xcel Energy and the City of La Crescent. Parties agree that this Memorandum of Understanding is to memorialize the intent of the Parties regarding Partners in Energy but does not create a legal agreement between the Parties. It is agreed by the Parties that nothing in this Memorandum of Understanding will be deemed or construed as creating a joint venture, trust, partnership, or any other legal relationship among the Parties. This Memorandum of Understanding is for the benefit of the Parties and does not create third party rights. Nothing in this Memorandum of Understanding

constitutes a waiver of City of La Crescent ordinances, City of La Crescent regulatory jurisdiction, or Minnesota's utility regulatory jurisdiction.

Single Points of Contact

All communications pertaining to this agreement shall be directed to Jason Ludwigson on behalf of the City of La Crescent and Tami Gunderzik on behalf of Xcel Energy.

Xcel Energy is excited about this opportunity to support City of La Crescent in advancing its goals. The resources outlined above and provided through Partners in Energy are provided as a part of our commitment to the communities we serve and Xcel Energy's support of energy efficiency and renewable energy as important resources to meet your future energy needs.

For City of La Crescent:

For Xcel Energy:

Signature:

Signature:

Name:

Name:

Title:

Title:

Date:

Date:

#3.4



TO: Honorable Mayor and City Council Members
FROM: Shawn Wetterlin, Building/Zoning Official
DATE: March 3, 2021
RE: Planning Commission meeting minutes March 2, 2021

Attached for your review are the minutes from the March 2, 2021 meeting of the Planning Commission.

The meeting minutes are informational only and don't require action by the City Council.

TO: Planning Commission Members
Honorable Mayor and City Council members
FROM: Angie Boettcher, Administrative Assistant
DATE: March 3, 2021
RE: Meeting Minutes from March 2, 2021

The Planning Commission met at 5:30 p.m., on Tuesday, March 2, 2021 in the City Council Chambers at City Hall.

Pursuant to Minn. Stat. § 13D.021 and due to the COVID-19 pandemic, members of the Planning Commission and City Staff were given the option to attend the meeting by telephone or Zoom. The following members were present: Dave Hanifl (via Zoom), Jerry Steffes, Anna Stoecklein, Dave Coleman, Mike Welch, Linda Larson (via Zoom), Greg Husmann. City Attorney Skip Wieser, City Council member Dale Williams, Building/Zoning Official Shawn Wetterlin, and City Administrative Assistant Angie Boettcher were also in attendance. Jason Ludwigson, City Sustainability Coordinator was also in attendance.

The meeting was called to order by Vice Chair Stoecklein.

1. Vice Chair Stoecklein asked for a motion to approve the minutes from the February 2, 2021 meeting.

Following discussion Member Steffes made a motion, seconded by Coleman to approve the minutes.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor.

Steffes – Yes

Coleman – Yes

Husmann – Yes

Hanifl – Yes

Larson – Absent at time of vote

Welch – Yes

Stoecklein - Yes

2. City Sustainability Coordinator, Jason Ludwigson introduced GreenSteps Cities Advisor, Barb Thoman who reviewed and gave input on the City's parking practices and policies. This was a discussion item only, no action taken.

3. City Sustainability Coordinator, Jason Ludwigson reviewed the Partners in Energy plan with the Commission members. This was a discussion item only, no action taken.
4. City Sustainability Coordinator, Jason Ludwigson reviewed possible Electric Vehicle charging station, ordinance language. It was decided that since the Minnesota Department of Labor and Industry is in the process of considering adding EV language to the Minnesota Energy Code, we should wait and see what is approved by the State of MN.
5. Consensus to adjourn at 6:35 pm

#3.5



TO: Honorable Mayor and City Council Members
FROM: Shawn Wetterlin, Building and Zoning Official
DATE: February 25, 2021
RE: 322 South 1st Street Building Demolition

The City reviewed three proposals to demolish the remaining Applewood Apartment building at 322 South 1st street.

The proposals are as follows:

- Harter Trucking - \$ 12,000.00
- Zenke Incorporated - \$ 14,370.00
- Gerke Excavating – \$19,836.23

We would suggest that the City Council amend the 2021 general fund budget and accept the proposal submitted by Harter Trucking.

3.6



TO: Honorable Mayor and City Council Members
FROM: Shawn Wetterlin, Building and Zoning Official
DATE: February 25, 2021
RE: La Crescent Animal Shelter

The City reviewed three proposals to remove and replace two Heating and Air Conditioning units that are due for replacement in the cat room. The proposals are as follows:

- Niebuhr Plumbing and Heating - \$2,160.00
- Bob's Appliance Service - \$ 2,570.00
- Paul's Heating Air Conditioning - \$ 4,550.00

We would suggest that the City Council accept the proposal submitted by Niebuhr Plumbing & Heating, there are funds in the City's 2021 general fund for this expenditure.

#3.7



TO: Honorable Mayor and City Council Members

FROM: Angie Boettcher, Administrative Assistant

DATE: 3/2/2021

SUBJECT: Arbor Day Proclamation

A handwritten signature in blue ink, appearing to read "Angie B.", is written over the "FROM:" line.

Attached for review and consideration by the City Council is the 2021 Arbor Day Proclamation. We would suggest that the City Council adopt the proclamation.

The City's 2021 Arbor Day event will include the planting of approximately sixty trees total at Veteran's Park and Hickory Lane.

For City Council information, the City's 2020 Tree City USA application is still being processed. I am hoping to hear from them within the next couple of weeks.



Arbor Day Proclamation

WHEREAS: Trees and forest soils keep our lakes and streams clean by absorbing and filtering pollutants and sediments; and

WHEREAS: Forest soils prevent flooding and reduce storm water by capturing and storing rainwater and snowmelt, which is then slowly released to our lakes, streams, and groundwater; and

WHEREAS: Careful management of our forests is one of the best ways to protect drinking water and reduce the cost of water treatment; and

WHEREAS: Sound management of forested public lands surrounding the Mississippi River ensures clean drinking water for more than one million Minnesotans; and

WHEREAS: About three-quarters of Minnesotans get their drinking water from the forested parts of the state; and

WHEREAS: Planting trees is a natural and easy way to keep our water clean; and

WHEREAS: The last Friday in April, and throughout the month of May, Minnesotans pay special tribute to our trees as natural resources and rededicate ourselves to the vitality of our forests.

NOW, THEREFORE, I, Mike Poellinger, Mayor of the City of La Crescent, Minnesota, do hereby proclaim April 30, 2021 as

Arbor Day

In the city of La Crescent, I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 8th day of March in the year 2021.

Mayor _____

#3.8



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: March 3, 2021
RE: Personnel Committee Recommendations

The Personnel Committee has the following recommendations for consideration by the City Council:

1. A tentative agreement has been reached with the AFSCME Union on a two-year contract agreement that covers the years 2021 and 2022. The agreement includes an increase in the City's contribution to insurance and an increase in wages, along with language changes to the union contract. The terms of the agreement are as follows:
 - A. In both 2021 and 2022 the City's contribution to the family insurance coverage would increase by \$50 per month, and the City's contribution to single insurance coverage would increase by \$30 per month.
 - B. The agreement includes a 3.25% wage increase in 2021, and a 3.5% wage increase in 2022.
 - C. Change the years from 2019 and 2020 to 2021 and 2022 where applicable in the contract.
 - D. Change 4 hours for Christmas Eve and New Year's Eve to ½ day off after working mornings.
 - E. Add a sentence to the holiday language that when a holiday falls on a Friday or Saturday, and Friday is a non-workday, employees shall receive 8 hours holiday pay for that holiday at their regular rate of pay.
 - F. The agreement would be effective January 1, 2021.

The insurance and wage increase included in the AFSCME agreement are consistent with the increases in the LELS union contract that covers 2021 and 2022.

There are funds in the general fund budget for this increase, and we would suggest that the City Council approved the tentative agreement as presented.

This is not part of the union contract, but during the course of negotiations we are suggesting that the City Council approve the following items related to AFSCME Union employees:

1. That the City increase the yearly safety boot allowance for full-time maintenance department employees from \$75 per year to \$125 per year, and that the allowance for part-time maintenance department employees be increased from \$60 per year to \$100 per year. The current amounts have been in place for many years.
2. That the City cancel the current contract with Cintas for pants and shirts for maintenance department employees. This amounts to approximately \$867 per year.
3. That the City provide all AFSCME employees with a variety of shirts that include the City's logo and are appropriate and necessary for the performance of their various job responsibilities. The number of garments will not be equally distributed amongst all AFSCME employees, as the functions of an employee in City Hall are quite different than those of maintenance department employees working in the field throughout the year.

We would suggest that the City council approve these changes as presented.

3.9



WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW
WIESER PROFESSIONAL BUILDING
33 SOUTH WALNUT - SUITE 200
LA CRESCENT, MN 55947

KELLY M. IVERSON
AL "SKIP" WIESER, III

PHONE: (507) 895-8200
FAX: (507) 895-8458

AL WIESER, JR.
Emeritus

TO: Honorable Mayor and City Council Members
CC: Bill Walter, City Administrator
FROM: Skip Wieser, City Attorney
DATE: February 3, 2021 3/3/21 City AM
RE: La Crosse Sewer Agreement Variance Request

Attached for Council review is correspondence from the Wisconsin DNR regarding the City of La Crosse's request for a variance from the Wisconsin requirements for intermunicipal government agreements prior to receipt of Wisconsin clean water funds. The request for a variance has been denied by the Wisconsin DNR. An update of this matter will be provided to the City Council at the upcoming City Council meeting.



March 1, 2021

Bernie Lenz
City of La Crosse
400 La Crosse Street
La Crosse, WI 54601

Dear Mr. Lenz:

The Department has reviewed the City of La Crosse's (La Crosse) request for a variance from the intermunicipal agreement requirements under ss. NR 162.06(2)(h), NR 162.07(1)(i), and NR 162.08(4)(a), Wis. Adm. Code, submitted December 4, 2020. In addition to the information contained within the variance request, the Department has also considered information from the Department of Administration, the Public Service Commission, the City of La Crescent (La Crescent), the City of Onalaska (Onalaska), the Town of Campbell (Campbell), and the Town of Shelby (Shelby). The Department determined that there are not special circumstances that make approving a variance in the best interest of the state under s. NR 162.20(1), Wis. Adm. Code, and hereby denies the request.

The proposed project will upgrade the La Crosse wastewater treatment plant to provide low-level treatment of phosphorus in order to comply with Water Quality-Based Effluent Limits. Executed intermunicipal agreements are required before executing a financial assistance agreement, pursuant to s. NR 162.07(1)(i), Wis. Adm. Code.

The Department considered this contextual information when evaluating the request for a variance:

1. La Crosse submitted a Clean Water Fund Program application for the project on September 30, 2020, and the Department sent notice that it was a complete application on October 30, 2020.
2. In the application, La Crosse requested \$74,182,892 in funding for the project. The Department allocated \$1,750,000 of principal forgiveness to the project on the State Fiscal Year (SFY) 2021 CWFP Funding List.
3. Irrespective of the Department's decision regarding the variance request, La Crosse's WPDES permit requires La Crosse to complete the project in order to comply with Water Quality Based Effluent Limits for total phosphorus.
4. Campbell, Onalaska and Shelby have received service from La Crosse since the 1960s, and their most recent intermunicipal agreements with La Crosse expired on December 31, 2019. La Crescent has received service from La Crosse since 2008, and their agreement will expire in 2027.
5. La Crosse, Onalaska, and La Crescent have not yet agreed on a methodology for setting rates and whether a regional service component should be part of the new agreements. Except for the rate setting methodology, the involved parties have not expressed disagreement to the Department regarding the other intermunicipal agreement requirements under s. NR 162.06(2)(h), Wis. Adm. Code.
6. La Crosse continues to provide wastewater treatment service to Campbell, Onalaska, and Shelby according to the terms of its sanitary sewer service ordinances.
7. Based on the proposed increase in user charge revenue described in the October 30, 2020, rate study prepared by Trilogy Consulting, La Crosse is likely able to repay the debt to the Clean Water Fund Program.

8. Section NR 162.06(6), Wis. Adm. Code, describes two circumstances in which the Department may “waive the requirement of an intermunicipal agreement.” La Crosse initially sought relief from the intermunicipal agreement requirements by pursuing the intermunicipal exception in s. NR 162.06(6), Wis. Adm. Code. Based on the Department’s review of the information provided by Donohue & Associates, Inc. on behalf of La Crosse on October 20, 2020, La Crosse does not meet the criteria for an intermunicipal exception.
9. The Department informed Donohue & Associates, Inc. and La Crosse of its findings on October 26, 2020. To date, La Crosse has not objected to the Department’s findings.
10. On November 4, 2020, representatives from the Department and La Crosse discussed the process to request a variance if La Crosse sought to obtain one.
11. On December 4, 2020, La Crosse submitted a request for a variance from the intermunicipal agreement requirements under ss. NR 162.06(2)(h), NR 162.07(1)(i), and NR 162.08(4)(a), Wis. Adm. Code.
12. On January 21, 2021, the Department notified the subscribing municipalities of La Crosse’s request for a variance and invited them to provide comments to the Department.
13. On February 5, 2021, the City of Onalaska requested the Department to either directly mediate or require the parties to engage in mediation regarding a long-term agreement for sanitary sewer service prior to making a decision on the request for a variance.

The Department finds that La Crosse’s request to waive the requirement for intermunicipal agreements is not in the best interest of the state for the reasons provided below:

14. The lack of intermunicipal agreements carries risk for wastewater utilities.
 - a. The October 30, 2020, rate study prepared by Trilogy Consulting states, “the municipal owner carries certain burdens and risks that the outside communities do not have to bear. If there is not a current agreement for sewer service, the risk is even greater to the municipal utility owner.”
 - b. The study also states that, “Additional risk exists where wholesale customers do not have current contracts for service” and that the utility (La Crosse) “deems it reasonable to apply a higher rate of return of 2% to the benchmark PSC rate of return in order to compensate the utility and its municipal owners for the risk and burden of carrying capacity that might go unused and the costs that are associated with such risk.”
 - c. A March 10, 2020, letter from the La Crosse Utilities to the La Crosse City Council acknowledges the risk of providing wastewater service without intermunicipal agreements, stating, “...we are now putting the Utility and City in a position of risk by having to upgrade the plant without long-term contract committing to use those upgrades.”
15. The lack of intermunicipal agreements could prompt additional risk premiums or penalties, leading to higher rates for customers. Approving the variance request would do nothing to reduce the risk and would subject non-contract wholesale customer ratepayers to higher risk premiums, which would not be in the best interest of the state.
 - a. La Crosse acknowledges the additional risk of providing service to wholesale customers without a sewage treatment contract in its ordinances and in Section VII, Item 21 of the variance request. Ord. Sec. 46-148(e) allows the Common Council to impose, “an additional risk premium to reflect the additional risk associated with the provision of service to a user that has no ownership responsibility or contractual obligation with respect to the wastewater treatment system.”

- b. Ord. Secs. 46-71, 46-153(b), and 46-154 allows monetary penalties for increased wastewater volume or strength, or from any extension or new connections beyond the service being provided at the time the previous contract expired.
16. In the absence of intermunicipal agreements, there is no commitment from the subscribing municipalities or La Crosse to continue their wastewater service relationship. The risk of the service relationship ending is not in the best interest of the state because La Crosse is forced to build appropriate wastewater treatment capacity under the assumption that they will continue to treat wastewater from the subscribing municipalities. Excess unused capacity, seeking alternative wastewater services, and risk premiums are avoidable costs that would eventually be passed onto ratepayers.
- a. For the subscribing municipalities to receive their wastewater treatment services elsewhere, the Department would have to find that there is a more cost-effective alternative to receiving services from La Crosse. The geographic location of the subscribing municipalities and the initial upfront investment make a more cost-effective alternative unlikely. Even so, it is possible for subscribing municipalities to receive wastewater treatment services elsewhere, or for La Crosse to terminate service.
 - b. For example, La Crosse Ord. 46-80(f) includes, “termination of service or the right to use the City of La Crosse wastewater treatment system” as a penalty for violating the ordinance.
 - c. Further, La Crosse Ord. 46-80(f) does not provide for any advance notice prior to terminating service; as such, subscribing municipalities may not have adequate time to find alternative wastewater services.
 - d. These findings are consistent with Attachment 1 of La Crosse’s Variance Request, Water and Wastewater Finance and Pricing The Changing Landscape, Fourth Edition, by George A. Raftelis:
“A critical issue in most wholesale service arrangements is the duration of the contract and the notice period must be given before contract termination. The provision of adequate notice before contract termination or non-renewal is critical to the utility purchasing wholesale services because provisions must be made to find alternative water supply sources or wastewater treatment services. Such provisions are also critical to the utility providing wholesale service because termination of a contract may cause a significant reduction in revenues.”
17. A financial assistance agreement with the Department would need to be signed for the project with time to close the loan by February 23, 2022—the final loan closing day for SFY 2021 applications, pursuant to s. NR 162.06(7) Wis. Adm. Code. La Crosse could enter into intermunicipal agreements with the subscribing communities before February 23, 2022 and receive Clean Water Fund Program funding for its project.
18. In letters to the Department, Campbell, La Crescent, and Onalaska stated their willingness to negotiate and/or to enter into long-term intermunicipal agreements. Approving La Crosse’s request for a variance at this time is premature and would reduce incentives for the communities to engage in good-faith negotiations.

CONCLUSIONS OF LAW

Pursuant to s. NR 162.20(1), Wis. Adm. Code, the request for variance is hereby denied. If you feel that circumstances presented in the request for a variance have changed, you may submit a new request for Department review.

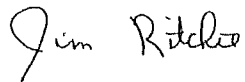
NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions shall be filed. For judicial review of a decision pursuant to ss. 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review shall name the Department of Natural Resources as the respondent.

To request a contested case hearing pursuant to s. 227.42, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. All requests for contested case hearings must be made in accordance with s. NR 2.05(5), Wis. Adm. Code. The filing of a request for a contested case hearing does not extend the 30-day period for filing a petition for judicial review.

If you have questions regarding this decision, please contact Matt Marcum at MatthewR.Marcum@wisconsin.gov or Casey Sweeney at casey.sweeney@wisconsin.gov. Additional information regarding the CWFP is available on our website at <https://dnr.wi.gov/aid/eif.html>.

Sincerely,



Jim Ritchie, Director
Bureau of Community Financial Assistance

Electronic Copies:

Mayor Tim Kabat, City of La Crosse
Attorney Stephen Matty, City of La Crosse
Attorney Lawrie J. Kobza, Boardman & Clark
Mitch Brohmer, Town of Campbell
Bill Waller, City of La Crescent
Kim Smith, City of Onalaska
Christina Peterson, Town of Shelby
Matt Marcum, WI DNR
Casey Sweeney, WI DNR

Dear Mr. Lenz,

Thank you for your patience as the Department reviewed the City of La Crosse's request for a variance from the intermunicipal agreement requirements. The Department determined that there are not special circumstances that make approving a variance in the best interest of the state. Please see the Department's complete response to the variance request in the attached letter.

February 23, 2022 is the final loan closing date for State Fiscal Year 2021 Clean Water Fund Program applications and this includes the La Crosse wastewater treatment plant upgrade application. We encourage La Crosse and the subscribing communities to continue negotiating in an effort to meet the intermunicipal agreement requirements before February 23, 2022 in order to maintain eligibility for SFY 2021 Clean Water Fund Program funding for the project.

If you have questions regarding this decision, please contact myself or Casey Sweeney at casey.sweeney@wisconsin.gov.

Sincerely,
Matt

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Matt Marcum
Environmental Loans Section Chief
Wisconsin Department of Natural Resources
Cell Phone: (608) 575-8825
MatthewR.Marcum@Wisconsin.gov

#3.10



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: March 4, 2021
RE: Intercity Passenger Rail Project

Attached for review and consideration by the City Council is information regarding the Intercity Passenger Rail Project. This will be reviewed with the City Council at the meeting. We anticipate presenting a resolution in support of the project for consideration by the City Council at the meeting.



Proposed 2nd Train Frequency between the Twin Cities and Chicago

State of Minnesota needs to allocate \$10M to receive federal grant award

Minnesota needs \$10 million to secure \$32 million in federal matching funds to enable a proposed 2nd daily train frequency between the Twin Cities and Chicago. This funding will complete track, signal, and grade crossing work on the current railroad right of way (host operator Canadian Pacific) to enable this new service.

Project development for the Twin Cities to Chicago corridor is complete. The remaining funding required is a match needed from Minnesota to secure a federal grant from the Consolidated Rail Infrastructure and Safety Improvements Program or C.R.I.S.I. Once all funding is in place, service could begin as early as 2024. Without a state match, federal rail program grants awarded to Minnesota could be allocated to other states. The state of Wisconsin has already appropriated their share of the infrastructure costs required in their state.

This new service would provide a second daily train between Saint Paul and Chicago, on a schedule that compliments the current Amtrak Empire Builder passenger train. The 2nd Train project will provide additional service to ten small and mid-size communities in MN, WI, and IL. The train will stop in Red Wing, Winona, and La Crosse (which is just across the river from La Crescent) with scheduled bus connections to three other cities including Rochester.

The proposed 2nd train frequency from the Twin Cities to Chicago is a route that has a logical extension to Fargo/Moorhead. The extension to Fargo/Moorhead is included in MnDOT's Passenger Rail Plan, which would serve 24 communities in Greater Minnesota. Many of these cities rely on highways today alone as the only travel option.

Minnesota Project Capital Investment –(Twin Cities to Chicago corridor breakdown) ¹

\$5.1 million	La Crescent - Mississippi River Bridge Additional track, switches and signaling.
\$15.8 million	La Crescent - River Junction Additional track, switches and signaling,
\$10.2 million	Winona - Rebuild Siding, switches and signaling. Reconstruct eight grade crossings.
\$9.1 million	Winona – Tower CK, track, switches, and junction rebuild.
\$0.5-1 million	St. Paul – Midway maintenance facility.
\$41.2 million	Total

Sources of funding for 2nd Train Project in Minnesota:

\$31.8 million	Minnesota share of Federal Consolidated Rail Infrastructure and Safety Improvement Grant (Received pending match from State of MN)
\$10.0 million	Capital request of Minnesota Legislature – Matching funds for C.R.I.S.I Grant
\$12.0 million	FRA Restoration and Enhancement Grant (received) to support first three years of operating costs

¹ Twin Cities-Milwaukee-Chicago Consolidated Rail Infrastructure and Safety Improvement Grant Proposal DTD June 19, 2020 – Appendix C

² Twin Cities-Milwaukee-Chicago Consolidated Rail Infrastructure and Safety Improvement Grant Proposal DTD June 19, 2020 – Table 10

The 2nd Train will have a positive economic impact for communities along the Corridor by better connecting them with each other and Chicago, Minneapolis/Saint Paul, and Milwaukee. It will help communities attract and retain businesses, college students, and residents. The quantifiable benefits from the Project include safety, state of good repair, economic competitiveness, environmental protection, and quality of life.² It is estimated that for every dollar invested in rail passenger service, the communities served realize three dollars in economic benefit. The return on investment for the state of Minnesota is estimated at \$25M per year. (source, Rail Passengers Association)

The 2nd Train Infrastructure improvements will also improve freight rail capacity in Minnesota, increasing freight rail speeds, throughput, and grade crossing safety.

Update March 1, 2021



WHY MORE PASSENGER TRAINS FOR MINNESOTA?

THREE GREAT REASONS!

One: Generates economic growth

- For every dollar invested in passenger rail, three dollars are generated within the communities served
- The proposed 2nd Train frequency between the Twin Cities and Chicago alone would generate economic returns eight to ten times for Minnesota's spending on the service (total economic benefit of \$25M, cost \$2-3M, estimated)*

Two: Passenger trains reduce highway congestion and costs

- The 2nd train would take an estimated 90,000 riders out of cars, which:
 - Reduces highway trips by 15M car miles in this corridor
 - Reduces \$32M in highway maintenance costs
- Trains are 17 times safer than cars; the region will save \$1.8M from traffic accidents avoided*

Three: Passenger trains offer greater mobility

- The 2nd Train will drive an additional fourteen thousand trips each year, called induced demand, i.e. trips that otherwise would not be taken*
- Induced demand travel will inject \$2.9M of new revenue into Minnesota's economy each year through mainly new visitor spending*
- Trains connect urban to outstate communities, and offer options for those who can't or prefer not to drive or fly, such as college students, families with children, elderly, etc.

For more information or to contact us, visit: AllaboardMN.org

Note – 2nd Train is one example of how additional rail passenger service could benefit Minnesota's economy and mobility. More service, like Twin Cities to Duluth, could offer even more economic benefits.

* Source– Impacts from a Second Train to Minnesota. View this full paper on: AllAboardMN.org

ALL ABOARD
MINNESOTA



Your help is needed now to bring a second daily Amtrak train to Red Wing, Winona, and La Crosse.

Contact your Minnesota elected officials!

Ask your state senator, representative, and Governor Walz to support a \$10 million state match this legislative session. A state match will secure \$32 million in federal funding for a second train per day - traveling on existing tracks between St Paul-Milwaukee-Chicago. The train would provide reliable service. It would not cross mountain ranges in the west.

*Ask your legislators to support **House bill #1251** and the companion bill in the Senate. Please thank Governor Walz for including the \$10 million in his recent budget request. When you email or phone, it helps to include a personal message about why this train service is important to you and to tell them you live in their district.*

Your Legislative contacts are below, or at: <https://www.gis.leg.mn/iMaps/districts/>

Northern Winona County and Southern

Goodhue County:

Rep. Steve Drazkowski (R) District: 21B

State Office Building

100 Rev. Dr. Martin Luther King Jr. Blvd.

Saint Paul, Minnesota 55155

651-296-2273

Email: rep.steve.drazkowski@house.mn

Senator Michael P. Goggin (R) District 21

Senate Building Room

95 University Ave West, Saint Paul MN 55155

651-296-5612

Email: Use Webform

www.senate.mn/members/member_emailform.php?mem_id=1226&ls=90

Governor Tim Walz

75 Rev Dr Martin Luther King Jr Blvd #130

St Paul, MN 55155, **(651) 201-3400**

Email: Use online form on Walk website

<https://mn.gov/governor/contact-us>

Southern Winona County and City of Winona

Senator Jeremy R. Miller (R) District 28

Minnesota Senate Building

95 University Ave West, Saint Paul, MN 55155

651-296-5649

Email: sen.jeremy.miller@senate.mn

Representative Gene Pelowski Jr. (DFL) District: 28A

State Office Building

100 Rev. Dr. Martin Luther King Jr. Blvd.

Saint Paul, Minnesota 55155

651-296-8637 or 888-681-8226

Email: rep.gene.pelowski@house.mn

Houston and Fillmore Counties

Senator Miller (info listed above)

Rep. Greg Davids (R) District: 28B

State Office Building

100 Rev. Dr. Martin Luther King Jr. Blvd.

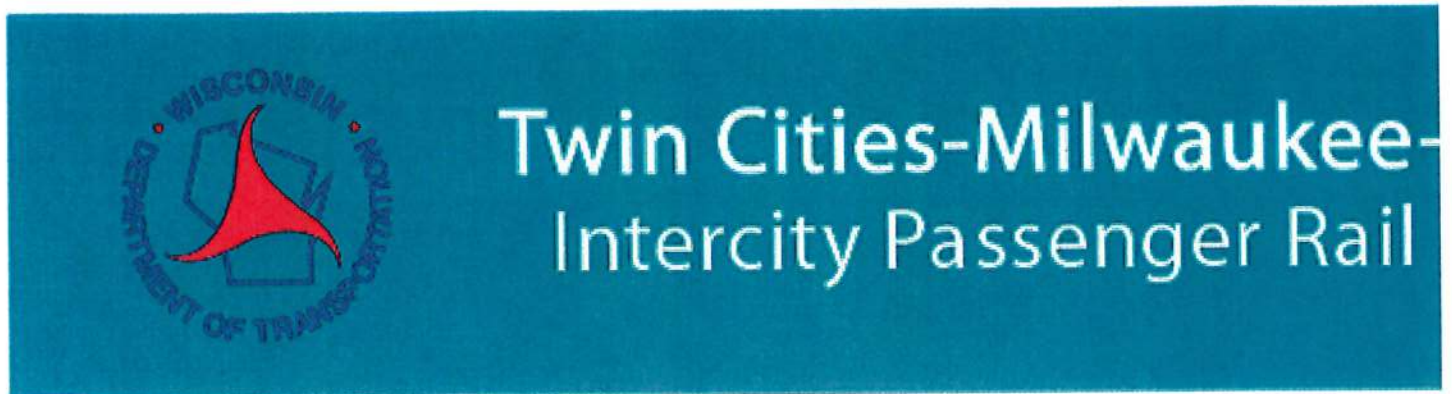
Saint Paul, Minnesota 55155

651-296-9278 or 800-551-9145

Email: rep.greg.davids@house.mn

Revised 3/1/2021

From: 'TCMC' <do-not-reply@pima.wisconsindot.gov>
Sent: Tuesday, March 2, 2021 3:39 PM
Subject: WisDOT/MnDOT Twin Cities-Milwaukee-Chicago Passenger Rail Project, YouTube Live, March 16 @ 11 a.m.



The Wisconsin Department of Transportation (WisDOT) and the Minnesota Department of Transportation (MnDOT) invite you to attend an **online local official meeting on March 16, 2021 at 11 a.m.** regarding the Twin Cities-Milwaukee-Chicago (TCMC) Intercity Passenger Rail project. Project staff will give a live presentation that describes the anticipated project schedule, service improvements and proposed railroad work, and local officials will have an opportunity to ask questions. Pending project approvals and funding availability, construction could begin in 2022 with service starting in 2024.

This meeting will preview a recorded presentation that will be available on the WisDOT website for public viewing starting March 18, 2021. A separate notice will be sent for the public presentation.

To join the YouTube Live meeting, visit: <https://youtu.be/dLyEz6Z9tzg> by 11 a.m. on March 16, 2021. You will be able to share your questions or comments during the meeting via YouTube Live or submit questions via email to DOTTCMC@dot.wi.gov to be answered by WisDOT and MnDOT staff following the presentation.

If you are unable to access or participate in the YouTube Live presentation, please contact Arun Rao, Passenger Rail Manager, at 608-266-3015 or DOTTCMC@dot.wi.gov, and arrangements will be made to share the information in another format.

Project Description: The project adds a second, daily round-trip passenger rail service along the 410-mile TCMC corridor that is currently part of Amtrak's long-distance Empire Builder and Hiawatha routes. The Project will improve mobility along this corridor with new schedule options, better on-time performance, more convenient regional travel and improved connections to other intercity and local transportation services.

Project features include:

- Adds a second daily round-trip train to provide both a morning and mid-day departure from Chicago and Saint Paul.
- Projects 124,200 annual riders with trains traveling at a maximum speed of 79 miles per hour along the corridor in approximately 7.5 hours.
- Stops at 13 existing metropolitan and intermediate Amtrak stations.

- Improves railroad track, at-grade crossing, signal and communication infrastructure in Winona, MN, La Crescent, MN and La Crosse, WI to allow freight trains to bypass passenger trains and reduce delays.
- Renovates interior space at the former Amtrak Midway Station in Saint Paul to serve as a crew base, layover and commissary facility if deemed necessary by Amtrak in future operations analysis.

Website: To view the project map and other project details, visit: WisconsinDOT.gov/TCMC and DOT.State.MN.US/TCMC

Submit Your Comments: Please submit your comments online at [Comment Form](#) by April, 9, 2021. You may also mail your comments to: Attention Arun Rao, P.O. Box 7913, Madison, WI 53707.

Project Map: TCMC service will stop at the existing stations served by Amtrak's Empire Builder and Hiawatha routes between Saint Paul, Milwaukee and Chicago. Railroad infrastructure improvements are planned in Winona, La Crescent, and La Crosse.

